

TOWN OF MILLBURY  
BOARD OF SELECTMEN MINUTES

**Zoom Meeting ID: 812 9502 9530**

**December 14, 2021**

**6 PM**

**Present:** Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, David Delaney, Sean Hendricks and Jayne Davolio

**Zoom:** Amy Riordan, iPad, Kendra, Rich Hamilton, Mark Strom, Lisa Semosey, iPad, Michael and Abra Seng

**6 PM Regular Session**

Pledge of Allegiance

**Citizen's Speak**

Kendra Faldetta stated that there is a brunch on Monday January 10<sup>th</sup> from 8:30-10:00 a.m. at the Millbury Senior Center

**Discussion of charge/composition/continuation of Roadway Advisory Committee**

Agenda item put on Hold and the members of the RAC are to be invited to the next Board of Selectmen's Meeting

**6:15 PM Public Hearing**

In conformity with the requirements of Section 22 of Chapter 166 of the Massachusetts General Laws, on December 14, 2021, at 6:15pm, the Board of Selectmen will hold a public hearing at the Municipal Office Building, 127 Elm Street, and via Zoom.com, to act upon the Joint Petition NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Woodrow Rd- National Grid to install 1 JO Pole on Woodrow Rd beginning at a point approximately 185 feet southwest of the centerline of the intersection of Millbury Ave and continuing approximately 15 feet in a northern direction. Installing a new 40 Class 2 pole #1-50 on Woodrow Rd. The house at 6 Woodrow Rd is adding Solar and the pole is needed to fix an issue with an extreme long service wire. **No.**

**30456415.**

Motion to open the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

Abra Seng from National Grid joined in and Sean stated that there are no objections

Motion to close the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney. Motion carried unanimously.

Motion to approve the National Grid and Verizon New England joint pole Petition on 6 Woodrow Rd as outlined in the diagram by Selectman Despres, 2nd by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney .Motion carried unanimously.

RECEIVED  
TOWN CLERK  
22 FEB - 1 PM 2:50  
MILLBURY MASS.

## **Selectmen Meeting**

### **Review & Approve Previous Minutes**

Motion to approve the Minutes of November 4<sup>th</sup> and November 9<sup>th</sup>, 2021 by Selectman Naff, 2<sup>nd</sup> by Selectman Delaney. Motion carried unanimously

### **Discussion regarding Town Counsel services**

Sean stated that earlier this year we started a 6 month trial under the new schedule which was made to last a year. Since it is now the half way point, he stated the Town is on track with the budget. As they manage the number for projects such as the Shaw School or TIP projects, the number will improve more. Since its under 30B they can just call firms and ask for submissions, the rate will probably be \$200 per hour. If we do switch, we would loose the institutional knowledge that Attorney Falk has. Sean asked how the Board felt ? Selectman McKenna asked if we could have different firms to work with for different issues. Selectman Naff stated that in the past we have had to rely on counsel and current counsel had good solutions. He also stated that he is happy with Town counsel and they have helped us navigate difficult waters. If we want to have different services, we can work with different firms. Sean added that some issues in the past might have been due to communication issues. The new labor counsel is collaborative and Attorney Siegel is patient and careful when figuring out solutions. Chairman Krumsiek stated she is very satisfied with the current situation. Selectman McKenna asked Sean to look out for more information to see if we could potentially reduce the cost.

**6:30 PM Public Hearing - On December 14, 2021, at 6:30pm, the Board of Selectmen will hold a public hearing at the Municipal Office Building, 127 Elm Street, and via Zoom.com, to act upon the application for a Change of License Manager to Lisa Marie Julian of Apple New England LLC, DBA Applebee's Neighborhood Grill and Bar located at 70 Worcester Providence Turnpike, Millbury, Ma 01527.**

Motion to open the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney Motion carried unanimously.

Jayne stated that Lisa's cori check and application was all set.

Motion to close the public hearing made by Selectman Despres, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney Motion carried unanimously.

