

TOWN OF MILLBURY  
BOARD OF SELECTMEN MEETING MINUTES

November 22, 2022

6 PM

**Present:** Mary Krumsiek, Katie McKenna, Scott Despres, David Delaney, Jude Cristo, Karyn Clark, Jennifer Barrett, Lee Keomani

**Absent:** Chris Naff

**Zoom:** E Fitzgerald, N, Maxine

**Guest Presentation -Plaque for Joseph Kosiba**

The Board presented a plaque to Joseph Kosiba on his retirement and thanked him for 48 years of service.

Senator Moore & Representative Frost presented him citations

**Public Hearing -6 PM Tax Classification Hearing FY 2023**

Motion to open the Tax Classification Hearing FY 2023 by Selectman Despres, seconded by Selectman McKenna, Motion carried unanimously.

Lee stated that the state approved the towns values in October, there was an increase of \$197,392,354. It includes market adjustment, new growth and sales analysis. The total town value for FY23 is 2, 208, 329, 29. The estimated budget for FY23 is \$55.8 million. This years estimated levy is \$3,198,759. The Board of Assessors recommended that he Board votes for a residential factor of 1 and the continuing for a single tax rate for FY23.

The Board thanked Lee for the information, Selectman Despres asked if the biggest increase was through new housing or selling of properties, Lee said it was both.

Jude Cristo stated that values by class are trending downward for developments, there are no commercial or industrial developments. We need to focus on economic development. Selectman McKenna said we shouldn't go with a split rate.

Motion to close the Public Hearing by Selectman Despres, seconded by Selectman McKenna, Motion carried unanimously.

Motion to keep the tax classification of 1 and keep the same tax rate for commercial and residential, by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously

Jude Cristo, 2 Cristo Lane, stated recently we switched from semi annually sewer bills to quarterly bills because it will be easier for people to pay. He asked if we can look at the due dates as they are so close to the tax bill due date.

**Clarification of 11/15/2022 Board vote on item NB-2: Vote to refer the proposed amendment to the Town of Millbury Zoning Bylaws to the Planning Board for a public hearing**

The Board voted previously. For clarification it was Lynch

**Vote to approve an Ownership Change on a Common Victualler License-GW Donuts LLC dba Dunkin Donuts-1 Elm St and GW Donuts LLC dba Dunkin Donuts-100 Worc Prov Tpke**

Emily Fitzgerald stated that everything will remain the same at the locations, its just an ownership change.

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Motion to approve an ownership change for a Common Victualler License for GW donuts LLC dba Dunkin Donuts-1 Elm St and GW Donuts LLC dba Dunkin Donuts-100 Worc Prov Tpke by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously

**Approve 2023 Liquor License Renewals**

Jayne stated that 14 out of the 29 have come back. Most of the paperwork is in. 5 out 29 owe taxes that have to be paid.

Motion to approve the 2023 liquor license renewal as listed subject to paperwork being submitted and taxes paid by Selectman McKenna, seconded by Selectman Delaney. Motion carried unanimously.

**Approve 2023 Class II Renewals**

Jayne stated that Class II inspection were conducted. The following renewed their licenses: Armor auto body, Merc Trucks sales and services, Direnzos, Mass Motor auto, Gover sales and services, Grafton auto whole sales, Micro Motors, Panda Motors, Premier auto sales, Progressive Auto.

Selectman Krumsiek asked what happens if someone doesn't renew it, Jayne said the license is grandfathered with the land.

Motion to approve 2023 Class II renewals those listed by the town clerk by Selectman McKenna, seconded by Selectman Despres. Motion carried unanimously.

**Reconsideration of McCracken Rd sewer installation**

Motion tabled until next meeting

**Approval of Broadmeadow Ave fence license**

Sean included the license and the map, we have granted two fence licenses in the past. It is an existing 6ft fence within our right of way. The resident has dogs and would like to replace the fence, she would have to go through the ZBA. The license can be revoked at any time if needed. Selectman Despres stated that it will be too close to the road which can cause snow to pile up and go into the road, the residents may need to have additional snow removal because of the fence. Selectman McKenna asked it causes an issue with the line of sight, it wouldn't.

