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MILLBURY, MASS.

**Town of Millbury  
Shaw School Building Committee  
Regular Session Digital Meeting 6:00p  
Minutes**

**DATE:** October 7, 2020

**PRESENT:** Mr. Plante, Chairperson, Mrs. Nietupski, Vice Chairperson,  
Mr. Myers, Superintendent, Mr. Bedard, Business Manager, Ms. Ryan, Mr. Tarka,  
Mr. Pine, Mrs. Decatur, Mr. Decatur, Mr. Despres, Mr. Tuccio, Mr. Kuphal, Mrs.  
Boulanger

T2: Peter Turowski, Libby Turowski, Tim Brennan, Erica Patten

Hill International: David Billings, Julie Leduc

**ABSENT:** Mr. Halacy, Mr. Wiltshire, Mr. O'Connor, Mrs. Teixeira

**LOCATION:** Remote Meeting

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**1. Call to Order**

Mr. Plante called the meeting to order at 6:10pm.

**2. Approval of Minutes**

Mr. Plante asked if there were any changes to the minutes of August 27, 2020 hearing none, Mr. Bedard made a motion to approve the minutes from August 27, 2020, seconded by Mrs. Boulanger. Mr. Tuccio took roll call: Mrs. Boulanger - YES, Mr. Bedard - YES, Mr. Pine YES, Mrs. Nietupski - YES, Mrs. Decatur - YES, Mr. Decatur - YES, Mr. Plante - YES, Mr. Myers - YES, Mr. Despres - YES, Ms. Ryan - YES, Mr. Kuphal - YES, Mr. Tarka - YES, Mr. Tuccio - YES

Mr. Plante asked if there were any changes to the minutes of September 16, 2020 hearing none, Mr. Bedard made a motion to approve the minutes from September 16, 2020, seconded by Mrs. Boulanger. Mr. Tuccio took roll call: Mrs. Boulanger - YES, Mr. Bedard - YES, Mr. Pine YES, Mrs. Nietupski - YES, Mrs. Decatur - YES, Mr. Decatur - YES, Mr. Plante - YES, Mr. Myers - YES, Mr. Despres - YES, Ms. Ryan - YES, Mr. Kuphal - YES, Mr. Tarka - YES, Mr. Tuccio - YES

**3. Approval of Bill Schedule**

Nothing to report.

#### **4. Old Business**

##### **a. Design Updates**

Mr. Turowski gave a general update, regarding the synthetic turf field procurement and design/color updates. He stated that the 90% construction documents were submitted to the cost estimator on October 5th. Mr. Turwoski stated that the permitting is complete. The Conservation Planning Board decisions are final. Mr. Bedard stated that he filed with the Worcester Registry last week. Mr. Turwoski stated that the kitchen review application was submitted to the Board of Health on 9/22/2020. He stated the only outstanding permit is the construction permit.

Mr. Brennan stated that earlier this week he attended a meeting with the Athletic Department regarding the procurement of synthetic turf. He explained that there are multiple layers of an athletic field; the turf carpet, which is the plastic grass that is visible to the eye, visible infill are crumb rubber pellets inside the carpet, and a shock absorbing pad which gives safety to the field. He stated that there is base stone for drainage for the field, he also stated that the most common infill is rubber pellets and sand. He stated that this infill has been used for many years. Mr. Brennan stated that the Athletic Department has researched alternate infill and have decided to use a natural infill of southern pine chopped wood manufactured by Brock. He stated that this infill keeps the turf field cooler and has a longer life cycle than other infill materials. However, Brock Infill requires companies to use their shock absorbent pad. He stated that the Committee will have to consider voting for this as a proprietary item. Mr. Bedard stated that the alternative cost when we did the high school project was \$31,875. Mr Turowski stated that this has to be voted on by the Building Committee and the School Committee. Mrs. Nietupski made a motion to accept the BrockFill for the athletic fields at Shaw School, seconded by Ms. Ryan. Mr. Tuccio took roll call: Mr. Bedard - YES, Mr. Pine - YES, Mrs. Nietupski - YES, Mr. Plante - YES, Mrs. Decatur - YES, Mr. Decatur - YES, Mr. Myers - YES, Mr. Tarka - YES, Mr. Despres - YES, Mrs. Boulanger - YES, Mr. Kuphal - YES, Ms. Ryan - YES, Mr. Tuccio - YES.

