

Millbury Public Schools

2021 Nov 2 - 6 AM 9:32

ATHLETIC FIELD BUILD COMMITTEE

Subcommittee of the School Committee

Agenda and Minutes

Monday

November 2, 2020

6:00PM

Millbury Jr./Sr. High School Media Center and Remote Meeting

Present In Person: Pat Mara, Rick Bedard, Josh MacCreery, Brian Ginisi, Chris Lowe, Chris Wilbur, Jen Nietupski, Rob Pine and Greg Myers.

Present Remotely: None

Absent: Ray Richards and Brian Parath.

- Site Visit (5:30PM)
- Approval of the AFB Minutes:
 1. September 10, 2020 AFB Minutes, Greg made a motion to approve, seconded by Jen. 9-1 (Rob) by roll call vote.
 2. September 24, 2020 AFB Minutes, tabled.
 3. October 2, 2020 AFB Minutes, tabled.
 4. October 15, 2020 AFB Minutes, tabled.
- Probable Invoice Approvals.

Green Acres Landscaping Invoice
Rob made a motion to pay the Green Acres invoice in the amount of \$483,944.64, seconded by Greg. All in favor by roll call vote. Project is about 90% completed.

Stutman Contracting Invoice
Greg made a motion to pay the Stutman Contracting invoice in the amount of \$98,233.33, seconded by Chris W. All in favor by roll call vote. Project is about 66% completed.
- Project and Budget Updates

Discussion about status of the project, scheduling and budget updates.
The status of the project and budget was discussed.
Rob mentioned the substantial and final completion dates in the site work contract, October 30th and November 18th respectively, though the change orders added eleven days to the completion dates.
The following items were discussed:

 - Athletic track surfacing and the need for temperatures of 40 degrees or more in order to apply the final coating of athletic track surface.
 - Warranty terms and period on the athletic track surface.
 - Spring mobilization should we need to apply last track surface in the Spring.
 - Remaining available funds, about \$28,946.40.

- iBeam video documentation, how long do we want to continue?
 - Turkey vulture issue was discussed.
- Potential Change Order Close-outs– Potential Purchases and Votes
Discussion about the status of approved change orders and potential remaining items that could be purchased from contingency funds.
Follow-up on items previous discussed.
Schedule of close out.
Punch List Schedule.
 - Gale and S3 Design, Inc. should facilitate the close outs and punch list items.
 - Warranty information should be provided.
 - Documents and As Builts should be provided.
 - Training should be provided.
 - MPS should have some say in what it on the punch list.
 - Releasing the Retainage Fee is dependent upon these close-out and punch list items
- Ceremonial Plans/Open House/Public Viewing
Discussion about the athletic field campus public opening and ceremonial plans.
Also determine the wording of the AFB committee plaque.
The committee discussed the ceremony plans.
Due to the pandemic conditions it was decided we should have two small soft opening instead of one big ceremony. It was decided that it should be the week of Thanksgiving.
A Spring “opening” for the student athletes at the start of the first season on the field was discussed.
- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled.
Please bring your calendars to schedule meetings after that.
- At 7:45PM Jen made a motion to adjourn, seconded by Josh. All in favor by roll call vote.

Respectfully submitted,

Richard G. Bedard, Jr.

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Richard G. Bedard, Jr.

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Bruce Perett

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Christopher J. Wilbur

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Gregory B. Myers

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Jennifer Nistupski

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Joshua MacCreary

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Patrick Mara

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Christopher Lowe

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- Packet; Minutes and Invoices