

MILLBURY
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MILLBURY, MASS.

Millbury Public Schools
SHAW BUILDING COMMITTEE MEETING MINUTES

October 19, 2022
7:00PM

Location: Millbury Memorial Jr./Sr. High School Media Center

Committee Members: Bernie Plante, Andrew Tuccio, Greg Myers, Jennifer Nietupski, Kate Ryan, Kevin Kuphal, Kristin Boulanger, Michael O'Connor, Michael Tarka, Rachel Decatur, Richard Bedard, Robert Pine, Scott Despres, Sean Hendricks, Andrew Tuccio, Michael Tarka, Stephen Decatur

Members Present: Rachel Decatur, Andrew Tuccio, Richard Bedard, Jennifer Nietupski, Rob Pine, Michael O'Connor, Bernie Plante, Michael Tarka, Kofi Agyeman, Scott Despres, Kevin Kuphal, Greg Myers

T2/Hill- David Billings, Jonathan Teixeira, Tim Brennan

Members Absent: Kristin Boulanger, Susan Teixeira, Sean Hendricks, Stephen Wiltshire

- Call to Order
Mr. Plante called the meeting to order at 7:04 PM
- Approval of the September 21, 2022 Minutes- Vote Required

Ms. Ryan made the motion to approve the minutes from September 21, 2022, seconded by Mr. Pine. All in favor unanimously by roll call vote.

- Approval of the Invoices - Vote Required (taken as a slate)

Hill: \$49,890.00

T2: \$81,835.64

Fontaine: \$2,714,762.30

Yankee: \$660.00

Stantec: \$790.00

Pappas-\$ 8,975.00

6 FFE Invoices: \$24,0871.40

10 technology invoices: \$265,839.58

All invoices were approved prior to the meeting by the Finance Subcommittee.

Ms. Ryan made the motion to approve the invoices, seconded by Mr. Pine. All in favor unanimously by roll call vote.

- Approval of Fontaine Change Orders #21- Vote Required

\$6,213.00

Changes: work benches, a credit for deleting the exterior climbing wall, moving two telecommunication conduits where they were in conflict to the exterior pole, black flow to the fire water service, bury existing town conduit, replacement of the gate at shoppes of Millbury

This change order was approved prior to the meeting by the Finance Subcommittee.

Mr. Agyeman made the motion to approve the Fontaine Change Order #21, seconded by Mr. Tarka. All in favor unanimously by roll call vote.

- Review and Approval of New Personnel for OPM Hill International (Steven Parent)-
Vote Required

Mr. Billings informed the Committee of a personnel change to the OPM from Hill International. Ms. Leduc has left Hill and this position will need to be filled. Mr. Teixeira will still be on site and maintain most responsibilities. Steven Parent will work part time to assist him with the everyday operations.

Ms. Ryan made a motion to accept Steven Plant as the new OPM personnel for Hill International, seconded by Mr. Agyeman. All in favor by roll call vote.

- Construction, Scheduling, Budget Update: Hill International and T2.

Mr. Billings of Hill International reviewed the construction budget and contingency fund.

Mr. Billings and Mr. Teixeira of Hill International and Mr. Peter Turowski had a powerpoint and led the discussion. We are currently tracking at \$1.1 million in current contingencies with an estimated risk of \$267,582 and a total construction budget of \$46,273,468.00. The following items are complete, except for the ongoing punch list items: millwork installation, acoustic wall panels, temporary light fixtures, interior glazing, entrance canopy, MEP system commissioning, security system, PV system, and tack surfaces. Fontaine has closed out 55.7% of punch list items. Some additional work on site: sidewalk prep and placement, shotcrete at playground, fencing and gates have been installed near the back of the school, forbo tack surface has been installed, comfort station updates (roof, CMU, brick and AVB), 1A corridor lights have been installed, photovoltaic system has begun to be installed on the gymnasium roof, musco light pole bases have been installed, mass excavation of exporting soils and importing stone, softball field loam and seed installed, benches installed in the entryway of the school. Some upcoming work: comfort station metal siding and rough mechanicals, playground equipment, PIP surfacing, synthetic turf fields, nature pathway, complete forbo tack surface at misc. areas and the gymnasium batting cage.

- Additional Potential Equipment and Supply Purchases

Mr. Tuccio and Mr. Billings presented a list to the Committee of additional equipment and supply purchases that are imperative for the school. At last month's meeting, he was asked to prioritize the list. The priority items are i-Pads, i-Pad chargers, Graphic design equipment, large monitor for video camera in main office, kiln shield, dishwasher, radios, exterior wifi points, cafeteria sound ran through HDMI, additional HDMI connections, gym sound run through HDMI, fence around rear basketball court, platform speaker for paging and topcat, install platform and music room sound system, locking cage door at the top of A and B stairwell, tractor 1, snow blower attachment, groomer, littercat, stand on mower, benches for baseball, portable hitting cage, exterior batting cage, bleachers, scoreboard and speakers. All of these priority items total \$625,761.96

Ms. Ryan made a motion to approve the first three sections of the purchases requested that are highlighted in salmon, as well as the rotary floor machine, seconded by Mr. Tarka. Section 1 entitled "school items to purchase and install" totals \$63,261.96. Section 2 entitled "maintenance and grounds items to purchase" totals \$59,000.00. The rotary floor machine is \$2,400.00. The total approved amount is \$179,161.96. All in favor unanimously by vote.

Ms. Ryan also motioned to authorize Mr. Bedard to spend up to \$25,000 to look into adding the conduit installation now, capping it, and then adding a scoreboard at a later date to save money, seconded by Mrs. Decatur. All in favor unanimously by vote.

- Old Business

None

- New Business

Mr. Bedard asked to change the next building committee to Thursday, November 17, 2022. This meeting will be held virtually.

- Public Comment

None

- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25 ●

Adjournment

At 8:40PM Ms. Ryan made the motion to adjourn. Seconded by Mr. Tuccio. All in favor, unanimously by roll call vote.

Future Meetings:

Wednesday, November 16, 2022 7PM at Millbury Jr/Sr High School Media Center

Respectfully Submitted,

Kerri Sundeen
Shaw Building Committee Secretary
Shaw BC meeting minutes

Scott Depue

Sam D
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Just B. McInnis
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Benjamin [Signature]
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