

## Millbury Public Schools

### ATHLETIC FIELD BUILD COMMITTEE

#### Subcommittee of the School Committee

### Agenda and Minutes

Tuesday

November 24, 2020

4:00PM

Millbury Jr./Sr. High School Media Center and Remote Meeting

**Present In Person:** Pat Mara, Josh MacCreery, Chris Lowe, Ray Richards, Brian Ginisi, Rick Bedard and Rob Pine.

**Present Remotely:** None

**Absent:** Greg Myers, Brian Parath, Jen Nietupski and Chris Wilbur.

- Ribbon Cutting: 2:30PM, Official Meeting Start 4:00PM.  
Due to social distancing requirements, two ribbon cutting ceremonies took place for the general public at the athletic field. Josh MacCreery officiated and Pat Mara and Chris Lowe spoke. The public was offered an opportunity to tour the facilities. Representatives from Gale, S3 Design, Green Acres Landscape and Stutman Contracting were on hand. Town and State officials were also present.
- At 4:00PM Pat Mara opened the meeting.
- Approval of the AFB Minutes:
  1. September 24, 2020 AFB Minutes, Brian G. made a motion to approve, seconded by Ray. All in favor by roll call vote.
  2. October 2, 2020 AFB Minutes, Brian G. made a motion to approve, seconded by Ray. All in favor by roll call vote.
  3. October 15, 2020 AFB Minutes, Brian G. made a motion to approve, seconded by Josh. All in favor by roll call vote.
- Probable Invoice Approvals.
  - Green Acres Landscaping Invoice.*  
Rob made a motion to approve the Green Acres invoice in the amount of \$214,985.67, seconded by Brian G. All in favor by roll call vote.
  - S3 Design, Inc. Invoice*  
Rob made a motion to approve the S3 Design invoice in the amount of \$5,259.00, seconded by Brian G. All in favor by roll call vote.
  - Gale Associates Invoice*  
Rob made a motion to approve the Gale Associates invoice in the amount of \$18,979.40, seconded by Brian G. All in favor by roll call vote. Rick said that this is the invoice we tabled at the last meeting because the project was not 95% complete. He recommended that the invoice can be paid now.

A discussion took place regarding all of the invoices and the status of the work and billing.

- Project and Budget Updates  
Discussion about status of the project, scheduling, budget updates and close-out.
- Potential Change Order Close-outs– Potential Purchases and Votes  
Follow-up on items previous discussed.  
Schedule of close out.  
Punch List Schedule.  
There was a discussion about the following:
  - The success of today's ribbon cutting ceremony.
  - The substantial completion of the Amenities Building is schedule for about December 11 2020.
  - We currently have about \$24,000 of the \$4.9 million appropriation available for other items. Ideas were discussed. Gate at orchard, old shed garage door and signage were some of the ideas. Appliances for the Amenities Building are also needed.
  - The front parking lot drainage culvert and swale.
- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled.  
Please bring your calendars to schedule meetings after that.
- At 5:00PM Brian G. made a motion to adjourn, seconded by Ray. All in favor by roll call vote.

- Respectfully submitted,
- Richard G. Bedard, Jr.

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Richard G. Bedard, Jr.

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Bruce Perot

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Christopher J. Wilbur

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Gregory B. Myers

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Jennifer Nietupski

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Joshua MacInery

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Patrick Mara

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Christopher Lowe

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- Packet: Minutes and Invoices