

**Millbury Public Schools
School Committee**

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**Regular Session
Meeting Minutes**

MILLBURY, MASS.

Date: March 9, 2022

Members Mrs. Jennifer Nietupski, Chairperson

Present: Mrs. Julia Lagerholm, Member
Mr. Nicholas Lazzaro, Member
Ms. Jessica Bristol, Member

Administrators Mr. Richard Bedard, Jr., Assistant Superintendent for Finance and Operations

Present: Ms. Kate Ryan, Director of Pupil Services
Mr. Gregory Myers, Superintendent of Schools
Ms. Elizabeth Boutiette, Director of Curriculum, Instruction, and Assessment
Mr. Christopher Lowe, Principal, Jr./Sr. High School
Mr. Andy Hall, Principal, Elmwood Street Elementary School
Mr. Corey Burke, Assistant Principal, Elmwood Street Elementary School

Contributing Mr. Christopher Mainhart, Elmwood Street Elementary School Instructional Coach

Guests: Mrs. Cheryl Schonberg, Elmwood Street Elementary School Instructional Coach
Mrs. Tamisha Thompson, R.E. Shaw School Instructional Coach
Mrs. MaryAnn DeMaria, Jr./Sr. High School Instructional Coach
Mrs. Sarah Comeau, Jr./Sr. High School Instructional Coach

Mrs. Nietupski called the meeting to order at 7:01 PM and led the Committee in reciting the Pledge of Allegiance.

1. Review and Approval of Meeting Minutes

Ms. Bristol motioned to accept the regular session minutes of February 23, 2022, seconded by Mr. Lazzaro. Mrs. Lagerholm abstained from voting. The motion was approved (3-0-1).

Ms. Bristol motioned to accept the executive session minutes of February 23, 2022, seconded by Mr. Lazzaro. Mrs. Lagerholm abstained from voting. The motion was approved (3-0-1).

2. Report of the Administration

a. i-Ready Data Presentation: Mid-Winter Student Growth Report

Ms. Boutiette, joined by Mr. Chris Mainhart, Mrs. Cheryl Schonberg, Mrs. Tamisha Thompson, Mrs. MaryAnn DeMaria, and Mrs. Sarah Comeau, provided an overview of mid-winter student growth data. All students at the Junior High who tested 1-2 grade levels below are in targeted reading/writing strategies orbitals and/or mathematics interventions. Students in grades 4-6 are on track to meet or exceed their annual typical growth. The students who have been in LLI since the beginning of the year exceeded their growth goal by 13%. At Elmwood Street Elementary School, students are receiving additional interventions through a phonics program. Some skills pertain to

math and are helping students solve for unknowns, solve addition and subtraction using place values, writing story problems to match multiplication and division and solving subtraction problems in more than one way.

- b. Ms. Ryan provided the Committee with an updated overview of COVID-19 infection rates and trends for students and staff in the district, stating that since school vacation only eight COVID-19 positive cases have been identified. At-home COVID tests will be sent home with students rather than the drive through option we have been offering.

4. Finance and Operations

- a. Review and Discussion of the Proposed Fiscal Year 2023 School District Budget
Mr. Bedard updated the Committee on the FY '23 proposed budget. All documents were submitted to the Town. The budget for next fiscal year is also available on the district website for those to view.
- b. Consideration to Renew Annual Contract for HVAC Maintenance with Renaud HVAC
Mr. Bedard asked for the Committee to consider renewing the district's contract for HVAC maintenance with Renaud HVAC and Controls, Inc. for one additional year, effective July 1, 2022 through June 30, 2023. This renewal allows for a 3% increase in regular day and overtime rates. Renaud provides the district with complete preventative, repair, and emergency HVAC maintenance for all school buildings.

Ms. Bristol motioned to accept the new contract with Renaud, seconded by Mrs. Lagerholm. The motion was approved (4-0).

5. Unfinished Business

- a. Mr. Christopher Lowe provided the Committee with an update on this spring's international trip and requested the Committee's approval for a revised itinerary for travel to Belize due to the conflict in Europe. There are now 24 students who will be attending the trip from the original 31.
Ms. Bristol motioned to approve the revised itinerary, seconded by Mrs. Lagerholm. The motion was approved (4-0).
- b. Report on the Shaw School Building Project
Work still continues with rough electrical in the kitchen, cafeteria, media center and nearby corridors. The generator pad, parking lot drainage, gas line installation and fire alarm devices are scheduled to begin next week. Mr. Myers informed the Committee that they are invited to tour the new school on Saturday, March 19, 2022. There will also be a Shaw Building Project Update and Community Forum on Wednesday, March 30, 2022 at 6PM at the existing Shaw School.

6. New Business

- a. Mr. Myers asked the committee to consider approving the proposed 2022-2023 School Calendar. The calendar reflects 180 school days for students and 185 working days for staff. The first day for students will be August 31, 2022.

Mrs. Lagerholm motioned to approve the 2022-2023 School Calendar, seconded by Mr. Lazzaro. The motion was approved (4-0).

- b. Mr. Myers asked the Committee to consider approving a proposed 2022-2023 School Committee Meeting Calendar.

Mrs. Lagerholm made a motion to approve the 2022-2023 School Committee Meeting Calendar, seconded by Mr. Lazzaro. The motion was approved (4-0).

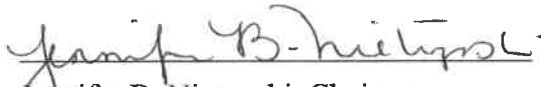
- c. Ms. Kate Ryan asked the Committee to table discussion of the district's bullying plan until its next meeting in light of recent required updates from DESE.

Ms. Bristol asked for an update on COVID-related procedures that may now be eliminated due to the decline in infection rates. Mr. Myers stated that activities and procedures have largely returned to pre-COVID status, with the resumption of field trips and school dances. Mr. Bedard also mentioned that building rentals are now again available.

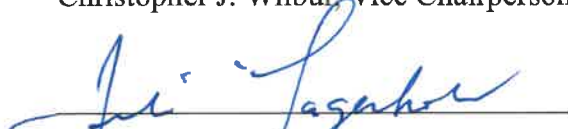
7. Adjourn

At 8:56 PM, Mrs. Lagerholm motioned to adjourn the regular session without further discussion, seconded by Mr. Lazzaro. The motion was approved (4-0).


Approved:


Jennifer B. Nietupski, Chairperson

Christopher J. Wilbur, Vice Chairperson


Julia Lagerholm

Nicholas Lazzaro


Jessica Bristol