Motion to approve the change of License Manager to Lisa Marie Julian of Apple New England LLC, DBA Applebee's Neighborhood Grill and Bar located at 70 Worcester Providence Turnpike, Millbury, Ma 01527 by Selectman Naff, 2<sup>nd</sup> by Selectman Despres and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney Motion carried unanimously.

**Interview & Vote for the Board of Fire Engineers - Candidates: Jason Cadrin and Keith Newlands**  
Jason Cadrin introduced himself to the Board. He stated that he has been a Lieutenant since 2007 and that being at Fire Headquarters has allowed him to learn important skills that would make him an appropriate candidate for the position. Selectman Despres asked if Cadrin moved up then would the Lieutenant position need to be filled and Cadrin replied yes and he would be a part of that process if he was the Assistant Chief. Chairman Krumsiek asked that if Cadrin has had experience with large fires and he said no, but he has dealt with numerous smaller ones and worked with the BOH as well. She then asked if he works at United Rentals and he said yes, he works with all sorts of different

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types of equipment and machinery. Selectman Delaney asked if the vote for the Lieutenant position is unanimous and he said yes. Keith Newland introduced himself. He stated he started in 1994 and became a captain in 2012. He has taught multiple safety classes at the Fire Academy. Selectman Despres asked if Newland wants to become Fire Chief someday and he said yes it's a goal of his. Chairman Krumsiek asked if he has been in charge of any large fires and Newland replied he has worked on small calls, but he was involved when there was motor vehicle issues on the Mass Pike and he was involved with the natural gas line incident on Canal Street. Chairman Krumsiek asked the Town Manager if they can do a mutual appointment with other committees and the input of the Fire Chief. Selectman McKenna added that this is a very difficult decision.

Motion to appoint Jason Cadrin as Assistant Fire Chief by Selectman Despres, 2<sup>nd</sup> by Selectman Delaney and on roll call vote with Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney, in favor, Chairman Krumsiek Abstained. The motion passed.

## **2 Minute Recess**

### **Approve 2022 Liquor License Renewals**

#### **\*See Attached**

Motion to approve the 2022 Liquor License Renewal once all the paperwork is completed by Selectman Despres, 2<sup>nd</sup> by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney Motion carried unanimously.

### **Approve 2022 Class II Renewals**

#### **\*See Attached**

Motioned to approve the 2022 Class II Renewals by Selectman Despres, 2<sup>nd</sup> by Selectman Delaney and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman Naff, Selectman McKenna and Selectman Delaney Motion carried unanimously.

Chairman Krumsiek asked if the Town Clerk could look into The Board issuing new Class II licenses not just renewals of grandfathered locations.

### **Discussion & Possible Vote to Adopt a Surplus Goods Disposition Policy**

The Board decided to Move to a Second Reading

### **Discussion of FY 2023 budget priorities**

Sean stated that he and the Finance Director will be meeting with all the department heads to discuss their budgets for the next year and the Board will have the budget in January. Sean wanted to ask the Board if they have any priorities they would like to be reflected in the budget. Selectman McKenna stated to try and keep the budgets under 2.5 %. Selectman Naff stated that the Board will be voting on a record level of Free Cash, the Town was careful with the funds from the Non-Cares Act but had to take the Free Cash for the money from the Cares Act that still needs to be reimbursed for. Selectman McKenna informed him that the Cares Act and FEMA was not against Free Cash. Selectman Naff stated that at what point is the Free Cash would be bad for taxes. Sean stated they are looking at historical data in order to see the needs and then determine the budget from there. Selectman Naff added that looking at the historical data there will be non salary spending in January compared to the rest of the year. Sean said that they will be paying attention to it and it all depends on a departments needs. The school is going up 5.25% but that isn't sustainable. Sean stated that with the department

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head meeting and data they will be able to create a projection for the departments and determine how the tax rate will go up. The school will bring the tax rate up and the rate was brought down previously. Selectman Naff added that the tax rate can't be controlled but the taxes were higher so townsfolks won't be happy about. We should try to stay within the 2.5% for the department budgets. Sean stated that his goal is level of service and if they can do that with 2.5% then that's a great start. Selectman Naff asked to look at tax relief since we have 3.4 million Free Cash. Selectman McKenna added that this might make the tax rate fluctuate. Selectman Naff stated we should really consider tax relief.

