

PMillbury COA
Meeting Minutes
September 20, 2023
7:34 am

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MILLBURY, MASS.

Members In Attendance: Steve Walinsky, Stuart Mulhane, Ronald Marlborough, Ginny Picking, Nancy Pratt, Laurie Corkery, Laurie Keefe, Director Joshua Ryan Program Administrator, Karyn Clark, Interim Town Manager. Absent Kevin Higginbottom

MINUTES: Steve Walinsky requested some changes be made to the minutes of the July meeting. They will be fixed and signed at the October meeting.

PUBLIC COMMENTARY: Karyn Clark Interim Town Manager introduced herself to the board. She gave the board a brief description of her history and experience. She has advised the board that she will be the acting Town Manager until they hire a full-time Town Manager. Karyn explained per the charter they need to form a committee to find a new town manager. She advised the committee has met two or three times and has decided to hire a company to conduct a search for a new town manager.

BOARD REORGANIZATION: Steve Walinsky opened the floor for nominations for chairman. Steve nominated Laurie Corkery for chairman. There were no other nominations. Ginny Picking seconded the nomination for Laurie Corkery for chair. Nancy Pratt nominated herself for vice-chair. There were no other nominations. Ron made a motion to nominate Nancy for vice-chair. Ginny Picking seconded the motion to make Nancy the vice chair. Ginny nominated Ron for the clerk position. There were no other nominations. Stewart made the motion to nominate Ron for clerk. The motion was seconded by Nancy.

CORRESPONDENCE: none

DIRECTORS REPORT: Ms. Keefe has provided the board with a written copy of her directors' report. Ms. Keefe advised the board she has hired a 4th driver for transportation. He is currently in training and will start driving on his own by the end of the month. He will complete the mandatory 8-hour training on September 26th. She also advised the Senior Center was awarded the FY 24 Festivals& projects grant for \$2,500.00 from the Massachusetts Cultural Council. This will help pay for the summer concert series that are held at the Senior Center. Laurie advised that the WCAC is running later than normal with fuel assistance applications. People are just starting to get them now. Applications for new participants will begin in early October. Julie is still doing memory café monthly and is working on research for 2 grant opportunities. Kaye Peltier our SHINE counselor will be coming in during open enrollment. Open enrollment runs from Oct. 7- Dec. 5. The Lions Club will be using the Senior Center on the first Monday of every month for their meetings. Zumba Gold started on September 11 and has been a big hit. We are


also working on planning special events for Thanksgiving. The food pantry is very busy, and donations have increased. We have been working with the Board of Health to schedule a flu clinic which will be held at the Senior Center on September 28th. Laurie advised the board that the town has received a CDBG grant for \$1.35m to include the Senior Center roof/ ceiling project. The project is still months out and she will keep giving updates as they become available.

STANDING REPORTS

- A. Budget and Finance – Ms. Keefe has given the board copies of Senior Center revolving accounts as requested.
- B. PERSONNEL: We have hired a 4th van driver. Also, one staff member has requested to cut their hours and only work Mondays and Tuesdays for a total of 14 hours.
- C. Board Membership- Laurie advised the board that there are 7 seats on the board. Steve Walinsky advised the board that there has been interest for someone to get on the board but there are no open seats at this time.
- D. Legislative- none
- E. Senior Center Usage- The Lions Club will be using the Senior Center on the first Monday of every month to hold their monthly meetings.
- F. Monthly report of program participation- Josh has got an instructor to come in and teach Zumba on Monday afternoons. This class has been full every week. There were 381 unduplicated swipes during the month of August.
- G. Building Maintenance/ Equipment- 1. Iron bench refurbishing- The board requests to see if the prisoners can do this. Ms. Keefe advised she had asked about this and the prisoners are not doing that kind of work at this time. 2. Railway express cart refurbishing- The Board suggest we look into getting BVT or another school to donate their time to refurbish the cart. Ms. Keefe advised the board she will reach out and see if they are interested in donating time to get this fixed. There was a discussion on maintaining the garden. Karyn Clark suggested we see if local businesses would like to adopt the garden and pay for a landscaper to keep up with the garden.

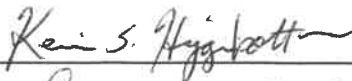
At the end of this discussion some members had to leave so the meeting had to be adjourned as we did not have a quorum.

Steve Walinsky

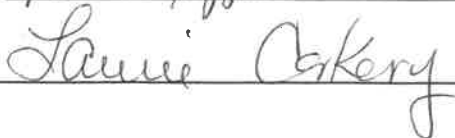


Stuart Mulhane

Kevin Higginbottom



Laurie Corkery



Ronald Marlborough 

Ginny Picking _____

Nancy Pratt 

Respectfully submitted:
Joshua Ryan, Program Administrator