

**Millbury Public Schools
School Committee**

Regular Session
Meeting Minutes

RECEIVED
TOWN CLERK
2023 OCT 12 AM 11:11
MILLBURY, MASS.

Date: May 24, 2023

Location: Millbury Memorial Jr./Sr. High School Library/Media Center

Members Present: Mrs. Jennifer Nietupski, Chairperson
Mr. Christopher Wilbur, Vice Chairperson
Ms. Jessica Bristol, Member
Ms. Jamie Jurgiel, Member
Mr. Nicholas Lazzaro, Member

Administrators Present: Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations
Ms. Lizz Boutiette, Director of Curriculum and Instruction
Mr. Gregory Myers, Superintendent of Schools
Mr. Kofi Agyeman, Director of Facilities

This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 7:03PM, Mrs. Nietupski called the meeting to order and led the Committee in reciting the Pledge of Allegiance.

Review and Approval of Meeting Minutes

Ms. Bristol motioned to accept the regular session meeting minutes of May 10, 2023, seconded by Mr. Lazzaro. The motion passed (4-0). Mr. Wilbur had not yet arrived and was unable to vote.

Ms. Bristol motioned to approve the executive session minutes, seconded by Mr. Lazzaro. The motion passed (4-0). Mr. Wilbur had not yet arrived and was unable to vote.

Report of the Administration

a. Report on the History & Social Studies Curriculum Review

Ms. Lizz Boutiette, Director of Curriculum, Instruction, and Assessment provided an overview of this year's history/social studies curriculum review. She noted that the District is in year two of a five year curriculum review process and explained the purpose of our curriculum review cycle. The curriculum was reviewed and updated by a committee of teachers and administrators to ensure alignment with state standards. The two main priorities for implementing the new curriculum frameworks are to deepen the understanding with the frameworks, and emphasize civics education with the new 8th grade civics courses.

Mrs. Nietupski asked about the 2nd grade field trip for students to visit the Town of Millbury. Ms. Boutiette mentioned that during Covid, the field trip was shifted to a powerpoint presentation but they are hoping to bring this trip back. She also asked about the 8th grade DC trip. Mr. Myers said we have been having trouble staffing a sufficient number of chaperones to travel with students. Mrs. Nietupski also asked about Student Government Day, which we were not able to have this year due to timing, but are planning to resume next year.

- b. Review of the Southern Worcester County Education Collaborative's 3rd Quarter Report
Mr. Myers reviewed the most recent quarterly report from the Southern Worcester Education Collaborative. Four times each year, the Collaborative provides the districts with their financial outlooks and educational doings.

Finance and Operations

- a. Fiscal Year 2023 School Operating Budget Expenditures Report
Mr. Bedard, Assistant Superintendent for Finance and Operations, reviewed the expenditures from the District's operating budget to date for FY '23. The FY 2023 School Operating Budget of \$24,402,721 currently has an available balance of \$10,820.52, which is relatively low for this time of year. School administrators have observed a spending freeze since February. The budget will continue to be monitored very closely through the end of the fiscal year in order to keep us with a positive balance.
- b. High School Insurance Claim for Water Pipe / Water Damage: Update
Mr. Kofi Agyeman, Director of Facilities and Grounds, updated the Committee on the status of the District's insurance claim to cover costs of repairing damaged water pipes and associated water damage at the Jr./Sr. High School. Areas affected by water damage included the office of Pupil Services, the High School main office, classroom B222, and the hallway outside of the main office.
- c. Jr./Sr. High School Roof Analysis and Report
Mr. Agyeman provided the Committee an overview of a recent inspection of the Jr./Sr. High School roof conducted by Garland Roof Management to survey current roofing material conditions. Based on current conditions, a total replacement of the Junior High roof is a priority. Areas in other locations of the high school can be repaired in the short term or partially replaced.
- d. Grant Funding Accounts: Review & Update of FY 2023 Grants Received and Expenditures to Date
Mr. Bedard and Ms. Boutiette reviewed the grant funding accounts managed by the District. The current totals of each grant awarded to the district are as follows:
Early Childhood Special Education (ECE)- \$24,473
Individuals with Disabilities Education Act (IDEA)- \$478,280
Title I, Part A- \$247,235
Title II, Part A- \$39,211

Title III- \$11,350

Title IV- \$16,287

District total- \$816,936

Unfinished Business

a. Report on the Raymond E. Shaw Building Project

Mr. Myers reviewed the current status of both phases of the Shaw School building project, noting that the playground area is nearly complete. The climbing rope feature is installed, but extra padding is needed for the slides. The erosion on the first base side of the baseball field is being addressed and corrections to the turf field are ongoing. Additional infill will be added to the artificial turf in order to cover seams.

New Business

a. Report of the Policy Subcommittee: Review of Policy KFC (Field Use) and a Second Reading of Policy (Acceptable Use of Technology)

Mr. Lazzaro, Chair of the Policy Subcommittee, described updates to the Policy KFC-R (Field Use) that address use of the new Shaw School's turf fields with changes to pricing, lights, and specific requests for each field.

Mr. Lazzaro updated the School Committee on its most recent meeting where revisions were suggested to the District's Acceptable Use Policy, which describes the School Committee's expectations for student and staff use of the District's technology resources. The Policy Subcommittee voted to approve the policy as a first reading at its May 10, 2023 meeting.

Ms. Bristol motioned to accept the changes to the Acceptable Use Policy, seconded by Mr. Wilbur. The motion passed (5-0).

b. Consideration of a High School Diploma Presentation Request

In accordance with Policy IKFB (Graduation Ceremony Policy), the Committee considered a request from Sergeant Nikki Oliveri to present a diploma to her daughter, Katie McMillan, as part of the Commencement Ceremony for the Class of 2023.

Sergeant Oliveri served as the District's first School Resource Officer until April of 2021, when she was promoted and replaced by SRO Keith Gasco.

Mr. Wilbur motioned to approve the diploma presentation request, seconded by Ms. Bristol. The motion passed (5-0).

Executive Session

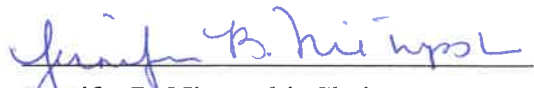

At 8:52pm the Committee entered Executive Session in accordance with MGL Chapter 30A, §21(a)3 to discuss strategy with respect to collective bargaining with the SEIU Local 888.

Mrs. Nietupski held a roll call vote: Ms. Bristol- Yes, Ms. Jurgiel- Yes, Mr. Lazzaro-Yes, Mr. Wilbur- Yes, Mrs. Nietupski, Yes.


Adjourn

The Committee returned to regular session at 9:38PM and, without further discussion, Mr. Wilbur motioned to adjourn the meeting, seconded by Mr. Lazzaro. The motion passed, 5-0.

Approved:


Jennifer B. Nietupski, Chairperson
Christopher J. Wilbur, Vice Chairperson

Nicholas Lazzaro


Jessica Bristol

Jamie Jurgiel