

**Millbury Public Schools
School Committee**

Regular Session
Meeting Minutes

2023 JUN 15 AM 10:25

MILLBURY, MASS.

Date: April 26, 2023

Location: Millbury Memorial Jr./Sr. High School Library/Media Center

Members Present: Mrs. Jennifer Nietupski, Chairperson
Mr. Christopher Wilbur, Vice Chairperson
Mr. Nicholas Lazzaro, Member
Ms. Jessica Bristol, Member
Ms. Jamie Jurgiel, Member

Administrators Present: Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations
Ms. Lizz Boutiette, Director of Curriculum and Instruction
Ms. Kate Ryan, Director of Pupil Services

Contributing Guest: Alysya Fedorisky, Class of 2025
Livia Guilhermeof, Class of 2025

This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 7:01PM, Mrs. Nietupski called the meeting to order and led the Committee in reciting the Pledge of Allegiance. Mrs. Nietupski gave her congratulations to Ms. Bristol and Ms. Jurgiel on their victorious campaigns to be appointed/reappointed to the School Committee.

School Committee Reorganization

- a. Nominations and Vote for Chairperson of the Committee
Mr. Bedard accepted a nomination by Ms. Bristol of Jennifer Nietupski for the position of School Committee Chair, seconded by Mr. Wilbur. No other nominations were made. All in favor (5-0).
- b. Nominations and Vote for Vice-Chairperson of the Committee
Mrs. Nietupski accepted a nomination by Mr. Lazzaro of Christopher Wilbur for the position of School Committee Vice-Chair, seconded by Ms. Bristol. No other nominations were made. All in favor (5-0).
- c. Nominations and Vote for Member Authorized to Sign Payroll Warrants and Alternate
Mrs. Nietupski accepted a nomination from Mr. Wilbur to authorize Ms. Bristol to sign payroll warrants, seconded by Mr. Lazzaro. No other nominations were made. All in favor (5-0).

In the event that Ms. Bristol is not available, Ms. Bristol nominated Mr. Lazzaro to serve as an alternate, seconded by Mr. Wilbur. No other nominations were made. All in favor (5-0).

- d. Nominations and Vote for Member Authorized to Sign Student Activity Warrants and Alternate
Mrs. Nietupski accepted the nomination by Mr. Wilbur for Jessica Bristol to sign student activity warrants, seconded by Mr. Lazzaro. No other nominations were made. All in favor (5-0).

In the event that Ms. Bristol is not available, a motion was made by Mr. Wilbur for Mr. Lazzaro to serve as an alternate to sign in her place, seconded by Ms. Bristol. No other nominations were made. All in favor (5-0).

Review and Approval of Meeting Minutes

Mrs. Nietupski made a correction to the minutes, noting a typo in the discussion about an additional Pre K classroom (“protected” should be replaced by “projected”). Mr. Wilbur motioned to accept the regular session meeting minutes of April 12, 2023 with this change, seconded by Mr. Lazzaro. The motion passed (5-0).

Ms. Bristol motioned to accept the executive session minutes of April 12, 2023, seconded by Mr. Lazzaro. The motion passed (5-0).

Report of the Administration

- a. Report of the Millbury Jr./Sr. High School Student Council

Alysa Fedorisky and Livia Guilhermeof, members of the Student Council, provided the Committee with an update on recent and upcoming activities at the Jr./Sr. High School. The boys baseball and girls softball teams have begun their seasons with positive records and the track team has won both of their home meets. Student council would like to recognize the cheerleading team who won first place in nationals. The E-sports club made it to the semi-finals, which will be held next month. The Senior class ended their school year with a Krispy Kreme donut fundraiser. The National Honor Society has begun their service projects which included a jazz night and a sock hop. The Junior high school students were accepted into NHS before break and the business club is going to Fenway Park to learn about behind-the-scenes operations.

- b. Spring Safety Forum Schedule for May

Mr. Bedard informed the Committee that there will be a Spring Safety Forum this May. SRO Keith Gasco will facilitate the forum and review general safety protocols as well as answer any questions the audience may have. This date is still to be determined.

Ms. Bristol asked if a connectEd message could be sent to families to let them know when the forum will be held.