Motion to approve 3 Broadmeadow Ave fence license by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously

**Discussion of carryover of Town Manager unused vacation accrual**

Sean's contract allows him to carry 10 days but he would like to carry over 20 days or it can be cashed out when he leaves.

Motion to allow the Town Manager to carry 20 days over by Selectman Despres, seconded by Selectman McKenna. On roll call vote, Selectman Krumsiek, Selectman McKenna and Selectman Despres, in favor, Selectman Delaney opposed. Motion carried 3-1.

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### **Discussion of Board members' ideas/priorities for FY2024 budget**

Sean stated he will start conversations with the Finance Committee, he asked if the Board had any topics that should be focused on. Selectman Despres stated that he would like to see a level funded budget. He stated that Free Cash didn't go down and people are getting refunds, he would like to see the free cash going back to people. Sean stated the money that wasn't spent in the past stayed in the account, Free Cash helps with capital expenses. The tax levy will give the money back but changing the tax rate may increase taxes for some properties and reduce for others.

Selectman McKenna agreed that the tax rate should be kept stable. Chairman Krumsiek mentioned that would that impact economic developments, Sean stated that we aren't losing any business but we don't have much place to put them, we have residential space available but not commercial. Selectman Delaney asked to think of the homeless population. The budget will be presented to the Board after all the meetings.

### **Management Update**

FHQ work is being done, once the blasting is done the stonewall will be taken off, the road will be widened up. The fences will get pulled in. Shaw school is getting landscaping, the telephone pole will be getting moved. The mansions cistern needs to be fixed and rocks will be placed, they are working on restoration. Selectman Despres asked why cant we remove it, Sean stated that Kristen wants to restore it, we need to make it safe. The Wellness committee had a Friendsgiving last week. Sean toured Latti farm, they do medical sales for now, cultivation has been going on since September. There have been no issues. The CCC put limitations on community impact fees. The fees will be assessed. He met with Weston and Sampson, we have time before the next permit, in order to maintain compliance we will need a revenue stream. Small Business recovery grant is still going, the last day for application submission is December 1<sup>st</sup>. There were a total of 52 applications. Rice Rd development agreement will be brought to the Board soon. The Howe Ave and Millbury Ave intersection needs to be addressed, its the Boards decision and recommendations will be presented. Insurance needs to be put out to bid, 4-5 contractors have submitted bids. He will meet with department heads after Thanksgiving. FinComm will have there final recommendations by January 24<sup>th</sup>. The budget will be closed on by March 14, the last day to submit an article is March 3<sup>rd</sup>. It be endorsed on March 24<sup>th</sup>. McCracken Rd is getting work done in the wetlands and the road is being widened. Sean and the Police Chief will have their performance evaluation. The Senior Centers food pantry has partnered with the Mill Church which gives us active to the Worcester County Food Bank. Town Offices will be closed for Thanksgiving. Transfer station will be closed Friday, open Saturday. Employee Christmas Lunch will be on December 15<sup>th</sup> at the VFW. The changes at the senior center have been a success amongst the seniors. Selectman Krumsiek asked Sean about the email from the resident about land, Sean stated that he reached out to the resident and Conor. Selectman Delaney asked if we have worked with CD Whitney, Sean stated yes he just wants to look at the different prices for insurance. He also asked if the DPW uses the old fire truck, Sean stated he will ask Keith about it.

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**Review & Approve Previous Minutes-Minutes of October 18, 2022**

Motion to approve by Selectman McKenna, seconded by Selectman Despres. Motion carried unanimously

**Dates to Remember**

- Millbury Holiday Toy Drive 12/5
- Chain of Lights 12/4

**Roundtable Discussion and Citizens Feedback**

Selectman Krumsiek thanked the Carpenters Training School, they are building a pavilion at Butler Farm

**7:59 PM Adjourn Meeting**

Motion to adjourn the meeting by Selectman McKenna, seconded by Selectman Despres, Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

