

## **Millbury Public Schools**

### **SHAW BUILDING COMMITTEE MEETING MINUTES**

#### **Zoom Virtual Conference Meeting Details below:**

**Meeting ID: 857 1734 0319**  
**Passcode: 202408**

**January 20, 2021  
6:00PM**

#### **Members Present:**

Rick Bedard, Greg Myers, Mike O'Connor, Scott Depres, Sue Texeira, Andrew Tuccio, Michael Tarka, Bernard Plante, Jennifer Nietupski, Kofi Agyeman, Kristin Boulanger, Steve Decatur, Rachel Decatur, Rob Pine

**Hill/T2:** Peter Turowski, Libby Turowski, Tim Brennan, Erica Patten, David Billings, Julie Leduc

#### **Absent:**

Stephen Wiltshire, Kevin Kuphal, Kate Ryan

- Call to Order

Mr. Plante called the meeting to order at 6:02PM

- Approval of January 6, 2021 Meeting Minutes

Mrs. Jennifer Nietupski made a motion to approve, Kristin

Boulanger seconded the motion. All approved unanimously

by roll call vote.

- Approval of Invoices

The Finance sub committee approved two bills for Hill International and T2. Mr. Greg Myers made the motion of approval, seconded by Jennifer Nietupski, all approved unanimously by roll call vote.

- Old Business:

Architect Design or Specifications Updates – Turowski2

- Mr. Billings showed a new slide show. Bid addendum number one answered 42 questions.
- Mr. Turowski spoke about the addendum items.
- Addendum number two were questions of phasing and schedule clarifications, addendum number three was 140 questions that will be answered January 21, 2021. Addendum number four is to be issued 1/29, addendum number five is TBD.
- A lot of the vendor questions that were asked revolved around clarifications and responsibility of where one party's responsibility started and one ended. Both Hill and T2 stated that nothing unusual has come up in the specs or drawings of the project.
- Mr. Bedard asked if there were any red flags budget wise. Mr. David Billings said most were about the scope of the project.
- Mr. Billings stated that General bids are due February 10, 2021, with a recommendation to award which is voted by the School Committee on February 17, 2021. The official notice to proceed authorization will be February 19, 2021. March and April will include mobilization of the construction fence. April 2021-2022 will be the construction of the new school with an opening of the new school September 2022. Close out of the project will be December 2023-February 2024 to include the new athletic field and driveway.
- Mr. Pine asked if there is any other approval we need from the Town to approve the decision for the contractor. Mr. Billings said

no.

- Mrs. Nietupski asked if the Notice to Proceed needs to go in front of the School Committee. Mr. Billings said it could be.
- Mrs. Decatur asked if our prices will be locked in. Mr. Billings said yes it will be.
- Mr. Billings asked if SC will need to sign warrants. Mrs. Nietupski said yes but we will not need to hold special meetings as we have been signing with docu sign.
- Mr. Decatur inquired about how monthly reports are submitted. There was a brief discussion about the submittals, MSBA process, approvals and change orders. Mr. Billings said Hill will be coordinating those issues.
- Mr. Brennan supplied a Map of the new site and how we will continue to have areas open for the COVID year, how the project phases will continue and how we will have certain access points during the next two years. The only difficult thing will be sharing the driveway between the school later on in the school year.

#### Construction Bid Update and Bidding Schedule Update – Hill Intl.

- New Business- None
- Public Comment- None
- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25-  
Not Needed
- Adjournment

At 6:57PM Mrs. Nietupski made a motion to adjourn, seconded by Kristin Boulanger, all in favor unanimously by roll call vote.

- Future Meetings  
February 17, 2021, 6PM