



Millbury
Massachusetts

2023 OCT -2 AM 11:32
MILLBURY, MASS.

TOWN MANAGER SCREENING COMMITTEE Minutes

September 14, 2023 @ 6:30 PM

SMALL CONFERENCE ROOM

MEMBERS: Charles Cooper, Donald Desorcy, Katie McKenna, Jessica Bristol (absent), Jonathan Cammuso, Jennifer O'Connell (Zoom), Anna Samara, Ron Stead, 1 Vacancy

The meeting was called to order at 6:33 PM and the committee began with the Pledge of Allegiance.

Old Business:

- **Approve Minutes of 9/5/23 Meeting**
 - Motioned by Don Desorcy Seconded by Ron Stead. Roll call was unanimously approved.
- **Criteria of Search Process**
 - This was discussed with regard to the letter that Charles composed and shared with the committee. The letter will go to the selectman as they consider a search firm, it was not meant to be for rating in the RFP.
- **Discussion on RFP Process**

New Business:

- **Discussion of prior committees' meeting minutes**
 - Discussed how the RFP process differed between the two prior committees and how the charter was interpreted differently.
- **Develop a plan to meet with department heads**
 - This was discussed, ultimately the search firm may make recommendations as they also meet with department heads

Meeting adjourned @ 7:42 PM

Respectfully Submitted:

Katie McKenna, Clerk



Millbury

MASSACHUSETTS

TOWN MANAGER SCREENING COMMITTEE

DATE OF MEETING: 9/14/23

Charles Cooper, Chair:

Charles R. Cooper Jr.

Donald Desorcy, Vice Chair:

Donald P. Desorcy

Katie McKenna, Clerk:

Kathleen M. McKenna

Jennifer O'Connell:

Jennifer A. O'Connell

Jessica Bristol:

Jessica Bristol

Jonathan Cammuso:

Ron Stead

Ron Stead:

Anna Smarra

Anna Samara: