

FIRE HEADQUARTERS BUILDING COMMITTEE

August 1, 2023 5:30 pm

RECEIVED
TOWN CLERK
2023 SEP -5 PM 6:40
MILBURY, MASS.

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco, M. Mann, P. Concemi, S. Piscitelli, B. DeVault, S. Kosiba

Guests in attendance: Alyssa Chatani and Aditya Modi (CHA Consultants), Sean Coveney (Context)

Reorganization of the committee was postponed; the committee members did not receive letters to be sworn in yet. It will be put on the agenda for the next meeting.

Minutes from July 6, 2023: Motion by Steve K and seconded by Maxine to accept; unanimous.

Dave presented the following invoices for processing.

Invoice # 00034, Context Architecture, dated 8/1/2023 for \$54,000 as part of the construction administration and additional geotechnical work; Motion by Brian and seconded by Steve P. to pay the invoice; unanimous.

Invoice # 71648-19, CHA, dated 8/3/2023 for \$24,000 for construction administration: Motion by Brian and seconded by Paul to pay the invoice; unanimous

Invoice # 00013, Castagna Construction, dated 7/31/2023 for \$589,943.19 for construction work (invoice reviewed by Context, CHA and Clerk of the Works); Motion by Paul and seconded by Steve K to pay the invoice; unanimous

Invoice #60182, EH&E, dated 7/20/2023 for \$2,300.00 for commissioning: Motion by Steve P and seconded by Brian to pay the invoice; unanimous

Sean gave a project update: Much progress on the exterior, paving being prepped, masonry moving faster, window testing starting August 18th, the project is still on schedule (substantial completion November 6th). Paul asked if there will be traffic issues with school starting up soon, Sean did not believe it will create any issues as most of the work is off street. Brian mentioned the downtown project is planning to pave in the next 2 to 3 weeks, Sean replied we can discuss it Thursday with Castagna. Steve K. believed our curbing was starting August 14th.

Alyssa gave an update on the project: Furniture quotes are in, they received 2 (W.B. Mason and B2B Mygo to Source), the request from a third vendor was not quoted, she recommended W.B. Mason, we should meet with them in mid-August, there is a 6 to 8 week lead time, she will finalize the quotes and report back, the training room was discussed for power and data at the table locations, they are planning to have a walk-through with the security company, she would like to set up a meeting with communications and IT people to review the MDF room, discuss schedules and coordinate rack use, they have been working on commissioning, waiting on dates for permanent power, the budget was discussed and explained by Adi.

Landscaping: Discussion on some proposed changes, Sean explained the changes are swapping one for one, the planning board should not need to review it and it should not incur any costs. Maxine questioned what changes can be done without triggering a review, a discussion was held on the planning process, Sean also feels it is late in the project to redesign. Dave asked for a mo-

tion on the landscaping. Motion Maxine and seconded by Bruce: To move forward with the proposed landscaping changes: unanimous.

Change Order #10: Dave asked how we got to this point with the issue, Sean explained the initial issue of not being able to get the main electrical shutdown for the building, they then searched for substitutions and could not get any, they looked at alternatives, they are proposing renting what they need to keep the project moving until the switch arrives, the proposal is for a 3 month rental and its possible it could come down to 2 months or increase to 4 months, Dave asked if there are any other options such as if we supply a generator with the switch in it, Sean stated that would probably work, Sean stated there will be no further costs to remove the temporary switch and install the permanent one, Motion by Paul and seconded by Brian: To approve not exceed \$31,598.30, and allow the sub-committee to make the final decision: unanimous.

US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

Motion to adjourn by Brian and seconded by Steve P.: unanimous.

Adjourned 6:40 pm

Next Meeting: September 5th 5:30 in the Large Conference Room at Town Hall

August 1, 2023 Fire Headquarters Building Committee Minutes



David J. Rudge



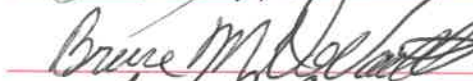
Richard P. Hamilton



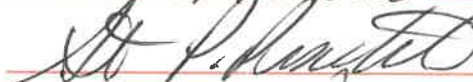
Brian K. Gasco



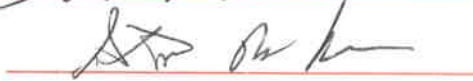
Maxine J. Mann



Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba

Jason D. Cadrin