

TOWN OF MILLBURY
BOARD OF SELECTMEN MINUTES

Zoom Meeting ID: 853 0410 9601

June 22, 2021

6 PM

Present: Mary Krumsiek, Katie McKenna, Scott Despres, David Delaney, Sean Hendricks, Justine Caggiano and Jayne Davolio

Absent: Chris Naff

Zoom: Laura from National Grid, Jill Giordano, Amy Riordan

6 PM Regular Session

Pledge of Allegiance

Public Hearing

The Board of Selectmen in the Town of Millbury will hold a Public Hearing via Zoom.com on June 22, 2021 at 6 PM at the Municipal Office Building, 127 Elm Street to act upon the Joint Petition NATIONAL GRID and Verizon New England, Inc. requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Park Hill Ave- Massachusetts Electric Company d/b/a National Grid to install 1 JO Pole and relocate 1 JO Pole on Park Hill Ave beginning at a point approximately 36 feet southeast of the centerline of the intersection of Park Hill Ave and Holman Rd and continuing approximately 13 ft. in an east direction. Relocate pole 24 to accommodate the entryway of the Clearview Condominiums development. Install rise pole 24-50 approximately 43' northwest and 13' east from the centerline of Park Hill Ave and Holman Rd to provide utilities to the Clearview Condominiums development. No. 30132371

Motion to open the public hearing made by Selectman Despres seconded by Selectman Delaney. Motion carried unanimously.

Selectman Delaney asks who is covering the cost of the poles? Laura responded the customer. Selectman Despres asks if the poles are permanent or temporary? Laura responded that they are permanent.

Motion to close the public hearing made by Selectman McKenna, seconded by Selectman Despres. Motion carried unanimously.

Motion to grant the install 1 JO Pole and relocate 1 JO Pole on Park Hill Ave beginning at a point approximately 36 feet southeast of the centerline of the intersection of Park Hill Ave and Holman Rd and continuing approximately 13 ft. in an east direction. Relocate pole 24 to accommodate the entryway of the Clearview Condominiums development. Install rise pole 24-50 approximately 43' northwest and 13' east from the centerline of Park Hill Ave and Holman Rd to provide utilities to the Clearview Condominiums development. No. 30132371 by Selectman Despres seconded by Selectman McKenna. Motion carried unanimously.

Selectmen Meeting

Guest Presentation of MS4 Permit Compliance Update- Jaurice Schwartz of Weston & Sampson

***See Attached**

Selectman Despres asked if the town is behind, ahead or right where we need to be for year 3. Jaurice responded that the Town is right where they need to be. Selectman Despres then asked if we follow the plan in keeping as much phosphorous out as we can, can we prevent having to do phosphorus remediation and removal? Jaurice responded yes that is the goal. Selectman McKenna commented on the public education and outreach portion of the PowerPoint. Sean Hendricks stated that there is a vegetation management program the Town is involved with and wanted to confirm the result would show phosphorous mitigation. Jaurice responded yes. Sean Hendricks then asked about roadside mowing and its affect with the phosphorous. Jaurice responded that the Town should not use fertilizers with phosphorus.

Board of Selectmen Re- Appointments & Appointments

***See Attached**

Motion to appoint Board of Selectman Re- Appointments & Appointments as listed by Selectman Despres, seconded by Selectman McKenna. Selectman Despres, Selectman McKenna, Selectman Delaney all in favor. Selectman Krumsiek Abstained from Butler Farm, CMRPC and Worcester County Selectmen. Motion carried.

Discussion & Possible Vote to Disband

***See Attached**

Motion to Disband the Addiction Assistance Alliance and the Small Business Saturday Committee by Selectman Despres, seconded by Selectman Delaney. Motion carried unanimously.

