

**TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES**

February 8, 2022

6 PM

Present: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff and David Delaney

Zoom: Joseph Arsenaut, Pam Allard, Cody Mathieu, John Nagel Schmidt, Michael, msullivan3, Maxine, ariordan, Daniel Serbe-national grid

Regular Session 6 PM

Pledge of Allegiance

Citizen Speak

The Town Clerk updated the Board on the annual election.

Vote to Execute the ASSENT AGREEMENT with NEW ENGLAND POWER COMPANY

Motion to vote and execute the assent agreement with New England Power Company, the Town of Millbury, and Next Grid by Selectman McKenna, 2nd by Selectman Despres, and on roll call vote with Selectman Krumsiek, Selectman Naff, Selectman McKenna and Selectman Delaney and Selectman Despres all in favor, the following vote was approved 5-0.

Discussion on Goals & Objectives for Police Chief Lewos

Sean stated the rubric was for the Board to discuss goals and objectives for Police Chief Lewos. The Board was to complete the evaluation at the end of the calendar year, but since that didn't happen Sean can set up a time when the Board would be ready. The Board decided to schedule at the first meeting in March. Selectman Despres asked Sean what he added to the rubric and he added some points about budget. Selectman Despres also asked if the Police Chief has reviewed the rubric and Sean said he will be sending a copy over soon, however the Chief is aware.

Discussion on the selection process for The Board of Fire Engineers

Chairman Krumsiek would like to meet with the Board of Fire engineers to go over the process and perhaps do a joint appointment. The Board of Engineers can come with questions that the BOS can ask. Selectman Despres asked that if this process has been going on for a long time and if there has ever been an issue. The present Board of Engineers need to let the BOS know what their expectations are for the new member. Selectman Naff stated that he doesn't really like joint appointment idea, he believes that a recommendation from the Fire Chief is a better idea. He added that in the past not everyone has been happy with the selection. Chairman Krumsiek stated she will gather some more information and then it can be decided as to how the appointment should be done.

Discussion of the Town's homeless population

Selectman Delaney stated that we have five homeless people currently in Millbury. We can't offer any shelter and they don't have an income. Pallet shelters can house two people, are energy efficient, and have a reasonable cost. This would help house the people and resolve the issue. The houses can be folded up for storage and used later on as well. Chairman Krumsiek stated we need to look into where we can put the shelters. The Board discussed where to put the shelters and then asked about the maintenance. Selectman Despres added that this wouldn't help the long term issue, he wants to help,

TOWN OF MILLBURY BOARD OF SELECTMEN MEETING MINUTES

but this might not be the best idea. Selectman Delaney stated that he will try and figure out where they can be placed. Selectman Naff added that some additional areas of concern will be some parameters as to how will it be determined as to who uses them (daily or first come first serve), beds and what liability does it create for the Town.

Revision of the Roadway Advisory Committee Charge

The BOS reviewed and revised the Roadway Advisory Committee's charge.

See attached

Motion to adopt the charge as amended by Selectman Naff, 2nd by Selectman Delaney, and on roll call vote with Selectman Krumsiek, Selectman Naff, Selectman McKenna and Selectman Delaney and Selectman Despres all in favor, the following vote was approved 5-0.

Discussion regarding formulation and adoption of Municipal Code of Conduct

Sean stated that it builds a sort of decorum for public bodies in Millbury and we should have one for our Town. Selectman Naff added that we need to also figure out the enforcement and ramifications for the violators. Chairman Krumsiek asked the BOS if we should pursue it? Selectman McKenna added that it would be a good addition and it helps with the accountability. This item will be moved to the next meeting agenda.

Management Update

Sean stated that the Charter review met last night and they will submit the recommendation to the BOS by the March 4th deadline. The committee will also hold a public meeting addressing the recommendations. Whatever recommendations are accepted at the Town Meeting by the Board are put on the ballots for the election of April 2023. Sean was informed by the school that their Electric vehicle charging station is open to public but not really used. The Town can work with the school to see if it's possible to use that EV station and maximize the Town's resources. The Town received an \$85,000 grant for the EV stations in Municipal Parking lot. Co Grow had their final hearing, they are very close to starting. Their building needs to be set up though which is stalling the business but they are working with National Grid to resolve the issues. Burning permits are available at the Fire Station during their regular business hours and on Saturdays as well. Sean and Jennifer are close to finishing the budget. They will meet with the Finance Committee soon for discussion. Sean said he can provide the Budget on the 22nd and the can discuss it on the meeting at March 8th. He mentioned that we have ARPA funds to use for projects instead of Free Cash. A current project that is using ARPA funds is the bringing utilities down route 146. The sewer portion of the evaluation is pretty much done. There is a design for the Woolie World field and Parking lot. There is a grant for Asa Waters Mansion to help with their HVAC project. The funds are going to be used for the design of three bridges and we may be able to construct bridges with this money. There are also plans to renovate the Police Department which will include new bathrooms and a hot water tank. The High School is getting a new cafeteria, weight room and a new hot water tank. Lastly there is a design being made for the Library's HVAC project. Laurie Connors is leaving to go to Northboro and she will be working in their Planning Department. Conor is going to be the Acting Planner. Sean mentioned that Laurie was a hard worker who helped make a lot of projects possible in Town. The Planning Board has to make

