

**TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES**

March 22, 2022

6 PM

Present: Mary Krumsiek, Katie McKenna (late), Scott Despres, Chris Naff (late), and David Delaney

Zoom: Fran Desimone, ariordan

Regular Session 6 PM

Pledge of Allegiance

Citizen Speak

Terry B Dotson of 20 Salo Terrace talked about the MBTA housing. She asked if a speaker is coming in to explain the process to the Town and when is the public hearing. Sean stated the Planning Board will present the rules for this project on April 12th and the Board will hear about them on May 2nd. Terry stated she sent an email to everyone that listed the costs that the Town should focus on such as students and current town resources rather than putting that money towards building MBTA housing. Taxes are rising and seniors need help with housing. Selectman Krumsiek stated that Terry should talk to the Housing Authority instead. Terry asked the Board if they have asked someone to regulate what the Planning Board talks about at their meeting or post on the website. Selectman Krumsiek stated no. Selectman McKenna added that the figures that Terry looked at for her costs were artificial. Terry mentioned that Selectman Naff stated that there were flaws in Terry's analysis therefore there are different factors to look at before using Cobblestone Village as an example.

Public Hearing

In accordance with the provisions of Chapter 41, Section 81-G and 81-I, Chapter 82, and Chapter 84 of the Massachusetts General Laws, the Millbury Board of Selectmen will hold a public meeting on March 22, 2022 at 6:00 p.m., in the Municipal Office Building, 127 Elm Street, Millbury, MA on the Selectmen's intent to lay out an extension of Hilltop Drive as a public way.

The extension of Hilltop Drive is situated south of the portion of Hilltop Drive that was accepted as a public way in March 2, 1957. Hilltop Drive is located in the northeasterly section of the Town of Millbury, MA as shown on the plan entitled "Road Acceptance Plan Prepared for Stephanie J. Adams, Mark R. Sadowski, Hilltop Drive, Millbury, Massachusetts", prepared by Jarvis Land Survey, Inc., dated July 1, 2018.

Motion to open the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

Sean stated that the developer got the time wrong but he was present with the Acting Planner Director and the DPW Ops Mgr. They are in touch with the developer to talk about some of the things that were noted during the walk. Items that need to be fixed can't go through because the construction was done according to the plan approved by the Planning Board in 2009. The Acting Planner and DPW Ops Mgr are meeting with the Developer tomorrow. They aren't ready yet and on behalf of the Developer they are requesting a continuance till the April 12th meeting.

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Motion to continue the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

Annual Wage Increase for Police Chief Lewos

Sean stated the Police Chief deserves it and the Board can increase his salary by 2 ½%.

Motion to increase the annual wage for Police Chief Lewos by Selectman Naff, 2nd by Selectman Delaney, and on roll call vote with Selectman Krumsiek, Selectman Naff, Selectman McKenna and Selectman Delaney and Selectman Despres all in favor, the following vote was approved 5-0.

Revision of the selection process for the Board of Fire Engineers

Selectman Krumsiek and Sean agreed upon having a workshop with the Board of Fire Engineers before the appointment. Sean will be creating a policy for this process

Approve Little League Parade-Sunday April 24th at 10 AM

Motion to approve the Little League parade on Sunday April 24 at 10 am made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

Chairman Krumsiek asked to check with the church and if the parade would affected the services

3rd Reading of the Municipal Code of Conduct

Motion to approve the 3rd and final reading of the Municipal Code of Conduct made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously. Chairman Krumsiek asked how will The Municipal Code of Conduct will be shared amongst departments and committees. Sean replied that it will be posted in town buildings and be passed out as well.

