

Town of Millbury
Minutes of
Cemetery Commission Meeting
November 18, 2019

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MILLBURY, MASS.

ITEM ONE – CALL TO ORDER

Marcia Landry called the meeting to order at 5:00 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Keith Caruso and Amy Paquette-Riordan.

ITEM TWO – GUEST/SPEAKER:

No guests.

ITEM THREE– MEETING MINUTES:

The Cemetery Commission reviewed the meeting minutes from the September 16th, 2019 and October 15th, 2019 meetings.

Marcia Landry made a motion to accept the minutes as written. The motion was seconded by Randy Mogren. A unanimous vote ensued.

ITEM FOUR-NEW BUSINESS:

No New business at this time.

ITEM FIVE – COMMUNICATIONS:

Two communications were presented to the board for review. The first letter was from William and Charlotte Bedord. The letter asked that two of their plots in Section 2 Lot 709 R be sold back to the town. The second communication was a letter from David and Georgia Perry asking that they be allowed to purchase the two plots in Section 2 Lot 709 R from the Bedord's sale. Marcia Landry entered a motion to waive the non-presale rule to allow the Perry's to purchase the lots at the current rate of \$1,200. Randy Mogren seconded the motion and a unanimous vote ensued.

ITEM SIX-MONUMENTS/FLAT MARKER APPROVALS:

The following monuments were approved:

Needham-Section 8 Lot 18

Ezold-Section 6 Lot 22 L

Rogers-Section 6 Lot 45 R

ITEM SEVEN- NEW BURIALS

Muriel F. Dunford Sec. 5 Lot 154 R-Full Burial-11/8/2019
Alice Chausse Sec. 9 Lot 91 B-Cremains-11/9/2019
Marie Beaudoin Sec. 3 Lot 9 R-Full Burial-11/9/2019
Carol Patterson Sec. 10 Lot 104 L-Full Burial-11/12/2019
Catherine Marchand Sec. 1 Lot 31-Full Burial-11/12/2019
Roland A. Bazin Sec. 2 Lot 9-Full Burial-11/16/2019
Sheila Jean Gencarelli Sec. 10 Lot 137 L-Full Burial-11/21/2019

ITEM EIGHT – OLD BUSINESS:

Cemetery Rules and Regulations-the updated rules and regulations were presented to the board for their review and approval. Marcia Landry made a motion to adopt/accept the rules as written with a second from Randy Mogren. A unanimous vote ensued.

Marcia Landry then asked to inform the local funeral homes that when they receive a veteran's marker an email notification must be sent to the DPW so the department has knowledge that a marker is to be delivered and installed.

The board then discussed the 5-year maintenance and beautification plan for Central Cemetery to be submitted to acting Town Manager Jamie Kelley. The following items were established by the board:

- 1) Expansion of water infrastructure
- 2) Paving
- 3) New concrete or stamped concrete to replace the paving stones near the shed
- 4) Storage facility for equipment
- 5) Software upgrade for record keeping
- 6) New Equipment
- 7) Gravestone Restoration Project
- 8) Metal enclosures for trash barrels to replace wooden boxes

Trash barrels-the board feels that it is not necessary to have the barrels out for the winter season. Per Keith Caruso the barrels will be removed from Central Cemetery on December 1st, 2019. A few barrels may be left at the West Street location and will be monitored by the DPW. The information about the removal will be placed on the Town's social media page as well as the signboard in the center of town.

Keith informed the board that the water has been shut off at the cemetery and the lines have been blown out.

Marcia Landry informed Keith she would like to see snow stakes placed at the intersections in the cemetery for the winter. Also, Marcia informed Keith that a pile of rocks at the corner of Cemetery Way will need to be removed.

Software-the quote for the software upgrade will be placed on the December meeting agenda for review. This will give the board time to get updated financial statements from the Finance Director.

ITEM NINE – FUTURE MEETING DATES

Upcoming meeting December 16th, 2019 and the January 20th, 2020 meeting will be cancelled as it falls on Martin Luther King Day. A new January date will be decided at the December 16th meeting.

ITEM TEN – ADJOURNMENT

At 5:55 p.m. Marcia Landry motioned to adjourn the meeting; Randy Mogren seconded. Meeting adjourned by unanimous vote.

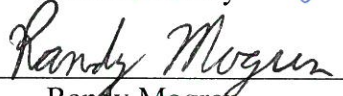
Respectfully prepared by Amy Paquette-Riordan



Gil Picard



Marcia Landry



Randy Mogren