

**Town of Millbury
R.E. Shaw School Feasibility Committee
Regular Session Meeting -2
Minutes**

2018 MAY 24 AM 9:31

Date: June 21, 2017

Present: Mr. Bernie Plante, Chairperson, Mrs. Jennifer Nietupski, Vice Chairperson
Mrs. Kristin Boulanger, Mr. Stephen Decatur, Mrs. Rachel Decatur, Mr. Scott Despres
Mr. Paul Halacy, Mr. Patrick Halm, Mr. Kevin Kuphal, Mr. Michael O'Connor, Mr. Robert
Pine, Mr. Michael Tarka, Mrs. Susan Teixeira, Mr. Stephen Wiltshire, Mrs. Miriam
Friedman, Principal, Ms. Kate Ryan, Director of Pupil Services, Mr. Rick Bedard, Business
Administrator
Mr. Dave Marciello, Town Manager, Mr. Greg Myers, Superintendent

Absent: Mr. Andrew Tuccio, Mr. Paul Halacy

Time: 7:00 pm

Location: High School Media Center

Mr. Myers welcomed and thanked committee members for volunteering their time to serve on the Shaw School Feasibility Committee.

1. Call to Order

Mr. Plante brought the meeting to order at 7:10pm.

2. Approval of Minutes

Mr. Plante asked for a motion to approve the minutes from the May 11, 2017 meeting. Mr. Pine made a motion to approve the minutes from May 11, 2017, seconded by Mr. Myers. All approved (18-0).

3. Old Business

a. Educational Profile Questionnaire

Mr. Myers stated that he had uploaded the Educational Profile Questionnaire to the MSBA portal and it was accepted.

b. Enrollment Projection

Mr. Myers thanked both Laurie Connors and Jayne Davolio for their help in providing data for the Enrollment Projection. Mr. Myers stated that based on collected data the enrollment figures indicate that the District is on a decline. However, there are many building permits being issued by the town, which should show the MSBA that there would be an upward trend in enrollment in the coming years. The enrollment projection is very important as it determines the number of square feet that would be used in a renovation or new school building. Mr. Myers also stated that the Elmwood Street School is almost at capacity and he informed the MSBA that it was a possibility that grade 3 students would move to the Shaw School. Mr. Myers stated that the MSBA will use a formula for a grade 4, 5, and 6 building and also a grade 3, 4, 5, and 6 building to determine enrollment.

A discussion regarding Assumption School's enrollment took place along with the possibility of Assumption School closing in the future. Mr. Myers stated that Assumption School's enrollment is on a decline and is a possible place to use for Shaw School students during the renovation or for a new building project. Mr. Myers stated that he not heard if the school is closing. He also stated that it may be possible to use the old high school building which is now being leased by YOU Inc. Mr. Myers stated that he would like to avoid using portable pods as they are expensive and will not be reimbursed by the state.

Mr. Myers stated that they are two months ahead of schedule and will be ready to go before the MSBA board in October and after approval from the board the Committee can start advertising for a project manager. He stated that a sub-committee should be formed to review resumes, which will happen in open session.

4. New Business

a. Maintenance and Capital Planning Information

Mr. Bedard stated that he along with Mr. Halacy are working on completed this form. He stated that it should be completed sooner than the August deadline. Mr. Bedard stated that the district is within the National Guidelines for custodians per square foot. A discussion regarding electricity consumption at the three schools took place. Mr. Bedard stated he has been tracking electricity and fuel needs since the district became a green community. Mr. Myers stated that he foresees a great improvement in the consumption of electricity and fuel with a new or renovated Shaw building.

5. Future meeting Dates

Next Meeting: August 16, 2017 – High School Media Center 7:00pm

Mr. Myers stated that a calendar of meetings will be created. He suggested the first and third Wednesday of each month. He also stated that the calendar will be emailed to all members.

6. Public Comment – There was no public comment at this meeting.

7. Adjournment – Ms. Ryan made a motion to adjourn the meeting at 7:40 pm, seconded by Mrs. Boulanger.

Respectfully submitted,

Donna Freitas

Donna Freitas

Executive Assistant to the Superintendent

Approved:

Miriam Friedman

Myra J. C. Lee

Janet B. Nease

~~Janet B. Nease~~

Paul Haley

Susan Leinen



Sam D

Therrell

R. Bedard