Discussion on Entertainment License Fee in accordance with the M.G.L. c. 140, Section 183A

Motion to implement the Entertainment License Fee in accordance with the M.G.L. c. 140, Section 183A the town would charge \$25.00 dollars for calendar year 2021 and \$50.00 in subsequent years by Selectman McKenna seconded by Selectman Delaney. Selectman Krumsiek, Selectman McKenna, and Selectman Delaney in favor, Selectman Despres opposed. Motion carried.

Management Update

Motion to add The Discussion & Possible Vote on the Board of Selectmen Fiscal year 2022 calendar to the Agenda by Selectman McKenna seconded by Selectman Delaney. Motion carried unanimously.

Motion to accept the Board of Selectman Fiscal year 2022 calendar Meeting Schedule as written by Selectman Despres seconded by Selectman Delaney. Motion carried unanimously.

Sean Hendricks stated RE: the WRTA appointments -former Town Manager, Bob Spain will be reappointed and Sean himself will be the alternative. Chairman Krumsiek asks if there is conflict with Judy O'Connor being the transportation alternative. Sean replied no conflict, she will act as more of an

Selectmen Meeting

extra delegate. Selectmen McKenna asks if Sean Hendricks will be attending meetings? Sean Hendricks replies yes, he would like to establish a relationship with the members.

Sean also stated he would disband the Cell Tower Overlay District Committee, Master Plan Committee and the Public Safety Building Siting Committee.

Chairman Krumsiek asked what is the action plan for the CARE Factory? Sean Hendricks stated the ZBA is well aware of the CARE Factory's history. Selectman Delaney asks for a list of code violations for the CARE Factory. Selectman Despres thanked Sean Hendricks for having the municipal parking lot cleaned. Selectman Despres also expressed concern RE: the library sign as it was hit and is just leaning against building- when will it be repaired? Sean stated that it is an insurance matter.

***See Attached**

Review & Approve Previous Minutes

Motion to approve the Minutes of May 11, 2021 by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously.

Dates to Remember

***See Attached**

On a Good Note

Selectman Despres stated there was a nice ceremony for the Flag Pole dedicated to George D'Auteil the first Chairman of the Butler Farm Committee held at Butler Farm. Selectman Despres also stated that Buck Fest was held and consisted of local artists and musicians. Selectman Krumsiek congratulated H&H dance studio on their recital

Mail

Motion to accept the donation of \$194.00 for the benefit of the Trails Committee made by Selectman Despres, seconded Selectman McKenna. Motion carried unanimously.

Executive Session

The Board will now consider entering into executive session in accordance with the Open Meeting Law, MGL Ch. 30A s. 21 (a) Purpose 3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. (DPW unit). The Board will reconvene in open session at the conclusion of the Executive Session.

Motion to enter executive session by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously.

Motion to come out of executive session by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously.

Motion to table **NB-5 Vote to approve the 2021-2024 DPW Successor Bargaining Agreement** by Selectman McKenna seconded by Selectman Despres. Motion carried unanimously.

Selectmen Meeting

8:46 PM Adjourn Meeting

Motion to adjourn the meeting by Selectman Delaney, seconded by Selectman Despres.
Motion carried unanimously

Respectfully submitted,

Amy Fleming, Secretary

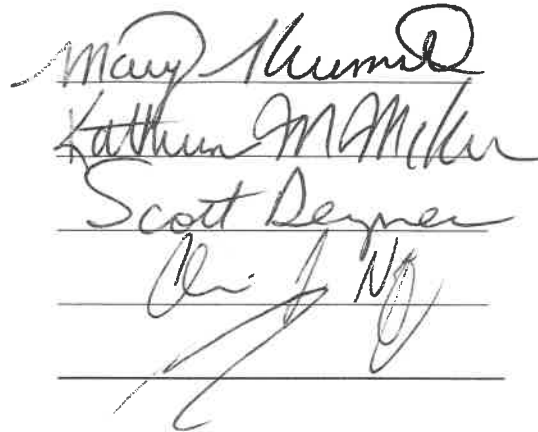
Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

The image shows five handwritten signatures, each written on a horizontal line. From top to bottom, the signatures are: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, and David Delaney. The signatures are written in dark ink and are cursive in style.