## **Management Update**

**\*See Attached**

## **Dates to Remember**

December 15<sup>th</sup>, 2021 History of Christmas lecture at the Asa Waters Mansion

## **Round Table Discussion and Citizens feedback**

The Chain of Lights was amazing. There was good weather, a lot of foot traffic and we didn't have to close the downtown.

Sean added that some people didn't like that the Senior Center was closed which was because of the nature of the event and COVID concerns but the Library was open.

Thank you to Goretti's for donating poinsettias for the Employee Holiday Luncheon

Selectman Krumsiek mentioned Mass Military signed a lease at the IBA building

## **Mail**

Motion to accept donations from LL Bean for the benefit of the Nature Trails by Selectman Despres, 2<sup>nd</sup> by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

Motion to accept donations from Thomas Fox Jr. for the benefit of the Nature Trails by Selectman Despres, 2<sup>nd</sup> by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

Motion to accept donations from Fidelity Bank for the benefit of the Millbury Center Beautification Initiative by Selectman Despres, 2<sup>nd</sup> by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

Motion to accept donations from Target for their annual event Heroes and Helpers by Selectman Despres, 2<sup>nd</sup> by Selectman Naff and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

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Motion to accept donations from Aquarion Water Company for the Fire Departments Gift Account by Selectman Despres, 2<sup>nd</sup> by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman Despres, Selectman McKenna, Selectman Naff and Selectman Delaney in favor, the following vote was approved 5-0.

The Board wishes everyone a Merry Christmas!

## 8:20 PM Adjourn Meeting

Motion to adjourn the meeting by Selectman Naff, seconded by Selectman McKenna  
Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

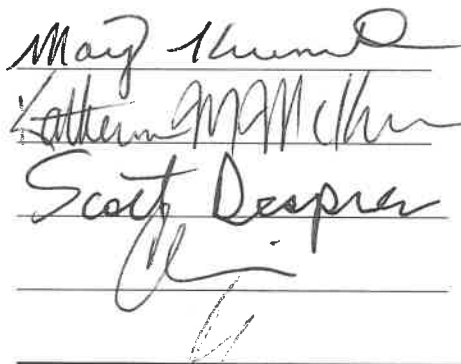
Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

Handwritten signatures of the five selectmen: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, and David Delaney. Each signature is written on a horizontal line.

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**NAME**

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**ALL ALCOHOLIC RESTAURANT**

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110 GRILL BV MILLBURY LLC DBA 110 GRILL

Sixty Elm Inc DBA A and D Pizza and Pub

Apple New England LLC DBA Applebees Neighborhood  
Grill and Bar

Blue Pushpin LLC DBA Calabria Restaurant

Feng IV Ltd DBA Feng Asian Bistro

Liberty Heights Café Inc

Millbury Old Time Inn Inc. DBA Millbury Old Time Inn

Puffins Restaurant, Inc. DBA Puffin's Restaurant

Quincy Amusements Inc DBA Showcase Cinema Delux

Rare Hospitality Int Inc DBA Longhorn Steakhouse #5526

Round Robin of Millbury LLC DBA Red Robin Gourmet Burgers

TGI Friday's Inc. Dba Tgi Friday'S

The Wheelock Inn LLC

UR OF MILLBURY MA LLC DBA UNO CHICAGO GRILL

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**CLUB**

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Charles F. Minney Post VFW 3329 DBA Charles F. Minney Post VFW

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**Farmer Series Pouring Permit**

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Penny Pinchers Brewing Co.

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**Inn Holder**

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Diamond Inn the Rough LLC DBA Belfont House

**CLASS II 2022****Business Name**

Laramie & Calley, Inc. DBA All  
Points Auto Sales

Alaa Alaloosi  
DBA Grafton Street Auto

Mass Motor Auto LLC

Armor Auto Body

Francis R. Mercandante  
DBA Merk Truck Sales & Service

Gary D. Gover/ Michael D.  
Gover  
Gover Sales and Services

Grafton Road Auto Wholesale

John K. Drenzo, Jr. Drenzo's  
Drenzo, John Kevin, Jr.