Ms. Patten stated that she had meetings with small groups of people from the school to discuss colors. She stated that on the first floor to the left is grade 3 which is yellow. The right side of the first floor is the grade 5 area which is purple. She stated that there is carpet in the media center and music room and the rest of the building is linoleum and wood flooring. She stated that on the second floor 4th grade is on the right and it is blue. She stated that the left side of the building is grade six and that is green. She stated that adding a second color to each wing was discussed. She also stated that each wing is related back to a theme. Ms. Patten showed the graphics that will be in each grade level.

Mr. Turowski stated that we will be having meetings again with the Working Groups to make decisions. Mr. Turowski reviewed the following dates:

- 10/5 90% Construction Documents sent to Cost Estimator
- 10/19 - Receive Cost Estimates

- 10/26 - Reconciliation Meeting
- 10/29 Special Building Committee meeting to approve costs
- 11/4 Submit to Hill for MSBA
- 11/9 Submit to MSBA

Mr. Turowski stated that we have until early December to finalize the submission.

b. Final WS Agreement - Vote Required

Mr. Billings stated that the agreement specifies delivery times and ends January 2023. WS wants a schedule and delivery plan provided by the general contractor. The general contractor's contract will also include clean-up after deliveries. Mr. Bedard made a motion to accept the WS Agreement, second by Mr. Pine. Mr. Tuccio took roll call: Mr. Bedard - YES, Mr. Pine - YES, Mrs. Nietupski - YES, Mr. Plante - YES, Mrs. Decatur - YES, Mr. Decatur - YES, Mr. Myers - YES, Mr. Tarka - YES, Mr. Despres - YES, Mrs. Boulanger - YES, Mr. Kuphal - YES, Ms. Ryan - YES, Mr. Tuccio - YES.

c. Verizon Agreement - Vote Required

Mr. Billings stated that this is a standard agreement to bring the phone lines to the project. He stated they would be using a conduit to reroute the lines. Mr. Bedard stated that he attended a Board of Selectmen meeting and they approved this agreement. Mr. Bedard made a motion to approve the Verizon Agreement, seconded by Ms. Ryan. Mr. Tuccio took roll call: Mr. Bedard - YES, Mr. Pine - YES, Mrs. Nietupski - YES, Mr. Plante - YES, Mrs. Decatur - YES, Mr. Decatur - YES, Mr. Myers - YES, Mr. Tarka - YES, Mr. Despres - YES, Mrs. Boulanger - YES, Mr. Kuphal - YES, Ms. Ryan - YES, Mr. Tuccio - YES.

d. Prequalification Update

Ms. Leduc stated that the subcommittee has met three times and have reviewed the packets. She stated that they will meet next Thursday to review and assign scores to each vendor. Ms. Leduc stated that she originally thought they would be done by next week but would need a few extra weeks. She stated that she would make a report for the Committee and let tradesmen know if they have been prequalified to bid.

**5. New Business**

a. MSBA Maintenance Certification Letter

Mr. Bedard stated that he wanted to report to the Committee that he sent a letter to the MSBA certifying responsibility for the facilities and maintenance for new R.E. Shaw Elementary School, it's future upkeep and the training necessary to take ownership. He stated that he has met with Turowski2 and Hill International regarding the planning process and associated requirements have been considered. He stated that he certified that training hours and scheduling will take place. It was stated that all training, manuals and warranties will be included in the close out packet.

**7. Executive Session (only if needed and permissible under MGI §CH30A 18-25**

**8. Adjournment** – Mrs. Nietupski made a motion to adjourn, seconded by Mrs. Boulanger. All in favor by a Roll Call vote.

**9. Future Meetings**

October 29, 2020

November 19, 2020

December 17, 2020

January 6, 2021

January 20, 2021

**10. Future Topics**

Respectfully submitted,  
Donna Freitas

Approved:

DocuSigned by:

*Andrew Tuccio*

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*Gregory B. Myers*

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*Jennifer Nietupski*

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*Dr. Q. B. B.*

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*Michael Tarka*

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*Rob Pine*

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DocuSigned by:

*Stephen Decatur*

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*Steph Wink*

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*Susan M. Teixeira*

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DocuSigned by:

*Richard G. Bedard, Jr.*

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