MS4 PERMIT COMPLIANCE UPDATE



Town of Millbury, MA
June 22, 2021

Weston & Sampson



Background

- Municipal Separate Storm Sewer System (MS4) Permit re-issued April 2016 – regulates point source stormwater discharges to waters of the U.S.
- 2016 MS4 Permit effective July 1, 2018
- Five-year permit cycle
- Permit Year 3 – July 1, 2020 to June 30, 2021

Year 3 Accomplishments

- Updated written Stormwater Management Plan
- Outlines Permit Requirements, Town's Planned Compliance Initiatives, and Progress to Date
- To Be Posted to Town Website



SWMP

Weston & Sampson

Year 3 Accomplishments

MCM #1 Public Education & Outreach

- Stormwater Website Updates
 - Specific Messages to Target Audiences (residential, commercial, industrial, developers)
- Fertilizer Use/Leaf Litter/Grass Clippings/Pet Waste Management
- Downtown Redevelopment Project

Weston & Sampson

REVIVING A DOWNTOWN: ARMORY VILLAGE GREEN INFRASTRUCTURE PROJECT

MILLBURY
MASSACHUSETTS



What is Green Infrastructure?

A cost-effective, resilient approach to managing storm water that restores and mimics the absorption and filtering capability of natural, undeveloped areas like meadows and forests. When it rains in an urban area like Armory Village, impervious surfaces like roads, parking lots, sidewalks and rooftops don't allow water to absorb into the ground. Instead, thousands of gallons flow from these surfaces into storm drains and then into rivers, ponds and lakes. Green infrastructure uses plants, soils, mulch, and gravel to soak up, store and cleanse water where it falls. Section 502 of the Clean Water Act defines green infrastructure as "...the range of measures that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or to surface waters."

[Home](#) » [Departments](#) » [Public Works](#)

MS4 (Stormwater)

Municipal Separate Stormwater Sewer Systems

Millbury Stormwater Management Plan

Think Blue Massachusetts website

- Be a "Leaf Hero" - *clean water starts with you!*
- Do Your Part - Be Septic-Smart!
- Pet Waste Information
- Lawn & Garden Tips
- Stormwater Runoff at Gas Stations
- Reducing Stormwater Runoff During Construction
- For Businesses: Parking Lot Maintenance
- For Businesses: Waste Disposal
- For Developers: Sediment & Erosion Control



Year 3 Accomplishments

MCM #2 Public Participation and Involvement

- Yard Waste Collection at the Transfer Station / Brush Chipping
- Earth Day Trash Clean-up – Held April 19th
- Community Forums /Phase 2 Downtown Focus Groups
- Provide for public review of the SWMP and Annual Reports

INTERESTED IN DOING YOUR
PART?
CLEAN WATER CAN START
WITH YOU

MILLBURY
MASSACHUSETTS

What is a rain garden and how do I build one?

Rain gardens, also called bioretention facilities, are beautiful landscaped areas designed to treat and infiltrate stormwater runoff. They reduce the flow rate, total quantity, and pollutant load of runoff from impervious areas like roofs, driveways, walkways, parking lots, and compacted lawn areas. Rain gardens rely on plants, soil and gravel to retain stormwater and promote infiltration, while remediate and filtering pollutants carried by urban runoff into water bodies including the Blackstone River and Dorothy Pond. Rain gardens provide a method to reuse and optimize the rain that falls, reducing or avoiding the need for additional irrigation.