Mr. Bedard spoke of the girls Cheerleading team who won the national championship in Hershey Park, Pennsylvania. After the competition, the girls got to visit Hershey Park and enjoy the rides as

well as a celebratory dinner. Mrs. Nietupski would like to invite the team to be recognized at a school committee meeting.

Finance and Operations

a. DESE End-of-Year Audit Report for Fiscal Year Ending 2022

Mr. Bedard reviewed the end-of-year audit report conducted by the independent auditing firm Roselli and Clark for Fiscal Year ending 2022. There were three audit findings related to grant revenue. Mr. Bedard filed an amendment for these changes. R&C noted the changes and offered no other findings.

Mr. Wilbur thanked Mr. Bedard for a job well done knowing how hard audits can be and to only have three small changes is very hard work on his behalf.

b. Dorothy Manor Lease: Update on OneSchool Global's Tentative Timeline to Vacate

Mr. Bedard provided the Committee with an update on the OneSchool Global's lease of Dorothy Manor. They had originally anticipated the completion of their new school this past winter, but experienced delays that required them to extend their lease at Dorothy Manor. The project is now on schedule to be completed early this summer, at which point Dorothy Manor will be vacant. At that time, we will decide what to do with the building. We will have lease revenue from July and August. They have done some renovations to the building while they were leasing it. Unless the Town is interested, the School Committee can consider leasing it out again once they vacate the building.

Mr. Wilbur asked whether we should be approving each school that is located in town but not part of our district (assumption, one school global, etc.) The committee did vote on it once but wants to know if it should be a yearly thing.

Mr. Lazzaro asked if there are any prospective tenants to fill the building in the fall. The area is very restricted because it is zoned residential. Ms. Bristol asked if the property will be advertised for rent, if the town manager is not interested in doing something with the building. If the Town does take possession of the building, both the property and the revolving account that goes with the building would be transferred. Currently, \$20-30k of the district's salaries for custodians come from Dorothy manor.

Unfinished Business

a. Junior/Senior High School Culinary Arts Room Renovation Bids

Mr. Bedard asked the Committee to consider rejecting all bids for the proposed renovation of the Jr./Sr. High School's food room due to a lack of ARPA funding.

Mrs. Nietupski asked about the board of health findings and how we will be able to deal with the issues in the future. Mr. Bedard said we will have to go back to them and figure out what we can do

to bring the class up to code. Mr. Wilbur asked how we thought we had the funds and then found out that we did not. Mr. Bedard mentioned that he was under the impression that the town had the funds available when he began the procurement process. This process began in October and went out to bid in January. The payment for the design has already been paid for but the second part has not. The bids came in at a reasonable price and we were ready to start the project, but without the funding, we cannot proceed. Mr. Lazzaro asked what the next steps could be in regards to a warrant article or an override, as funds and time have already been spent. If we do get money to cover the cost, it will have to go out to bid again.

Mr. Wilbur made a motion to reject all bids for the culinary arts room renovation, seconded by Mr. Lazzaro. All in favor (5-0).

b. Report on the Raymond E. Shaw Building Project

Mr. Bedard reviewed the current status of both phases of the Shaw School building project, noting that the landscaping is complete, including the hydroseeding; the playground area work continues; the interior punch list is 95% complete; the field punch list is ongoing and the comfort station is nearly complete. The work to the driveway will begin on the last day of school and should take about 4-6 weeks. They will be widening the “S” curve to make it easier to turn between the buses and cars. Once this is complete, the project should be 100% completed.

Mrs. Nietupski asked if we might be able to have a police officer at the next game to enforce the parking to make sure that people are not parking there even though signs have been posted. Mr. Wilbur asked if we might be able to create parking going up the hill before the S-turn.

Mr. Lazzaro asked if information had been compiled regarding the start and end time of the school day.

New Business

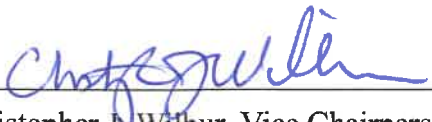
None

Adjourn


At 7:40PM, without further discussion, Mr. Wilbur motioned to adjourn the regular meeting, seconded by Mr. Lazzaro. The motion passed (5-0).


Approved:

Jennifer B. Nietupski, Chairperson


Christopher J. Wilbur, Vice Chairperson


Nicholas Lazzaro


Jessica Bristol


Jamie Jurgiel