



TOWN OF MILLBURY

CONSERVATION COMMISSION

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527-2632 • TEL. 508-865-5411 • FAX. 508-865-0857

Conservation Commission
Ronald Stead, Chairman
Christopher Weagle, Vice-Chairman
Paul DiCicco
Matthew Ashmankas
Jeffrey Raymond

Consultant Checklist and Fee Schedule

The Conservation Commission **may** determine that an application requires the services of the Commission's Consultant to review a Wetlands Protection Act (WPA) application, per M.G.L. Ch. 44 §53G.

A determination of if an application will require review from the Commission's Consultant generally occurs by the Commission or its agent after initial review of the completed application is submitted. The Commission will contact the Applicant to inform them of the decision. However, the Commission may determine at any time during the public meeting/hearing that the Consultant's services are needed for their review.

If the Commission determines the services of their Consultant are required to complete the review of an application, the Applicant MUST submit the Consultant Fee BEFORE the application is reviewed by the Consultant.

Pursuant to M.G.L. Ch. 44 §53G, the Consultant Fee will be deposited in a special town account and used to pay the Consultant directly. **Any remaining funds at the completion of the Commission's review will be returned to the Applicant, including any interest accrued, after the public meeting/hearing has closed.** The Commission may request additional funds if necessary review requires a larger expenditure than originally anticipated or new information requires additional consultant services.

Please see the Commission's *Rules for Hiring Outside Consultants* for more information.

A. Applicant Information

NAME: - _____ Representative: _____

Project Address: _____ Map & Lot: _____

B. Fee Calculations

Select the appropriate box for the application submitted. Note: The maximum Consultant Fee is \$5,000 for any project.

☐ **Request For Determination of Applicability**

- \$450.00 flat fee

☐ **Abbreviated Notice of Resource Area Delineation**

- \$800.00 base fee per application, plus;
- \$1.50 multiplied by _____ linear feet of wetland delineation = \$ _____
- The \$1.50/lf charge above shall not be required when the Resource Area boundary is a retaining wall at the bank of a pond.

☐ **Notice of Intent – Category One**

Minor projects or other projects that fall under Category 1 of WPA Form 3 Fee Schedule (i.e. house addition, tennis court, or other accessory to residential activity, control of vegetation, work on septic

- system separate from house, new agricultural projects, etc.).
- \$800.00 base fee per application, plus;
- \$1.50 multiplied by _____ linear feet of wetland delineation = \$ _____ (unless applicant has a valid Order of Resource Area Delineation)
- The \$1.50/lf charge above shall not be required when the Resource Area boundary is a retaining wall at the bank of a pond.

☐ **Notice of Intent – Category Two**

- Construction of single family house or other projects that generally fall under Category 2 of WPA Form 3 Fee Schedule (i.e. construction of a single family house, parking lot, inland limited projects minus road crossings and agriculture, each crossing for driveway to single family house, each project source (storm drain) discharge, etc.)
- \$1,200.00 base fee per application, plus
- \$1.50 multiplied by _____ linear feet of wetland delineation = \$ _____
 - o (unless applicant has a valid Order of Resource Area Delineation)
- \$1.00 multiplied by _____ square feet of permanent disturbance to BVW, ILSF, LUW and/or Riverfront Area = \$ _____
- The \$1.50/lf charge above shall not be required when the Resource Area boundary is a retaining wall at the bank of a pond.

☐ **Notice of Intent – Categories Three through Five**

- Construction of a multiple family dwelling, subdivision, or commercial and industrial projects or other projects that generally fall under Categories 3, 4, or 5 of WPA Form 3 Fee Schedule (i.e. site preparation for development beyond Notice of Intent scope, each building (for development) including site, road construction not crossing or driveway, water supply development, each crossing for development or commercial road, dam, sand and gravel

- operations, bridge, dredging, etc.)
- \$1,500.00 base fee per application, plus;
- \$1.50 multiplied by _____ linear feet of wetland delineation = \$ _____
 - o (unless applicant has a valid Order of Resource Area Delineation)
- \$1.00 multiplied by _____ square feet of permanent disturbance to BVW, ILSF, LUW and/or Riverfront Area = \$ _____
- The \$1.50/lf charge above shall not be required when the Resource Area boundary is a retaining wall at the bank of a pond.

Total Fee: _____

C. Signature of Agreement

The Applicant agrees to allow the Commission or its Consultant to conduct a site visit to the project site. The Commission or its Consultant will coordinate with the Applicant to ensure notice is given prior to conducting a site visit.

The Conservation Consultant fees for NOI and ANRAD applications are estimated and Applicant is hereby informed of these fees. Payment is required in advance of any review or work being performed by the Conservation Consultant.

If it is determined that more time and work is necessary to complete any application review, the Conservation Consultant shall provide an additional anticipated scope and fee cost structure for the work proposed. Necessary changes thereafter, and charges beyond the scope of initial review, shall be communicated in a timely manner to the Applicant.

Any unused portions of the Conservation Consultant fees outlined herein shall be returned in a timely manner to the Applicant. **Fees collected based on a rate of \$125/hr.** I, the Applicant, or my authorized representative or agent have read and agree to the terms outlined in this fee schedule.

By: _____ Date: _____

Signed: _____