Meeting Location: Millbury Town Hall – Board of Health Office

Members Present: Jim Morin, Armand White, Ronald J. Marlborough

Staff Present: Judy Bater

Health Agents Present: Cheryl Rawinski

Absent: Julie Van Arsdalen

Guest/s Present: Greg Myers, Superintendent of Millbury Schools

Call to Order: Jim Morin called to order the meeting of the Millbury Board of Health at 4:09 PM on January 8, 2020 in Millbury Town Hall Board of Health Office.

Approve Minutes: MOTION: Ron Marlborough made a motion to accept the minutes of the previous meeting. Seconded by Armand White. All approved.

Review/Vouchers: None

Vaping Issue – Behavior Counseling: Greg Myers, School Superintendent spoke to the Board in regards to the serious vaping issue at the schools. This issue reaches as young as 5th grade. Suspension is not an effective tool as the students have become addicted in High School. Greg is looking to either start an alliance with possibly Auburn and Grafton and or share a behavior counselor who specializes with addiction and potentially share the costs with other school departments. He would like to get the students on a plan to assist with the addiction. He spoke briefly with Senator Moore who mentioned some potential grant opportunities, however, having the Boards of Health form a coalition may be beneficial in receiving a grant. This is just the beginning stages of this discussion. Jim Morin suggested contacting the CMRPHA. The Board would like to reach out to the CMRPHA and inquire about any additional grants and or solutions. Ron will reach out to Senator Moore. Armand will reach out to Asa Waters. Greg will reach out to Cassandra as he has dealt with her in the past. He will also coordinate with Grafton and Auburn. Judy will send out an email to the CMRPHA pertinent staff, including Karyn Clark, Cassandra Andersen and Joshan Niroula and schedule a meeting at Asa Waters Mansion as soon as possible, potential dates of 1-16-2020 at 3:00 PM or 1-23-2020 at 3:00 PM.
Variance/Local Upgrades: None

Department Update: Graham Putnam Funeral Home request for the BOH to authorize cremation. Ron explained this is a new law and has a 30 day waiting period. Ron consulted with Mulhane Funeral Home and several questions came up including, who released the body from the nursing home and why can’t the Medical Examiner sign off. Ron was advised not to sign off on this as too many unknowns. Concerns that a family member will eventually come forward after the BOH has authorized a cremation.

Public Health Nurse Update: Cheryl stated that it is time for reenrollment, however, she needs a doctor. She is looking for Sutton and will include Millbury. She has no idea if a fee will be involved. She must re-enroll by the end of January or she will not receive any vaccine. Judy asked if any estimated cost was known as the accountant is working on the budget. Cheryl further stated that so far, everyone she has asked has basically stated, it is beyond their scope of practice. Cheryl stated she is at a critical point as she is running out of time. It may be $1000.00 each.

Health Agent Update: Ron stated that 3 to 5 Lake Street has been sold at Auction. One family has moved to Worcester and Dawn the previous owner has an arrangement with the new owner and she is being allowed to stay until April. The new owner has down nice work in town with other properties that she has acquired.

CRMPHA Update: All read the Alliance update.

New/Old Business:

Tobacco Regulations: Jim asked if they want Joshan to come back in to a meeting. Ron stated we should just do our own and it should be simple and just have a simple designated smoking areas. Jim asked about a grant for signs. Washington, Greenwood, Jacques and East Millbury are the parks. Ron stated a metal receptacle would be needed for each smoking area. Armand said they could just notify the DPW Department. Ron stated language should be simple “Smoking is permitted in designated areas only”. Judy asked how many parks. They stated 4 parks. Need two sets at Greenwood Street and 2 sets of signs at each park. A total of 8 sets of signs and poles.

Office Hours: Ron Marlborough stated it is budget time and the hours need to be increased in the office by 5 hours a day starting in July. Ron further stated they can’t dictate what their hours are so however they figure it out in human resources. Ron stated it is up to them to determine who works what hours and how many hours. He just wants the office open from 8:30 to 4:30. He stated offices are no longer closed for lunch. Jim asked about the Union. No one knows that piece. Judy stated that the office was closed for lunch previously as it was a 1 person office. Ron stated that is not for him to decide. Jim stated he worked there for 5 months and no one was waiting to get in the office. Ron further reiterated that it should have the same hours as every other department. Jim further stated this office was always closed for an hour at lunch. The difference now is it is a half hour in the beginning and a half hour at the end of the day. Jim further stated the hours came about when they split the position and instead of closing for lunch they took a ½ hour off the morning and a ½ hour at the end of the day and did not close for lunch. Ron will make a motion for the new fiscal year. Judy asked if she does not want
more hours are they replacing her. Ron stated it’s not up to him. Judy stated that before you said 1:30 to 4:30 and now you are saying more hours. Which is it? Ron stated it is not up to him to decide the specifics. Ron said he knows you have stayed late. Judy stated she has never put in for over time if she stayed late. She has also occasionally made up time do to the scheduling of physical therapy appointments, whereas she left early one day and stayed late the next. Judy stated she is not sure she wants or can do any extra hours and she can’t on certain days. Ron said it is not up to them, it is up to Human Resources. Jim stated that he has been in management for 40 years and it is not a good idea to disrupt the employees and make them unhappy and Judy knows more than the three of us combined and to potentially have her leave is wrong and immoral. No one is beating the doors down and you are changing this for change sake. Jim stated he worked in the office for 5 months and hours were not an issue. Ron asked Judy if she was upset and Judy said yes. Ron said it is not anything against Judy or Jackie. Ron stated it has nothing to do with the employees and Jim stated it has everything to do with the employees. Cheryl stated many offices are closed in this building and Judy is an asset. Judy further stated that multiple offices are closed. Ron said it has nothing to do with the personnel. Jim said it does involve the personnel. Ron said Judy said Tuesdays she can’t stay and they agreed that she does not have to stay on Tuesday. Armand said let the Town Manager’s Office figure it out. Jim stated Jackie is already at 19 1/2 hours and Judy does not want additional hours. Armand stated that he does not want to lose Judy. Armand stated we are going round and round.

**MOTION:** Ron Marlborough made a motion for the Board of Health office to be open to conduct business from 8:30 to 4:30 Monday through Friday with the current staff, with the understanding that Judy has to leave on Tuesday. Have the Human Resource Department figure out the details.

Armand 2nd and stated with the current staff as stated above.

Jim Morin Opposed.

Vote 2 to 1. Approved.

**Marijuana Regulation:** Phil Leger is consulting with legal per Julie. Tabled.

**Next Meeting:** Tentative - Thursday, January 16, 2020 at Asa Waters Mansion

**Motion to Adjourn at 5:10 PM:** Armand White made a motion to Adjourn


James M. Morin, Chairman

Armand O. White, Vice Chairman

Ronald J. Marlborough, Clerk