Weston & Sampson

Year 3 Accomplishments

MCM #3 Illicit Discharge Detection & Elimination (IDDE)

- Dry Weather Outfall Screening & Sampling
- Updated Catchment Prioritization Matrix
- Catchment Investigations
- Wet Weather Outfall Screening & Sampling
- Annual IDDE Training



Year 3 Accomplishments

MCM #4 Construction Site Runoff Control

- Updated Chapter 13.15 of the Town's Municipal Code and the Town's Subdivision Regulations to:
 - Require waste control on construction sites, including development of a Waste Control Plan
 - Control erosion and sedimentation in accordance with The Massachusetts Erosion and Sediment Control Guidelines for Urban and Suburban Areas
- Continued Tracking of Site Plan Reviews, Inspections and Enforcement Actions



Town of Millbury
Standard Operating Procedure
Site Plan Review, Site Inspection and Enforcement Procedures

1.0 Introduction

Section 2.3.5 of the 2016 MSA Permit requires permittees to develop a construction stormwater runoff control program, the objective of which is to minimize or eliminate erosion and sediment transport to waters of the US. This Standard Operating Procedure (SOP) outlines procedures for evaluating proposed and implemented stormwater controls on construction sites, satisfying the requirements of Section 2.3.4.c.ii: Written procedures for site inspections and enforcement of erosion control measures and Section 2.3.5.c.v: Written Procedures for site plan review and inspection and enforcement. This document is intended to be used internally by municipal employees when conducting site plan application reviews, performing construction site inspections for the Town, or taking appropriate enforcement action.

2.0 Applicability and Responsibility

This SOP shall apply to the following:

- All stormwater management permit applications submitted to the Millbury Planning Board;
- All definitive plans for subdivision submitted to the Millbury Planning Board; and
- Notice of Intent (NOI) submitted to the Millbury Conservation Commission (MCA Form 3).

Weston & Sampson

Year 3 Accomplishments

MCM #5 Post-Construction Stormwater Management

- Updated Chapter 13.15 of the Town's Municipal Code and/or the Town's Subdivision Regulations to:
 - Require implementation of LID Design Strategies
 - Meet Pollutant Removal Requirements for TSS and TP
 - Require Use of BMPs Optimized for Phosphorus Removal
 - Requires that BMPs on commercial/industrial land incorporate designs allowing for shutdown and containment in the event of an emergency spill
 - Require a long-term O&M Plan

Year 3 Accomplishments

MCM #6 Pollution Prevention/Good Housekeeping

- Catch basin cleaning <50% full
- Sweeping of streets / municipal lots 2x/year
- Inspection & maintenance of BMPs
- Stormwater Pollution Prevention Plan (SWPPP) Quarterly Inspections & Training - DPW, Transfer Station



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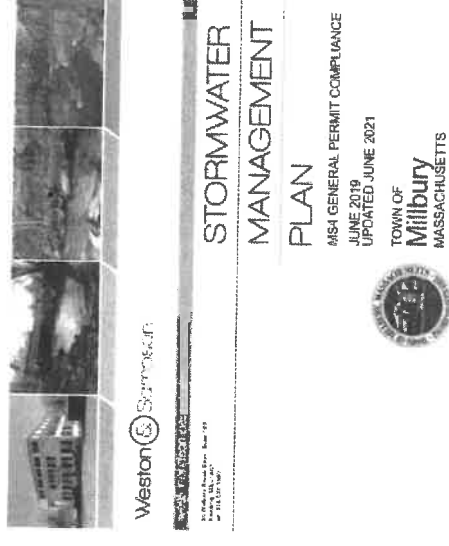
- Weston & Sampson

Water Quality Limited Waters – Without Approved TMDL

- Blackstone River is impaired for **Phosphorus, E. Coli, Turbidity, and Lead**, which requires:
 - Additional Street Sweeping
 - Additional Public Education and Outreach initiatives
 - Phosphorous Source Identification Report
 - Prioritize catchment investigations in outfalls tributary to the Blackstone River
- Woolshop Pond - **Turbidity**

Records / Reporting

- Updated SWMP to be Posted on Town Website for Public Comment by June 23rd
- Year 3 Annual Report Due September 28, 2021



