

FIRE HEADQUARTERS BUILDING COMMITTEE

February 23<sup>rd</sup>, 2022  
5:30 pm

RECEIVED  
TOWN CLERK  
2022 APR -4 AM 9:52  
MILLBURY, MASS.

Members in attendance: Chair D. Rudge, Vice Chair/ Secretary R. Hamilton, B. Gasco  
Guests in attendance: Alyssa Chatani and Aditya Modi – CHA Consultants; Jeff Shaw – Context Architects.

SUB-COMMITTEE MEETING: Discussion held on the process of the sub-committee accepting the prequalification list of general and sub-contractors assembled by CHA. The team at CHA did extensive research and scoring of each of the companies in all of the various trades. Any company that scored less than 70 can be dropped from the list.

Motion: Rich seconded by Brian; To accept all companies on the list except Legrand Masonry (in the Masonry category), who had a total score of 56: Unanimous

The main meeting was called to order at 6:00 pm

Members in attendance: Chair D. Rudge, Vice Chair/Secretary R. Hamilton, B. Gasco, M. Mann, P. Concemi

Board of Fire Engineers in attendance (in addition to Chief Gasco): Deputy Chief Kosiba, Asst. Chief Cadrin (Zoom)

Guests in attendance: Town Manager Sean Hendricks; Jeff Shaw – Context Architects

PREQUALIFICATION LIST: Chairman Rudge informed the committee that the extensive list of companies were approved for prequalification by the sub-committee. The full list will be sent to all committee members.

Minutes were reviewed and accepted from Jan. 25, motion by Maxine seconded by Paul: unanimous

BROCHURE: Discussion was held on the updated project brochure. Context changed several items based on feedback from committee members and the Town Manager. There were several other changes that will be made. The Town Manager will add a tab of the fire department's page on the town's website for project information. The brochure will be posted on the tab along with other documents that are available. The brochure will be included with the Town Meeting warrant that will be mailed out. Brochures will also be available at various locations and at the public forum to be held.

USDA: Rich explained to the group the conversation he had with the United States Department of Agriculture regarding grants and low interest loans. They currently have no building related grants available. The current interest rate is 2.125% for 40 years with no penalty if it's paid early. They anticipate we would qualify for that loan. After some discussion, the committee felt we should have information on costs per household ready for the project.

NEXT MEETING: March 9th 5:30 pm

Motion to adjourn by Maxine seconded by Rich: Unanimous.

Adjourned 6:30 pm

February 23<sup>rd</sup>, 2022 Fire Headquarters Building Committee Minutes

1.

Brian K. Ganser

2.

A stylized, cursive handwritten signature in black ink, possibly reading "Buef", followed by a horizontal line.

3.

J. J. McManis

4.

5.

Rich P. Hal

6.

7.