Michael S. Cronan  
DBA Mikro Motors

Mid State Repair

Panda Motors - Harold Proodian  
Premier Auto Sales, Inc.

Progressive Auto

Turnpike Auto Sales



## TOWN OF MILLBURY

Office of the Town Manager

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527 • TEL. 508/865-4710 • FAX 508/865-0843

EMAIL: [townmanager@townofmillbury.net](mailto:townmanager@townofmillbury.net)

### MANAGEMENT UPDATE

To: **Board of Selectmen  
Municipal Staff**

From:   
**Sean Hendricks**

Date: **January 11, 2022**

#### *Updates:*

- **McCracken Rd TIP:** The notices of taking are nearly complete, and the checks are being cut. We are working on a supplemental taking that will include 5-6 parcels that were subject to a county easement and were therefore not taken by the Board's November Order. We hope to finish that process in the next few weeks. The project itself should be advertised by DoT in the coming weeks, with construction hoped/expected to begin in late summer/early fall.
- **ARPA funds:** Currently, the following projects are being procured or underway for the following: Windle Field improvements design, Woolie World parking design, MJSHS Foods Program Room improvements design, MJSHS Weight Room improvements design, Asa Waters A/C improvements, Rt. 146 utilities extension feasibility. With the release of the Final Rule regarding use/implementation of these funds, which expanded eligible uses, we are optimistic that we will be able to utilize these funds for one or two bridge projects. The Final Rule also establishes a standard valuation of lost revenue formula, which will allow the Town to recover lost revenues due to Covid without going through the potentially tedious process of identifying such revenue, if it exists. This standard valuation functions like the standard deduction on personal income taxes, which gives taxpayers the option to choose itemization or a standard deduction, whichever is most favorable.
- **Fire HQ:** The Fire HQ Building Committee had its first meeting with CHA, its OPM. CHA is very experienced in these projects and seems very enthusiastic about our project. The RFQ for design services has been posted to all required outlets. The initial big goal is to have a project cost in place for Town Meeting in May, when we will request a borrowing authorization for the project.
- **Planning Board:** We were gratified to see the Planning Board vote to adopt the use of ipads/electronic devices. This will help ease the administrative burden on staff, drastically reduce our use of paper, and provide for timely posting of Board/project materials for the members to access at their convenience.
- **IT:** The Town's new website template has been approved. We're moving on to the departmental pages. We also received approval/authorization for our domain change to [millburyma.gov](http://millburyma.gov). In just a few weeks, we'll unveil our new platform.
- **FY 2023 Budget:** We are pretty much through the departmental portion of next year's budget development. We're waiting/establishing insurance and revenue numbers.
- **Personnel:** Job postings for an HR professional, Assistant Town Accountant, and Town Engineer are nearing completion. We're hoping to get those on the street in the next couple of weeks.



- **Covid-19 tests:** While Millbury was not eligible to receive test kits from the Commonwealth, we were able to procure kits through our partnership with the Worcester DPH. Julie VanArsdalen and I picked up nearly 750 kits, which we have been distributing primarily to residents who are over age 60 or those who may have health issues. We're looking into using ARPA funds to purchase kits directly from the manufacturer via a contract the state negotiated.
- **Mask mandate:** At its emergency meeting on January 7, the BoH voted to order a mask mandate for all businesses in Town, effective 8am on Wednesday, January 12. BoH staff sent emails and made phone calls to our local businesses, informing them of the mandate and providing a template for signage. The BoH will evaluate the Covid situation at its February 9 meeting and determine if continuation of the public health order is appropriate.
- **In memoriam:**
  - We were saddened to hear of the passing of Lisa Redmond, longtime reporter for Millbury-Sutton Chronicle who passed away last week.
  - Our condolences go out to the DPW's Eric LeClaire, MPL's Lisa Boudreau, and retired police Chief Donald Desorcy, each of whom lost their mother recently.

As always, Town staff is here to help/answer any questions.

Be well.  
SH