

MILLBURY DOG PARK COMMITTEE  
JULY 20, 2021

DRAFT

ATTENDANCE: Laurie Connors (Chair), Pam Adams, Mary Wright (remote)  
ABSENT: Susan Ainsleigh (Vice Chair), Christine Kelley  
NON-VOTING: Monica Delaporta (Friends of the Millbury Dog Park)

RECEIVED  
TOWN CLERK  
2022 SEP 15 AM 9:36  
MILLBURY, MASS.

1. Call to Order: Laurie Connors called the meeting to order at 6:10 PM. The meeting was held in person at the Town Hall and remotely through Zoom due to the COVID-19 pandemic. The meeting was streamed through Millbury Public Access Cable.

2. Meeting Minutes: June 15, 2021

Pam Adams made a motion to approve the June 15, 2021 minutes of the Millbury Dog Park Committee as presented. Laurie Connors seconded the motion. Vote: All-Aye.

3. Treasurers Report:

- a. As of 7/20/21 the estimated balance in the account is \$25,882.05. The balance is estimated as Laurie had forgotten to take into the account payment for our employee.
- b. Friends of the Dog Park: \$3,559.04 as of 6/15/21. Monica stated that the fee for the website will be paid soon, as well as payment for the wheelbarrow.
- c. Number of Registered Tags: 171 as of 7/15/21. In 2020 there were 219 tags sold. In 2019 there were 288 tags sold.

4. Capital Improvements:

- a. Weston & Sampson (W&S) Stormwater Mitigation Plan: Laurie presented the revised plan dated 6/25/21, which includes showing the shrubs on the slope, extension of rip rap towards the pavilion, addition of small stone near and around the wall, millings, and other details. Due to the need to pay the park's employee, the amount available for the stormwater mitigation improvements is less than expected.

Because of this, it was decided to reduce the scope of work as much as possible. It was decided to see if DPW could do the grading, install a gravel base, and install millings for the walkway to the park. Pam will ask on Facebook for anyone who knows of a company that could do an asphalt walkway inside the park.

The following top priorities were identified:

- 1) Swale and grading at top of the park to divert water.
- 2) Extending the rip rap
- 3) Walkway from parking lot to the park

Not currently a priority: asphalt walkway inside park

- b. Extension of Electricity to Dog Park: The Fire Dept. is waiting for approval to proceed.

c. Maintenance Tasks:

1) Poison ivy mitigation: Laurie has sprayed. She noticed that some of the vines have berries, which mean they are not poison ivy. She and Monica will check to see if it has worked.

5. Payment of Invoices: Mary Wright made a motion to approve the invoice for Weston and Sampson in the amount of \$2,750. Pam Adams seconded the motion. Vote: All-Aye.

6. Incidences: There were no incidences.

7. Fundraising:

- a. Flea market fundraiser. Perhaps hold it the third weekend of September.
- b. Paw Print: It was discovered that the reissue of the flyer did not go out to membership. Laurie will email it out to membership. Monica will post on Facebook. Laurie will reach out to Christine.
- c. Dog Swim: Scheduled for 9/11/21 with rain date 9/12/21.
- d. Pet Rock: Scheduled for 9/12/21 at Wyman Gordon in Grafton. Monica will ask the new Friends members to work on getting items donated for a raffle. Mary can attend the event. Pam Adams will make a basket for a raffle.
- e. Golf Tournament: Mary will be getting more information about how to hold a golf tournament fundraiser.

8. Other Business:

- a. Laurie stated that, after the many rainstorms, the path from the parking lot to the park is completely washed out and the driveway is damaged. DPW graded the driveway and placed millings, however there was another rainstorm after that was done. DPW will make improvements as they are able.

9. Next Meeting: August 24, 2021 at 6:00 PM at Town Hall.

10. Adjournment: Mary Wright made a motion at 6:42 PM to adjourn. Pam Adams seconded the motion. Vote: All-Aye.

Respectfully submitted,

Mary Wright

