

**Millbury Public Schools  
School Committee**

Regular Session  
Meeting Minutes

RECEIVED  
TOWN CLERK  
2023 OCT 12 AM 11:11  
MILLBURY, MASS.

Date: August 2, 2023

Location: Millbury Memorial Jr./Sr. High School Library/Media Center

Members Present: Mrs. Jennifer Nietupski, Chairperson  
Ms. Jessica Bristol, Member (remote)  
Mr. Jamie Jurgiel, Member (remote)

Administrators Present: Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations  
Ms. Lizz Boutiette, Director of Curriculum and Instruction  
Mr. Gregory Myers, Superintendent of Schools  
Ms. Christine Warren, Director of Special Education

---

This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 5:08PM, Mrs. Nietupski called the meeting to order and led the Committee in reciting the Pledge of Allegiance. Mrs. Nietupski then held a moment of silence in memory of Claire Despres.

**Review and Approval of Meeting Minutes**

Ms. Bristol motioned to accept the regular session meeting minutes of July 5, 2023, seconded by Ms. Jurgiel. Mrs. Nietupski held a voice vote: Ms. Bristol (YES), Ms. Jurgiel (YES), Mrs. Nietupski (YES). The motion passed (3-0).

**Unfinished Business**

a. Report of the Raymond E. Shaw Building Project

Mr. Myers reviewed the current status of both phases of the Shaw School building project, noting that the current driveway is being removed and a new driveway is being constructed/paved; the corner near the field is being widened; the nature trail through the woods is being reworked after some punch list items were found; corrections to the turf field are ongoing and the baseball/soccer scoreboard has been designed and ordered.

Ms. Bristol asked about possibly adding speed bumps/humps to the driveway. Mr. Bedard stated that the committee did look into this but at this time the price was too high to have them installed so they are going to wait on this.

**New Business**

a. Appointment of Ms. Christine Warren as Director of Special Education

The Committee considered appointing Ms. Christine Warren to serve as its Director of Special Education. Ms. Warren joined Millbury Public Schools in 1996 serving as a special education teacher and then later as a team chair and department head. Ms. Warren was one of four candidates who interviewed with a search committee last week and was the committee's unanimous choice as the sole finalist.

Ms. Bristol motioned to appoint Ms. Christine Warren as the new Director of Special Education, seconded by Ms. Jurgiel. Mrs. Nietupski held a voice vote: Ms. Bristol (YES), Ms. Jurgiel (YES), Mrs. Nietupski (YES). The motion passed (3-0).

- b. Appointment of Title IX Coordinator/Sexual harassment Grievance officer and Alternate  
The Committee considered appointing Ms. Lizz Boutiette to serve as the District's Title IX Coordinator/Sexual Harassment Grievance Officer and Mr. Richard Bedard to serve as the district alternate.

Ms. Bristol motioned to appoint Ms. Elizabeth Boutiette as the Title IX Coordinator/Sexual Harassment Grievance officer and Mr. Bedard as the alternate. Seconded by Ms. Jurgiel. Mrs. Nietupski held a voice vote: Ms. Bristol (YES), Ms. Jurgiel (YES), Mrs. Nietupski (YES). The motion passed (3-0).

- c. Appointment of Title II Americans w/ Disabilities Act Grievance Officer and Alternate  
The Committee considered appointing Ms. Christine Warren to serve as the District's Title II Grievance Officer and Ms. Elizabeth Boutiette to serve as the district alternate.  
Ms. Bristol motioned to appoint Ms. Christine Warren to serve as the District's Title II Grievance office and Ms. Elizabeth Boutiette to serve as the District's alternate, seconded by Ms. Jurgiel. Mrs. Nietupski held a voice vote: Ms. Bristol (YES), Ms. Jurgiel (YES), Mrs. Nietupski (YES). The motion passed (3-0).

Ms. Bristol asked about the Windle Field tennis / pickleball court project. Mrs. Nietupski stated that a meeting will need to be scheduled with Town Hall as they were the lead on this initiative.

Mrs. Nietupski also informed the committee that she received a letter of resignation from School Committee member Nicholas Lazzaro, which will create a vacancy on the Committee. Any registered voter in the Town of Millbury can submit a letter of interest to the Board of Selectmen Chair, Mr. Christopher Naff, and copy Town Clerk Jayne Davolio and School Committee Chair, Mrs. Nietupski

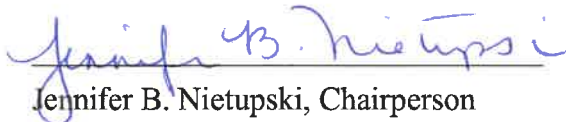
### **Executive Session**

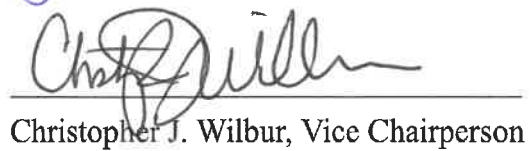
None

### **Adjourn**

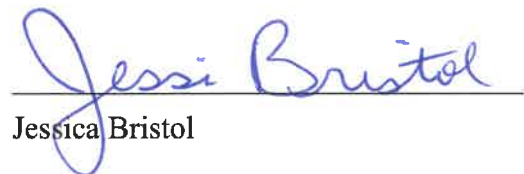
At 7:34PM, Ms. Bristol motioned to adjourn the meeting, seconded by Ms. Jurgiel. Mrs. Nietupski held a voice vote: Ms. Bristol (YES), Ms. Jurgiel (YES), Mrs. Nietupski (YES). The motion passed (3-0).

Approved:

  
Jennifer B. Nietupski, Chairperson

  
Christopher J. Wilbur, Vice Chairperson

\_\_\_\_\_  
Nicholas Lazzaro

  
Jessica Bristol

\_\_\_\_\_  
Jamie Jurgiel