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MILLBURY, MASS.

Millbury Public Schools

SHAW BUILDING FINANCE SUB COMMITTEE

Meeting Minutes

Subcommittee of the School Committee

**Millbury Jr./Sr. High School Media Center
12 Martin Street, Millbury, MA**

Date: August 18, 2021

Time: 6:00PM

Attendance: Rachel Decatur, Stephen Decatur and Rick Bedard.

Absent: Jen Nietupski and Rob Pine.

Hill International/T2: David Billings, Julie Leduc, Jonathan Teixeria, Erica Patten and Tim Brennan.

- **Rick Bedard opened the meeting.**
It was stated that we have a quorum with three (3) members.
- **Review and Approval of Outstanding Invoices**
David Billings reviewed the monthly invoices.
There was a brief discussion about the invoices and project status.

Hill International's Monthly Invoice.

Dated: July 2021

Amount: \$48,633.00

Motion: Rachel Decatur

Second: Steve Decatur

Vote: 3-0

All in Favor.

T2's Monthly Invoice.

Dated: July 2021

Amount: \$74,385.05

Motion: Steve Decatur

Second: Rick Bedard

Vote: 3-0

All in Favor.

Yankee's Monthly Invoice.

Dated: July 2021

Amount: \$8,160.00

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 3-0

All in Favor.

Fontaine Bros., Inc.'s Monthly Invoice.

Dated: July 2021

Amount: \$1,666,485.68

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 3-0

All in Favor.

Discussion:

Mr. Billings and Mr. Teixeira discussed the status of the project.

Geotechnical services tracking fine for the "not to exceed" amount.

Yankee has only found some minor technical items.

Fontaine Bros. is approximately 15% complete.

The revised MSBA Project Funding Agreement (PFA) is still with MSBA for their approval.

We still have about \$730K in actual or potential change orders.

There are upcoming district meetings for the Furniture Fixtures and Equipment procurement and the IT procurement.

Mr. Billings reviewed the risk mitigations measures for utilities, blasting, and finances.

It was stated that there is a Millbury Special Town Meeting on October 26, 2021.

The utility easements should be approved at that meeting.

Review and Approval of Fontaine Bros. Change Order no. 3 for \$91,711.00.

Mr. Billings reviewed the Fontaine Bros Change Order no. 3 and a discussion took place.

It was stated that this change order will not add any time to the schedule.

Fontaine Bros Change Order no. 3 for \$91,711.00 for approval.

Motion: Steve Decatur

Second: Rick Bedard

Vote: 3-0

All in Favor.

Adjourned at 6:50PM.

Motion: Rachel Decatur

Second: Stephen Decatur

Vote: 3-0.

All in Favor.

- Packet: Outstanding Invoices

DocuSigned by:

Jennifer Nietupski

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Rachel E. Decatur

DocuSigned by:

Rob Pine

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DocuSigned by:

Stephen Decatur

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DocuSigned by:

Richard G. Bidard, Jr.

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