



**Millbury Public Schools  
School Committee**

Regular Session  
Meeting Minutes

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2022 OCT 27 AM 10:25  
MILLBURY, MASS.

Date: September 14, 2022

Members Present: Mrs. Jennifer Nietupski, Chairperson  
Mr. Christopher Wilbur, Vice Chairperson  
Mrs. Julia Lagerholm, Member  
Ms. Jessica Bristol, Member

Administrators Present: Mr. Gregory Myers, Superintendent of Schools  
Mr. Richard G. Bedard Jr., Assistant Superintendent of Finance and Operations  
Ms. Elizabeth Boutiette, Director of Curriculum and Instruction  
Ms. Kate Ryan, Director of Pupil Services

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Mrs. Nietupski called the meeting to order at 7:03 PM and led the Committee in reciting the Pledge of Allegiance.

**Review and Approval of Meeting Minutes**

Mrs. Lagerholm motioned to accept the regular session meeting minutes of August 24, 2022, seconded by Mr. Wilbur. The motion passed (4-0).

**Report of the Administration**

- a. Introduction of Fatma Al-Bargash, Student Representative to the School Committee  
Mr. Myers asked to table this introduction as Fatma was unable to attend today's meeting.
- b. Report on the Opening of Schools and Unofficial Enrollment Totals  
Mr. Myers briefly updated the Committee on the first days of school this year, including alterations to drop-off and pick up procedures for parents as well as how excited the students seemed this year as we are opening back to another year of normalcy. He also reported unofficial student enrollment figures to date. DESE will release official student enrollment numbers in October.

**Finance and Operations**

- a. Millbury Jr./Sr. High School Fitness Room Renovation Project Bid Results- *Vote Requested*  
Mr. Bedard asked the Committee to consider accepting bid results for the fitness room renovation project, which were opened on August 23, 2022. Tower Construction Corp. of Cranston, R.I. was the

low bidder at \$227K with an alternate bid of \$17K for adding an exterior window to the room. The bid does not include new fitness equipment, which will be purchased separately through an additional bidding process. Mr. Hendricks, Town Manager, has approved using ARPA funding to pay for this project. This work will not be started until the Christmas break.

Mr. Wilbur motioned to accept the Jr./Sr. High School Fitness Room Renovation Project Bid of \$227K, seconded by Mrs. Lagerholm. The motion passed (4-0).

b. *Ray's True Value Donation - Vote Requested*

Mr. Bedard asked the Committee to consider accepting a donation in the amount of \$250.00 from Ray's True Value for the suggested purpose of supporting the music and performing arts program at the Jr./Sr. High School.

Mrs. Lagerholm motioned to accept the donation from Ray's True Value in the amount of \$250, seconded by Mr. Wilbur. The motion passed (4-0). Mrs. Lagerholm asked that a thank you note be sent on the Committee's behalf.

**Unfinished Business**

a. *Report on the Shaw School Building Project*

Mr. Myers spoke of the progress at the new school and was happy to share that the building was complete for opening the first day of school. The punch list is getting smaller.. The landscaping company will be hydroseeding the entire school later on this week. The new Shaw School ribbon cutting is scheduled for Saturday, October 29th at 10AM in the morning. Guests will be able to tour the new school during this event.

b. *Superintendent Evaluation: Discussion of Process and Timeline for School year 22-23*

The Committee discussed adopting a new process and timeline for evaluating Superintendent Myers this year. The Committee agreed that a member of the Committee and Mr. Myers will develop a draft proposal for the Committee's consideration at its next meeting.

Mr. Wilbur nominated Mrs. Lagerholm to serve as the evaluation lead, seconded by Ms. Bristol. The motion passed (4-0).


c. *Preliminary Consideration of School Committee Goals for School Year 22-23*


Mrs. Nietupski attended the MASC "lunch and learn" on setting goals for the Committee and shared recommendations from MASC about how the goals of the Committee can support the district. The Committee discussed possible options, including community engagement, superintendent evaluation, later start times, and school committee member professional development.

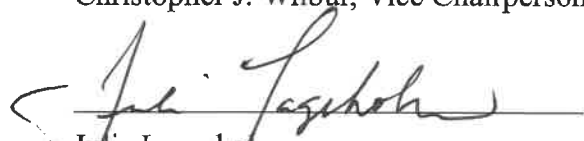
**Adjourn**

At 7:39 PM, Mr. Wilbur motioned to adjourn the regular session without further discussion, seconded by Mrs. Lagerholm. The motion passed (4-0).


Approved:

  
Jennifer B. Nietupski, Chairperson

  
Christopher J. Wilbur, Vice Chairperson

  
Julia Lagerholm

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Nicholas Lazzaro

  
Jessica Bristol