

Millbury Public Schools

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SHAW BUILDING FINANCE SUB COMMITTEE

2022 OCT 20 AM 10:36

Meeting Minutes

MILLBURY, MASS.

Subcommittee of the School Committee

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: September 21, 2022

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Stephen Decatur, Rob Pine and Rick Bedard.

Absent: None

Hill International/T2: David Billings, Jonathan Teixeira and Tim Brennan.

MPS: Greg Myers and Andrew Tuccio.

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: August 2022

Amount: \$35,674.00

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

T2's Monthly Invoice.

Dated: August 2022

Amount: \$55,470.81

Motion: Jen Nietupski

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Yankee's Monthly Invoice.

Dated: August 2022

Amount: \$6,077.00

Motion: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

This is Fontaine's 17th invoice.

Dated: August 2022

Amount: \$2,322,296.83

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Furniture, Fixtures and Equipment (FF&E) and Technology Invoices for Payment.

The following FF&E and Technology invoice was approved for payment. The project team has reviewed these invoices and has recommended approval.

Amount: MicroNet for \$2,955.00 dated July 19, 2022.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Amount: 6 FF&E Invoices as per Hill cover memo dated September 9, 2022.

This includes Red Thread, Cascade (3), School Specialty and Williams' Piano Shop.

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Amount: PSI for \$71,429.31 dated July 27, 2022.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Stantec (Planning Board) Invoice.

Dated: August 31, 2022

Amount: \$1,202.00

Motion: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Trash Compactor Invoice.

This is for the purchase of a new Shaw trash compactor as per Mr. Agyeman's procurement. It is payable to Maguire Equipment for \$31,047.00. The trash compactor has been installed and is in operation.

Dated: July 15, 2022

Amount: \$31,047.00

Motion: Jen Nietupski

Second: Rachel Decatur
Vote: 5-0
All in Favor.

Follet (Library Books) Invoice.

This is for the new library book collection that was delivered, labeled and installed as per bid specifications.

Dated: August 11, 2022

Amount: \$63,378.58

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Wakefield Movers Invoice.

This is for the labor, equipment and materials needed to move contents from old Shaw School to the new Shaw School and separate mobilization to move items from Elmwood Street School (mostly Grade 3 material) to the new Shaw School. There was also some deliveries to the high school and other town buildings. All work completed as per bid specifications with additional mobilization cost for Elmwood.

Dated: June 30, 2022

Amount: \$26,559.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 5-0

All in Favor.

Fontaine Bros., Inc.'s Change Order No. 20

Mr. Billings reviewed Fontaine's Change Order no. 20.

The change order included PCO's 103, 145r2, 149, 154r1, 168Ar1, 171, 182 and 185.

As part of this change order there was an additional cost of \$212,094 to abate some transit pipe that was discovered and a \$200,517 credit savings on the removal of the unsuitable soil. We had previously approved a time and materials change order of over \$300k for the unsuitable soil.

Dated: July 5, 2022

Amount: \$76,842.00

Motion: Rachel Decatur

Second: Jen Nietupski

Vote: 5-0

All in Favor.

There was a brief discussion about the change order request and how this completed the work with the unsuitable soil.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about punch list items and what the construction team was working on as part of Phase II.

Mr. Billings stated that Julie Leduc has moved onto another company and would no longer be working on the Shaw project. Her last day of work was last week. He had originally recommended to the school administration that Paul Abruzzese was to replace her but now is withdrawing that request. He is now submitting Stephen Parent as Julie's replacement. This item was tabled in order to share Mr. Parent's resume with the committee before the next meeting. There was some discussion about the hourly rate Mr. Parent would bill at since Julie was at a lower rate than Jonathan. There could be the possibility of two site supervisors billing at the higher rate. Mr. Billings stated that Jonathan would be taking over Julie's administrative tasks, i.e. meeting preparation, budgeting and MSBA reimbursement. No action taken at this time.

The committee ran out of time to discuss Mr. Tuccio's and the team's request for additional equipment and supplies for the new Shaw School. Some of these items on the list were value engineered out of the project during the early stages. With the availability of contingency funds, the team is asking for some additional purchases. Mr. Tuccio agreed to make his presentation at the full Shaw Building Committee meeting. No action taken here.

Adjourned at 7:03PM.

Motion: Jen Nietupski

Second: Stephen Decatur

Vote: 5-0

All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 20.
Hill: Paul Abruzzese resume
A. Tuccio: Additional Potential Equipment and Supply Purchases






