

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: October 19, 2022

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Rob Pine and Rick Bedard.

Absent: Stephen Decatur

Hill International/T2: David Billings, Jonathan Teixeira, Peter Turowski and Libby Turowski.

MPS: Greg Myers and Andrew Tuccio.

- **Rick Bedard opened the meeting.**
- **Approval of the Shaw BC Finance Subcommittee Meeting Minutes**
 1. March 16, 2022
 2. April 20, 2022
 3. June 15, 2022
 4. July 20, 2022
 5. August 17, 2022
 6. September 21, 2022

Motion to accept all six (6) meetings minutes as written: Rachel Decatur

Second: Jen Nietupski

Vote: 4-0

All in Favor.

- **Review and Approval of Outstanding Invoices**

David Billings reviewed the monthly invoices.

There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: September 2022

Amount: \$49,890.00

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

It was mentioned that Steve Parent was on site 3 days per week and John Cutler 2 days per week.

RECEIVED
TOWN CLERK
2023 FEB 17 AM 10:39
MILLBURY, MASS.

T2's Monthly Invoice.

Dated: September 2022

Amount: \$81,835.64

Motion: Rob Pine

Second: Jen Nietupski

Vote: 4-0

All in Favor.

Yankee's Monthly Invoice.

Dated: September 2022

Amount: \$660.00

Motion: Rachel Decatur

Second: Rob Pine

Vote: 4-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

This is Fontaine's 18th invoice.

Dated: September 2022

Amount: \$2,714,762.35

Motion: Jen Nietupski

Second: Rachel Decatur

Vote: 4-0

All in Favor.

It was mentioned that \$950,515.66 of the retainage was released. There was a discussion about retainage, percentage released, lien release and warranty. David stated that the team went through each item that we were releasing retainage. 2.8% of retainage still remains.

Furniture, Fixtures and Equipment (FF&E) and Technology Invoices for Payment.

The following FF&E and Technology invoices were approved for payment. The project team has reviewed these invoices and has recommended approval.

Amount: 6 FF&E Invoices totaling \$240,871.40 and 10 Technology Invoices totaling \$265,839.58.

Motion to pay the six (6) FFE invoices totaling \$240,871.40: Rob Pine

Second: Jen Nietupski

Vote: 4-0

All in Favor.

Motion to pay the ten (10) technology invoices totaling \$265,839.58: Rachel Decatur

Second: Rob Pine

Vote: 4-0

All in Favor.

Stantec (Planning Board) Invoice.

Dated: September 2022

Amount: \$790.00

Motion: Rachel Decatur
Second: Jen Nietupski
Vote: 4-0
All in Favor.

Pappas Invoice.

Amount: \$8,975.00

Motion: Rachel Decatur

Second: Rob Pine

Vote: 4-0

All in Favor.

Pappas invoice is for the indoor batting cage that the school district purchased directly. We need to pay for it before Pappas will assist with the installation.

Fontaine Bros., Inc.'s Change Order No. 21

Mr. Billings reviewed Fontaine's Change Order no. 21.

The relatively small change order included PCO's 116, 132r1, 173r1, 174, 180 and 191.

As part of this change order there was an additional cost of \$2,994 for a fire service backflow meter requested by Aquarion Water Company and a \$21,749 credit for removing the playground's climbing wall that was deemed potentially hazardous for students.

Dated: October 13, 2022

Amount: \$6,213.00

Motion: Rob Pine

Second: Rachel Decatur

Vote: 4-0

All in Favor.

There was a brief discussion about the change order request and how this completed the work with the unsuitable soil.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II.

Adjourned at 6:58PM.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 4-0

All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 21.

John P. McLean



Thet K Rd



R. Deardorff