

# Millbury Public Schools

## SHAW BUILDING FINANCE SUB COMMITTEE

### Meeting Minutes

#### Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

**Date: December 21, 2022**

**Time: 6:00PM**

**Attendance:** Jen Nietupski, Rob Pine, Rachel Decatur, Stephen Decatur and Rick Bedard.

**Absent:** None.

**Hill International/T2:** Jonathan Teixeira and Tim Brennan.

**MPS:** Greg Myers.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**  
David Billings reviewed the monthly invoices.  
There was a brief discussion about the invoices and project status.

#### **Hill International's Monthly Invoice.**

Dated: November 2022

Amount: \$38,580.00

Motion: Jen Nietupski

Second: Stephen Decatur

Vote: 5-0

All in Favor.

It was noted that 83% of the contract is completed.

#### **T2's Monthly Invoice.**

Dated: November 2022

Amount: \$51,573.00

Motion: Stephen Decatur

Second: Rachel Decatur

Vote: 5-0

All in Favor.

#### **Yankee's Monthly Invoice.**

Dated: November 2022

Amount: \$1,050.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 5-0

RECEIVED  
TOWN CLERK  
FEB 17 AM 10:39  
MILLBURY, MASS.

All in Favor.

**Fontaine Bros., Inc.'s Monthly Invoice.**

This is Fontaine's 20<sup>th</sup> invoice.

Dated: November 2022

Amount: \$1,097,918.53

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

**Furniture, Fixtures and Equipment (FF&E), Technology Invoices and Additional Items for Payment.**

The following FF&E, Technology and Additional Items invoices were approved for payment. The project team has reviewed these invoices and has recommended approval. Additional Items include additional purchases requested by Mr. Tuccio, Mr. MacCreery and Mr. Agyeman. This is part of the list submitted to the Shaw Building Committee for approval.

The total of the Additional Items invoices are \$33,540.33.

Motion to pay the invoices totaling \$33,540.33: Jen Nietupski

Second: Rachel Decatur

Vote: 5-0

All in Favor.

**Fontaine Bros., Inc.'s Change Order No. 24**

Mr. Billings reviewed Fontaine's Change Order no. 24.

The change order included PCO's 142, 160r1, 170r1, 176r1, 177r1, 188, 194, 195, 198, 199, 201, 204r1, 206, 208, 214r1 and 219r1.

As part of this change order there was an additional cost of \$14,849 for owner requested additional door and camera, Aquarion requested backflows for \$9,718, solar light for monumental sign at \$6,109, added cameras to the kitchen for \$13,258 and \$26,786 in ledge drilling for athletic field Musco lighting.

There was more PCO's than usual on this Change Order since Hill/T2/FBI tried to close out many old outstanding PCO's.

Dated: December 16, 2022

Amount: \$35,617.00

Motion: Rob Pine

Second: Jen Nietupski

Vote: 5-0

All in Favor.

There was a brief discussion about the change order request.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II.

There was a discussion about the potential credit for the Invasive Species work. T2 reviewed their remaining amendment item billing. There are some T2 amendments that will be closed out with no further billing. T2 is working on that.

There was also a discussion about the potential for a Phase II substantial completion extension from Fontaine Bros. based upon the delays in receiving the synthetic turf.

**Adjourned at 6:57PM.**

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 5-0

All in Favor.

- Packet: Outstanding Invoices  
Fontaine Change Order No. 24.

Jeff B. Harrison  
  
J. B. Harrison  
  
R. Bedard  
