

Millbury Housing Authority

Minutes

12/9/2020

Meeting convened at 1:07

All Present

Tom Joy joined the meeting by phone to discuss the 2021 budget.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the annual 400-1 budget as presented. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Gilbert Picard to accept the annual MRVP-P budget as presented. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Lucy Chabot to accept the minutes of the November 18th meeting. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Lucy Chabot to accept the November Consolidated Voucher Report in the amount of \$123,628.69. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Gilbert Picard to accept the November MRVP Report in the amount of \$1,853.00. All in favor. Motion carried unanimously.

Old Business

Carol informed the Board that the third bed bug spraying was scheduled for December 22. She also stated that there is one tenant who is not following protocol, and is not taking the situation seriously. Carol will discuss this with him, and explain that if we need to spray in the future he might be charged.

Smoking is still a major problem in all of the developments. The Board agreed that maintenance needs to be the eyes and ears and report back to Carol. Notices to Quit will be delivered if necessary.

Discussion: It was decided that administrative staff will resume full time remoteing unless there is a need to go into the office. The community room will remain open until after the holidays when another decision will be made to continue or not. They will be closed immediately if maintenance sees, or if Carol

receives complaints of tenants who are in the room unmasked and/or not social distancing.

Discussion: A Board member who is not wearing a mask on housing property. Carol provided a face shield so if the member had to pull the mask below the nose for a short period of time, the shield would still provide protection. All Board members were offered a face shield. One other Board member took advantage.

Carol informed the Board that she is continuing to have a problem with one staff member. She has spoken to this person on numerous occasions, and the next step will be a written warning.

Motion by Veronica Wood, seconded by Lucy Chabot to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 2:15pm

Next meeting is January 20th, 2021

Respectfully Submitted,



Frances Gauthier



Carol A. Smith



Veronica Wood



Sherry Forleo



Gilbert Picard



Lucy Chabot