Management Update

Sean stated that about half the checks for McCracken Rd Project were picked up. Selectman Despres asked if the check amounts and property info were public knowledge and Sean said yes. The third meeting with the Finance Committee was last night and they meet two more times before finalizing. The Warrant will be completed by next week. The Board of Selectman will be closing the Warrant for town meeting next meeting. Sean stated that they utilized ARPA funds and bridge grants to put the Brightside, Wheelock Ave, and West Main project are in the design phase. Wheelock will go out for bid in the winter and start next year and Brightside will go to bid in the winter of 2023. West Main is towards 2024. Sean stated that he will be posting the open Town Jobs by the end of this week. The MBTA zoning requirements state that the Board should see the regulations by May 2 and Sean will present them on April 12th. To reply to Terry's

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concern about the website, Sean stated that it is all official information. The website isn't for individual concerns. Sean stated the person who decides what's goes on in Planning Board meetings is the Chairman of the Planning Board. Sean stated the Developer is interested in putting a 40 B project on Rice Rd therefore a 40 B training for the BOS and officials is coming soon. On May 26th, there is a open meeting, ethics and public records training for employees and newly elected officials. In order to request funding at the town meeting, the fire headquarters committee is holding two public forums, one on this Wednesday at 6pm and April 21st at 6pm, to answer questions and share plans. On Wednesday March 30th the Shaw School committee is also holding a public forum. The funding to replace windows was given in November and they will be installed in May. Sean shared a letter from Melissa Shaw that she wrote to the Library Trustees and himself, a Millbury resident who thanked Ann Dallair for standing up for diversity in books and the LGBTQ youth. Sean shared the application for the small business loan process with the Board. The Evaluation Board will review the applications. The grantees will then enter into a minor contract with the Town. The first page has sections that the Board of Selectman will review and give suggestions on. Sean asked if 25 employees qualifies for small business and the Board responded yes. Selectman Naff stated we need to consider part time employees. Sean said we don't have to define a small business, Selectman Naff said the intent is good. Chairman Krumsiek asked what's the small business rule for FMLA pay? Sean said it's a very low number. Selectman Naff stated that his concern is that what if there is a company with a slighter higher number of employees but it illustrated the need for a loan. Chairman Krumsiek asked then why didn't they apply for a PPE loan? Sean replied that they will be adding a section in the application process that asks if the applicant has applied for any other State or Federal loans. Chairman Krumsiek and Selectman Despres agreed that the 25 and under number is good. Sean said that we can take the number out and keep it as a discussion item instead depending on the business. He added that he wants it to be an easy and informational process. He didn't list a cap yet, he asked if \$10,000 or \$15,000 a reasonable amount. Selectman Naff & Selectman Delaney stated to put it on the agenda and start to roll out the program. Sean mentioned the Drainage Issues at Butler Farm. The Planning Department has no restrictions with it and the project is covered under ARPA. Chairman Krumsiek stated that we should make sure the garden area isn't effected and Sean said 2 French drains are there and the system is underground so it wont be effected. Selectman Despres brought up the conservation land up on Harris Ave and asked that there needs to be something else besides tree cutting and taking away the timber. There aren't any markings and the woods are in rough shape. He asked what is going to happen after the cutting is done. Sean stated he doesn't know the exact plan but he knows there will be re planting and stump removal along with trails.

Review & Approve Previous Minutes

Motion to approve the Minutes of February 8th, 2022 by Selectman McKenna, 2nd by Selectman Delaney. Motion carried unanimously

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Dates to Remember

Last day to register voter at Town Hall 4/6/22/ 8am-8pm

Town Election at MHS gym 4/26/22 7am-8pm

Annual Town Meeting at MHS auditorium 5/3/22 7pm

Food Truck Festival and Craft Fair 5/26/22 11am-5pm

Roundtable Discussion and Citizens Feedback-On a Good Note

Selectman Naff shared that a couple years ago during a Town Clean Up for Earth Day, people donated dumpsters and a couple weeks ago someone asked if we were doing it again. A couple areas in Town need a clean up and a Town Clean Up would be nice. It could run from 4/22/22 and through the weekend. He also attended a Cannabis Industry Symposium and the Chairman of Cannabis Control Commission and other officials were there. It was very informative and he shared a concern that municipalities aren't properly utilizing impact fees from host community agreements. He told the Chairman that in Millbury, there are marked accounts to have a proper expense for the impact. The Chairman commended Millbury's set up of the arrangement as many towns aren't taking care of this.

Mail

Motion to accept the donations made in memory of Rosemary Stachura for the Fire Departments Gift account by Selectman Despres, seconded by Selectman Naff and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

7:30 PM Adjourn Meeting Motion to adjourn the meeting by Selectman Naff, seconded by Selectman McKenna Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