SWMP

Weston & Sampson

Year 4 – Looking Ahead



- Wet Weather Outfall Sampling
- Catchment Investigations
- Continue Development of Phosphorus Control Plan
- Continue Development of Phosphorus Source Identification Report
- Develop IC Evaluation Report, GI Report, & BMP Retrofit Inventory
- Continue to Gather Data for CB Cleaning Optimization
- Continue Inspection & Maintenance of BMPs
- Continue Annual IDDE Training, SWPPP Training and Inspections

thank you
westonandsampson.com

Weston & Sampson

R.E. SHAW SCHOOL BUILDING FEASIBILITY COMMITTEE
R.E. SHAW BUILDING COMMITTEE 6-6-2019 (Town Counsel)

20 Members

Richard Bedard	June 30, 2022
Scott Despres	June 30, 2022
Jennifer Nietupski	June 30, 2022
Susan Teixeira	June 30, 2022
Gregory Myers	June 30, 2022
Michael Tarka	June 30, 2022
Kristin Boulanger	June 30, 2022
Rachel Decatur	June 30, 2022
Kate Ryan	June 30, 2022
Andrew Tuccio	June 30, 2022
Kevin Kuphal	June 30, 2022
Robert Pine	June 30, 2022
Michael O'Connor	June 30, 2022
Stephen Decatur	June 30, 2022
E. Bernard Plante	June 30, 2022
Sean Hendricks	June 30, 2022
Kofi Ageyman	June 30, 2022
Stephen Wiltshire	June 30, 2022

SAFETY COMMITTEE

William Berthiaume	June 30, 2024
Steven Kosiba	June 30, 2024
Jayne Marie Davolio	June 30, 2024

SEWER COMMISSION

Gary C. Nelson, Chairperson	June 30, 2024
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UPPER BLACKSTONE WATER POLLUTION ABATEMENT DIST.

Laurie Connors	June 30, 2022
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DISABLED COMMUTER POSITION WRTA

Mike Kennedy	June 30, 2022
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*Appoint

APPOINTMENTS BY THE BOARD OF SELECTMEN

EXPIRES

LIQUOR LICENSE AGENTS

Chief Brian Lewos	June 30, 2022
Lieutenant Stephen McFaul	June 30, 2022
Sergeant Christopher Polselli	June 30, 2022
*Sergeant Nicholas Fortunato	June 30, 2022
*Sergeant Nicole Oliveri	June 30, 2022

FOREST FIRE WARDEN – Annual

Richard Hamilton, Chief	June 30, 2022
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BUTLER FARM RE-USE COMMITTEE

Paul Lawson	June 30, 2022
Philip Miles	June 30, 2022
Victor C. Irr, Jr.	June 30, 2022
Mary Krumsiek	June 30, 2022
Kathleen Brosnihan	June 30, 2022
Ryan King	June 30, 2022
Francis B. King	June 30, 2022
Robert Hiser, Alternate	June 30, 2022

CENTRAL MASS REGIONAL PLANNING COMMISSION CMRPC

1st Delegate – Terry Burke Dotson, Planning Board Rep.	June 30, 2022
2nd Delegate – Mary Krumsiek Selectmen Appt.	June 30, 2022
Alternate Delegate – Chris Naff	June 30, 2022

CHARTER REVIEW COMMITTEE

Scott Despres	June 30, 2022
Kaye Peltier	June 30, 2022

COUNCIL ON AGING - 4 YEAR TERM

2/3 APPOINTMENTS PER YEAR

Edna Lapan	June 30, 2025
Sarabeth Persiani	June 30, 2025

EARTH REMOVAL BOARD - 3 YEAR TERM

Michelle Poselli	June 30, 2024
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ENERGY ADVISORY COMMITTEE

*Keith Caruso	June 30, 2023
James Dunn	June 30, 2024
Laurie Connors	June 30, 2024
Rick Bedard	June 30, 2024
Jeffrey Dore	June 30, 2024
Patricia Arp	June 30, 2024
Daniel Gawrych	

