

**Millbury Public Schools**

**SHAW BUILDING FINANCE SUB COMMITTEE**

**Meeting Minutes**

**Subcommittee of the School Committee**

**Millbury Jr./Sr. High School**

**Media Center**

**12 Martin Street**

**Millbury, MA 01527**

**Date: November 16, 2022**

**Time: 6:00PM**

**Attendance:** Jen Nietupski, Rob Pine and Rick Bedard.

**Absent:** Stephen Decatur and Rachel Decatur

**Hill International/T2:** David Billings, Jonathan Teixeira, Peter Turowski, Libby Turowski and Tim Brennan.

**MPS:** Greg Myers and Andrew Tuccio.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**  
David Billings reviewed the monthly invoices.  
There was a brief discussion about the invoices and project status.

**Hill International's Monthly Invoice.**

Dated: October 2022

Amount: \$44,142.00

Motion: Jen Nietupski

Second: Rob Pine

Vote: 3-0

All in Favor.

There was a discussion about Hill personnel on site.

**T2's Monthly Invoice.**

Dated: October 2022

Amount: \$55,065.13

Motion: Rob Pine

Second: Jen Nietupski

Vote: 3-0

All in Favor.

**Fontaine Bros., Inc.'s Monthly Invoice.**

This is Fontaine's 19<sup>th</sup> invoice.

Dated: October 2022

Amount: \$1,216,680.97

Motion: Jen Nietupski

Second: Rob Pine

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Vote: 3-0  
All in Favor.

**Furniture, Fixtures and Equipment (FF&E) and Technology Invoices for Payment.**

The following FF&E and Technology invoices were approved for payment. The project team has reviewed these invoices and has recommended approval.  
Amount: 8 FF&E Invoices totaling \$394,950.99 and Technology Invoices totaling \$8,838.64.

Motion to pay the eight (8) FFE invoices totaling \$394,950.99: Jen Nietupski  
Second: Rob Pine  
Vote: 3-0  
All in Favor.

Motion to pay the technology invoices totaling \$8,838.64: Rob Pine  
Second: Jen Nietupski  
Vote: 3-0  
All in Favor.

Mr. Bedard also presented three invoices for payment under FFE. Specifically, WB Mason for \$507.60, Kittredge for \$1,127.06 and another Kittredge for \$18.38.

Motion to pay the three (3) invoices as specified: Jen Nietupski  
Second: Rob Pine  
Vote: 3-0  
All in Favor.

**Stantec (Planning Board) Invoice.**

Dated: October 2022  
Amount: \$1,490.00  
Motion: Rob Pine  
Second: Jen Nietupski  
Vote: 3-0  
All in Favor.

**Fontaine Bros., Inc.'s Change Order No. 22**

Mr. Billings reviewed Fontaine's Change Order no. 22.  
The change order included PCO's 96r1, 155, 158, 161, 189, 197r1, 200, 203 and 208.

As part of this change order there was an additional cost of \$17,519 to spread additional excess loam near grass ballfield as a berm, \$6,563 for protective fencing in the top of the stairs and \$2,253 to make some of the toilet partitions more ADA compliant as per the Building Inspector.

Dated: November 10, 2022  
Amount: \$35,617.00  
Motion: Rob Pine  
Second: Jen Nietupski  
Vote: 3-0  
All in Favor.

There was a brief discussion about the change order request and how this completed the work with the unsuitable soil.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II.

**Adjourned at 6:52PM.**

Motion: Jen Nietupski

Second: Rob Pine

Vote: 3-0

All in Favor.

- Packet: Outstanding Invoices  
Fontaine Change Order No. 22.

  
  
  
  
  
