

Millbury Public Schools

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SHAW BUILDING FINANCE SUBCOMMITTEE

Meeting Minutes

Subcommittee of the School Committee

MILLBURY, MASS.

Millbury Jr./Sr. High School

Media Center

12 Martin Street

Millbury, MA 01527

Date: July 20, 2022

Time: 6:00PM

Attendance: Jen Nietupski, Rachel Decatur, Stephen Decatur, Rob Pine and Rick Bedard.

Absent: None

Hill International/T2: David Billings, Julie Leduc, Jonathan Teixeira, Peter Turowski and Libby Turowski.

MPS: Greg Myers, Andrew Tuccio and Joshua MacCreery

- **Rick Bedard opened the meeting.**
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: June 2022

Amount: \$49,841.00

Motion: Stephen Decatur

Second: Rob Pine

Vote: 5-0

All in Favor.

T2's Monthly Invoice.

Dated: June 2022

Amount: \$60,902.21

Motion: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

Yankee's Monthly Invoice.

Dated: June 2022

Amount: \$8,345.00

Motion: Stephen Decatur

Second: Rob Pine

Vote: 5-0
All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

It was stated that Phase I is 85% completed, overall contract is 78% completed.

Dated: June 2022

Amount: \$2,505,957.93

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Furniture, Fixtures and Equipment (FF&E) and Technology Invoices for Payment.

The following FF&E and Technology invoice was approved for payment. Some of these items are being stored with proper documentation. The project team has reviewed this invoice and has recommended approval.

Amount: Ockers for \$224,449.00 for 575 Chromebooks.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

Stantec (Planning Board) Invoice.

Dated: June 2022

Amount: \$1,051.00

Motion: Rob Pine

Second: Jen Nietupski

Vote: 5-0

All in Favor.

Fontaine Bros., Inc.'s Change Order No. 17

Mr. Billings reviewed Fontaine's Change Order no. 17.

The change order included PCO's 66, 70r1, 75b, 97r1, 98r1, 100r1, 114, 118, 157, 162 and 165r1.

Dated: July 5, 2022

Amount: \$51,825.00

Motion: Rob Pine

Second: Stephen Decatur

Vote: 5-0

All in Favor.

There was a brief discussion about the change order request, most of the PCO's were minor.

There was a general discussion about the Fontaine Bros. nonfinancial Change Order no. 18, which is requesting to move the Substantial Completion date from July 15, 2022 to July 29, 2022. The project team and the committee discussed how the supply chain issues and some local permitting have effected when we could accomplish substantial completion. This schedule extension has been discussed at previous committee meetings before this day. The 2 week extension was

expected. The project team and school administrators believe that Fontaine Bros. has been doing everything they can to keep the project on task and will have the building open for the start of the school year at the end of August. This is a nonfinancial change order. The project team does not recommend any liquidated damages. The committee will have an actual change order to vote on at the August meeting. Turowski2 is working on a list of work items that are outstanding. They have been working on the building's punch list work items.

There was a brief discussion about the potential change order to the synthetic athletic field in order to add a softball overlay. Mr. MacCreery was available for that discussion. The Title IX implications were discussed since the high school softball field does not have lighting, while the new Shaw baseball field does. The high cost of adding the softball field was discussed. This overlay design would give the Shaw field the opportunity to play a night softball game. Due to the interest in time, most of the discussion was deferred to the larger Building Committee meeting at 7pm.

Hill International provided the committee with a brief update of the project, construction schedule, budget and contingency balance. There was also a discussion about the time frame for FF&E and Technology items to be delivered. The team expects that delivery window to be open at the beginning of August. Preparations are underway to keep that on schedule. Technology items are being stored off-site.

Adjourned at 6:55PM.

Motion: Jen Nietupski

Second: Rob Pine

Vote: 5-0

All in Favor.

- Packet: Outstanding Invoices
Fontaine Change Order No. 17.

