

FINANCE COMMITTEE
Minutes

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TOWN CLERK
2021 SEP 28 AM 7:46
MILLBURY, MASS
Time: 6:30 p.m.

Date: June 28, 2021

Present: Kuphal, Wells, Cooney, O'Connell, Cooper, Gillmore

Absent: None

Meeting called to order at 6:32 p.m.

Motioned by Cooney, seconded by Wells to accept the minutes of May 4, 2021 as written.
Unanimous.

Proceedings from the FY22 Annual Town Meeting handed out to the members.

REORGANIZATION

Motioned by Wells, seconded by Gillmore to nominate Jennifer O'Connell as Chairman. There were no other nominations. Vote: Unanimous.

Motioned by Cooney, seconded by Wells to nominate Kevin Kuphal as Vice-Chairman. There were no other nominations. Vote: Unanimous.

Motioned by O'Connell, seconded by Wells to nominate Nicole Cooney as Clerk. There were no other nominations. Vote: Unanimous.

Motioned by O'Connell, seconded by Cooney to allow the Chairman or Vice-Chairman to sign pay vouchers for the Finance Committee. Unanimous.

Jennifer Barrett, Finance Director, was introduced to the Committee.

Jennifer Barrett: We have no 33B Transfers tonight. We only have Reserve Fund Transfers. There is enough in the Reserve Fund to cover the transfers.

RESERVE FUND TRANSFERS

Jennifer Barrett: The Legal Services is short by \$18,000 as of right now. The June expenses are estimated and will be paid by mid July to close out 2021. A large amount was spent at the beginning of the year. We will now be paying for services rendered. We will no longer be paying a \$5,000 a month retainer.

Russell Wells: Who controls who contacts our legal department?

Sean Hendricks: The Board of Selectmen can call whenever they need to. Anyone else needs to go through me to use the service.

Motioned by O'Connell, seconded by Gillmore to transfer \$37,860.00 from the Reserve Fund to Account Number 01.151.5200.00000.0000.500. Unanimous.

Blackstone Valley Regional Vocational Technical High School

Jennifer Barrett: A wrong number was entered into the proforma at the June 2020 Annual Town Meeting.

Motioned by O'Connell, seconded by Cooney to transfer \$381.00 from the Reserve Fund to Account Number 01.340.5600.00000.0000.520. Unanimous.

Norfolk Agricultural School

Jennifer Barrett: There are two students currently attending this school. One of them has Special Ed Services. This was not budgeted for.

Motioned by O'Connell, seconded by Cooney to transfer \$2,468.00 from the Reserve Fund to Account Number 01.341.5320.00000.0000.520. Unanimous.

Jennifer Barrett: There will be two students attending next year. Both students will need Special Ed Services.

Custodial Services MOB

Jennifer Barrett: This budget was short on hours when the position was combined into one budget.

Motioned by O'Connell, seconded by Cooney to transfer \$5,500.00 from the Reserve Fund to Account Number 01.192.5113.00000.0000.500. Unanimous.

Treasurer/Collector Part Time Clerical

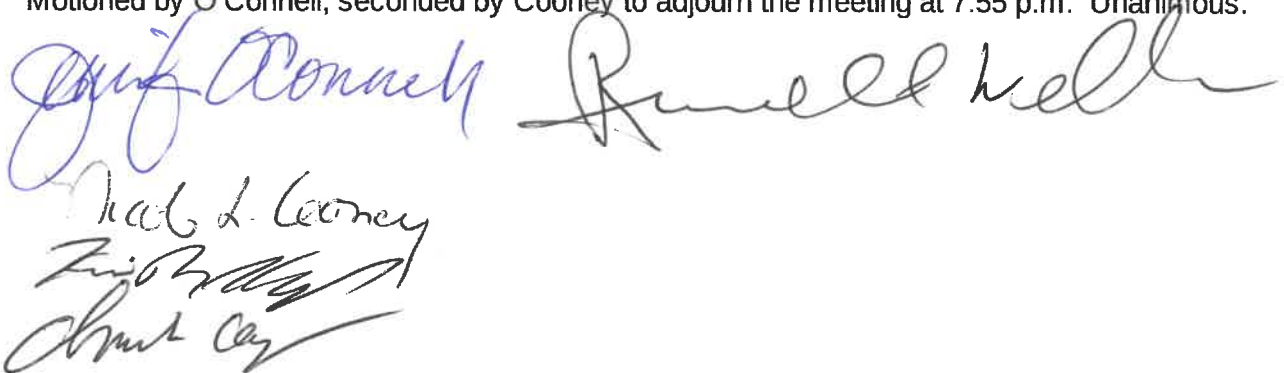
Jennifer Barrett: There was a job change from General Clerk to Head Clerk.

Motioned by O'Connell, seconded by Cooney to transfer \$1,400.00 from the Reserve Fund to Account Number 01.146.5114.00000.0000.500. Unanimous.

Jennifer O'Connell briefed the Committee with an update on the Charter Review Committee.

Zoom Meetings can continue until April 2022.

Motioned by O'Connell, seconded by Cooney to adjourn the meeting at 7:55 p.m. Unanimous.



Handwritten signatures of the meeting participants, including Jennifer O'Connell, Michael L. Cooney, and others.