

FIRE HEADQUARTERS BUILDING COMMITTEE

October 4th, 2022 5:30 pm

2022 NOV 15 PM 4: 24

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, M. Mann, P. Concemi, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin

Guests in attendance: Town Manager Sean Hendricks; Sean Conveney (Context Architects); Alyssa Chatani and Aditya Modi (CHA Consultants); Peter Balkus (Board of Fire Engineers)

Pledge of Allegiance

Minutes from September 14, 2022: Motion by Maxine and seconded by Steve P.: to accept; unanimous.

Dave presented the following invoices for processing.

Invoice # 00024, Context Architecture, dated 10/1/2022 for \$30,000 as part of the Construction Administration; Motion by Maxine and seconded by Paul to pay the invoice; unanimous.

Invoice # 71648-09, CHA, dated September 30, 2022 for \$28,000 for construction administration: Motion by Paul and seconded by Steve K. to pay the invoice; unanimous

Invoice # 00003, Castagna Construction, dated August 31, 2022 for \$414,418.77 for construction work (invoice reviewed by Context, CHA and Clerk of the Works) ; Motion by Steve K. and seconded by Bruce to pay the invoice; unanimous

No Change Orders to process.

Dave questioned the process of reviewing the contractor's invoices. There was a general concern the details may not make it to the committee in due time before the meetings. Sean Conveney explained how the process works and the necessary reviews and sign offs to be sure the invoices are accurate and honest. Alyssa added some details and how the line items are vetted out to be sure the material listed is actually on site or in a warehouse, and that the work listed actually took place. Paul asked if the holidays will slow up the process for the invoice. Sean C. felt it will not. The Town Manager then checked the payment processing schedule from the Town's Finance Department and explained how it fits into the process.

Aditya gave a project update: The demo of the existing building is nearly done, materials are being separated and hauled to different sites, they are working on the drainage fields, they are mobilizing for blasting. Chief Kosiba noted the application for the blasting permit was received by the Fire Department this past Monday. The Town Manager explained the issues with delaying to apply for a permit and the Town's stance on those.

Alyssa explained Larry will be out and Aditya will be filling in for him. She also explained the change order and schedule discussions they have with Castagna. This Thursday they will discuss in more detail to try to quantify the amount of ledge present. Sean C. added in some procurement items and the blasting plan that is reviewed by all parties to estimate ledge and the time needed to remove it.

Sean Conveney brought samples of interior finishes to review. He explained we have about a month to review them. The floor samples are first priority, then the door finishes, vinyl base-

board and kitchen finishes. He will leave the display and schedule a time to come back and do a room-by-room review. He will e-mail a spreadsheet with the colors and finishes they recommend. White will be the base color for all areas.

Motion to adjourn by Steve K. seconded by Steve P.: Unanimous.

Adjourned 6:40 pm

Next Meeting: November 1st, 5:30 at Fire HQ

October 4th, 2022 Fire Headquarters Building Committee Minutes



David J. Rudge



Richard P. Hamilton



Brian K. Gasco



Maxine J. Mann



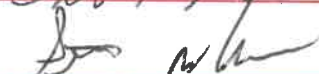
Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin