

MILLBURY DOG PARK COMMITTEE
MARCH 15, 2022

ATTENDANCE: Susan Ainsleigh (Vice Chair-arrived 6:17pm), Pam Adams, Christine Kelley, Mary Wright

ABSENT: Laurie Connors (Chair)

NON-VOTING: Friends of the Butler Farm Dog Park, Inc.: Monica Delaporta (absent), Mike LaFour
Town of Millbury: Stephanie Collins-Planning Board Clerk, Conor McCormack-Assistant Planner

1. Call to Order: Mary Wright called the meeting to order at 6:00 PM. The meeting was held remotely through Zoom due to the COVID-19 pandemic and a meeting room conflict. The meeting was streamed through Millbury Public Access Cable.
2. Meeting Minutes: January 18, 2022
Pam Adams made a motion to approve the January 18, 2022 minutes of the Millbury Dog Park Committee as presented. Christine Kelley seconded the motion. Vote: Aye-4.
3. Treasurers Report:
 - a. As of 3/11/22 the balance in the account is \$22,354.92.
 - b. Friends of the Butler Farm Dog Park, Inc: \$3,735.29 as of 12/21/21.
 - c. Number of Registered Tags: 50 tags as of 3/11/22, 224 tags sold in 2021. Stephanie stated that she has not heard any negative comments so far relating to the increase in the price of membership. She stated that end of March and April are busy for tag sales.
- 4 Capital Improvements and Maintenance:
 - a. Review the schedule for emptying and filling bags: The schedule was reviewed.
 - b. Mower: The Cub Cadet has been delivered and the old mower taken away. Susan Ainsleigh made a motion to purchase a Cub Cadet XT1 (LT42) from Boston Lawnmower Company for \$2,099.99. Pam Adams seconded the motion. Vote: Aye-4.
 - c. Review Invitation for Bids for Stormwater Improvement project: Conor stated that three people showed up for the walk-through Friday with him and Laurie. There have been 15 requests to bid. Bids are due Thursday, 3/17/22. The bids will be publicly reviewed and the Town will award the project. When the project starts, Conor will be the point of contact.
 - d. Applications: Mike stated that applications are needed at the park. Stephanie will make copies and notify the Committee when they are ready to be picked up. Mike said that he can pick them up Monday.
 - e. Summer Help: Stephanie will look for the job description and advertise for summer help. She will ask DPW if, when their summer help is done with their tasks, if they could mow the park. If acceptable, this plan would be put into effect if the park cannot hire someone. The ad should be put on Facebook, our website, the Town's website, and sent to the high school.
5. Payment of Invoices:

Susan Ainsleigh made a motion to pay Boston Lawnmower Company invoice in the amount of \$2,099.99 for the Cub Cadet XT1 (LT42). Pam Adams seconded the motion. Vote: Aye-4.

Mary Wright made a motion to pay Weston & Sampson invoice in the amount of \$4,500.00 for bidding services, pending discovery of the accounts from which to draw the funds. Pam Adams seconded the motion. Vote: Aye-4.

Mary Wright made a motion to order Mutt Mitt dog waste bags. Susan Ainsleigh seconded the motion. Vote: Aye-4. Stephanie will place the order.

Mike LaTour will purchase a new broom. He can be reimbursed by the Friends if he so chooses. He stated he will make the broom a donation to the park.
6. Incidences: There were no known incidences.

7. Bark Park Flier: Susan emailed the flyer to the Committee. It was reviewed and edited. Stephanie will make copies. Pam Adams made a motion to approve the Butler Farm Bark Park flier as amended. Christine Kelley seconded the motion. Vote: Aye-4.
8. Fundraising:
- a. Yard Sale fundraiser: No update.
 - b. Golf Tournament: No update.
 - c. Quite Fetching Fundraiser Ideas: No update. Christine will bring flyers to Quite Fetching.
 - d. Meat Raffle: Christine and Mary asked Maureen Army of the Lions Club to see if there are any dates available for meat raffles this season. Pam will look into availability of a meat raffle at the Dudley Gendron Post.
 - e. Popcorn: \$174 was raised.
 - f. Banners: Christine will find her research to present again at the next meeting.
9. Other Business: Reorganization: Laurie Connors is unable to remain as Chair due to a job change. A discussion was held. Susan Ainsleigh made a motion to nominate Mary Wright as Chair of the Millbury Dog Park Committee. Christine Kelley seconded the nomination. Vote: Aye-4. Mary accepted the Chair position.
10. Next Meeting: April 19, 2022 at 6:00 PM at by Zoom. Additional Agenda Items: Spring Clean Up, Dog Swim, Banners
11. Adjournment: Christine Kelley made a motion at 6:38 PM to adjourn. Susan Ainsleigh seconded the motion. Vote: Aye-4.

Respectfully submitted,
Mary Wright