TOWN OF MILLBURY BOARD OF SELECTMEN MEETING MINUTES

tough decisions yet they still need to have decorum. The BOS wished Laurie good luck. Selectman Naff asked Sean to put the list of the proposed projects on paper with estimated costs. Selectman Krumsiek asked about the funding for the MBTA housing. Sean said we don't get any funding because we don't need to create a housing, we just need to create a plan and have space set aside for more housing, the plan will be submitted to the state by the end of this year. This plan will be explained to the public as well and it will be implemented at the end of 2023. This is a priority and we may need to make changes to one of our districts to accommodate the guidelines. The towns that have MBTA tracks or are close to it have to participate. The Board asked for more information on this project and what funds they could use for this.

Review & Approve Previous Minutes

Motion to approve the Minutes of January 5th, 2022 by Selectman McKenna, 2nd by Selectman Despres. Motion carried unanimously.

Dates To Remember

Open Burning Permits are available at the Fire Station

Nomination papers for town election are available and are due March 8th 2022

Purchase your dog license by June 30th 2022

Census is due to the Town Clerk

Roundtable Discussion and Citizens Feedback

On a Good Note:

Selectman Naff said a spring clean up in April would be a good idea. Chairman Krumsiek stated Good Job to the DPW for their work during the past two storms.

Mail

Motion to accept donations from Wheelabrator Technology for the Millbury Fire Department by Selectman Despres, 2nd by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

Sean added that the roads can be icy and there could be a lot of potholes on the roads so residents should slow down when driving.

TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES

8:00 PM Adjourn Meeting

Motion to adjourn the meeting by Selectman McKenna, seconded by Selectman Delaney
Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

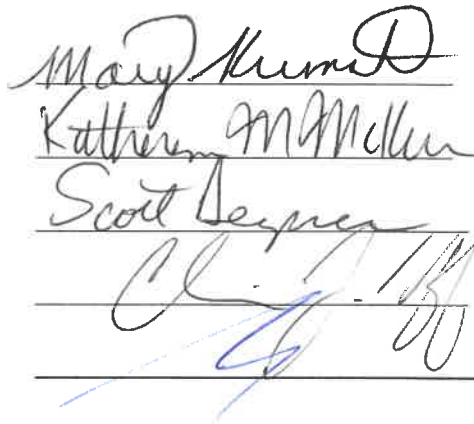
Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

The image shows five handwritten signatures in blue ink, each written on a horizontal line. From top to bottom, the signatures are: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, and David Delaney. The signatures are cursive and somewhat stylized.

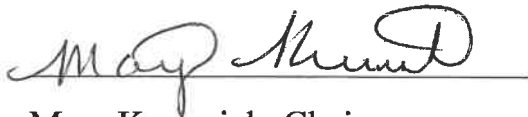


TOWN OF MILLBURY ROADWAY ADVISORY COMMITTEE CHARGE AND DUTIES

The Town of Millbury Board of Selectmen has promulgated the following charge and duties for the Roadway Advisory Committee.

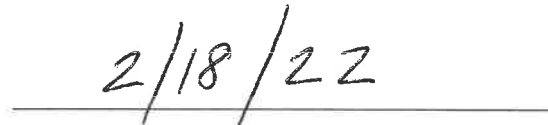
1. The Roadway Advisory Committee shall work with the Director of Public Works on the development of a comprehensive survey of the municipality's public way and roads documenting conditions and needs for repair, reconstruction and installation of public works amenities as necessary and required by applicable federal, state and local laws and regulations for the purpose of preparing a comprehensive Millbury Roadway and Pavement Management Program.
2. The Roadway Advisory Committee shall work with the Director of Public Works on the development of ten-year roadway plan for the Millbury Department of Public Works.
3. The Roadway Advisory Committee will work with the Director of Public Works and the Town Manager on developing project recommendations for the regional Transportation Improvement Program in conjunction with the Central Massachusetts Metropolitan Planning Organization (CMMPO).
4. The Roadway Advisory Committee with the assistance of the Director of Public Works shall make an annual report to the Board of Selectmen and the Town Manager as part of a regularly scheduled Board of Selectmen's

meeting in the month of November on activities and planning efforts of the committee.

A handwritten signature in cursive script, appearing to read "Mary Krumsiek", written over a horizontal line.

Mary Krumsiek, Chairman

Board of Selectmen
Town of Millbury

A handwritten date "2/18/22" written in a simple, slightly slanted font, positioned above a horizontal line.

Date