HISTORICAL COMMISSION 3 YEAR TERM

Bruce Nichols	June 30, 2024
Stefan Strycher	June 30, 2024
Jeffrey Raymond	June 30, 2024

MILLBURY FIRE HISTORICAL COMMITTEE

Richard P. Hamilton, Jr.	June 30, 2024
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ROADWAY ADVISORY

*Fran King	June 30, 2022
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WORCESTER COUNTY SELECTMEN'S ASSOCIATION

Mary Krumsiek –Delegate	June 30, 2022
Scott Despres – Alternate Representative	June 30, 2022

*Appointment

APPOINTMENTS BY THE BOARD OF SELECTMEN

Disband

Addiction Assistance Alliance
Small Business Saturday

APPOINTED BY THE TOWN MANAGER

HUMAN RESOURCE ADMINISTRATOR

Justine Caggiano

Expires:

Indefinite

PRINCIPAL ASSESSOR

Phongsaly (Lee) Keomanivong

Indefinite

FINANCE DIRECTOR

Jennifer Barrett

Indefinite

ASSISTANT TOWN ACCOUNTANT

Lisa Lamarche

Indefinite

DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Laurie Connors

Indefinite

ASST PLANNER OF PLANNING AND ECONOMIC DEVELOPMENT

Conor McCormack

Indefinite

OPERATIONS MANAGER PUBLIC WORKS

Keith Caruso

Indefinite

FACILITIES SUPERVISOR

Brian Iadarola

Indefinite

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

Paul Stringham

Indefinite

FENCE VIEWER

Paul Stringham

Indefinite

LOCAL BUILDING INSPECTOR, ASSISTANT

Jason Shilinsky

Indefinite

WIRING INSPECTOR

George A. Duhamel, Assistant

Indefinite

PLUMBING AND GAS INSPECTOR

Gregory Gauthier

Alan D'Allessandro, Alternate

Indefinite

Indefinite

DIRECTOR OF COUNCIL ON AGING

Judith O'Connor

Indefinite

LIBRARY DIRECTOR

Ann Dallair

Indefinite

PUBLIC ACCESS DIRECTOR

Kevin Krassopoulos

Indefinite

ASA WATERS MANSION DIRECTOR

Kristen D. Livoti

Indefinite

VETERANS SERVICES AND BENEFITS

Philip Buso

Indefinite

ANIMAL CONTROL OFFICER

Daniel Chauvin

Indefinite

INSPECTOR OF ANIMALS

Edward Hart

June 30, 2022

TREE WARDEN

Warren Gardner

Indefinite

CERTIFIED WEIGHER AND MEASURER OF WOOD AND BARK

Warren Gardner

Indefinite

EMERGENCY MANAGEMENT AGENCY DIRECTOR

Steven M. Kosiba

Indefinite

CERTIFIED WEIGHER

*Meggan Wagner-Wheelabrator

June 30, 2022

ASA WATERS TASK FORCE

Dennis Hill

June 30, 2024

Katherine McKenna

June 30, 2024

Rebecca Moroski – Alternate Member

June 30, 2024

CEMETERY COMMISSION

Randolph Mogren

June 30, 2024

COMMISSION ON DISABILITIES

Jim Clifford

June 30, 2024

COMPLETE STREETS COMMITTEE

Laurie Connors (Town Planner)

Indefinite

Mary Krumsiek (BOS)

Indefinite

Michael Kennedy (Comm. on Disabilities)

Indefinite

Vinod Kalikiri (Roadway Adv. Comm.)

Indefinite

CULTURAL ARTS COUNCIL serving 2/3 year terms = 6 years

Diane Scofield 2nd term

June 30, 2023

Kristen Lamarche 2nd term

June 30, 2023

Ann Marie Raymond 2nd term

June 30, 2023

DOROTHY POND RESTORATION COMMITTEE

Kenneth I. Schold
Jeffrey W. Gardner

June 30, 2022
June 30, 2022

EMERGENCY MANAGEMENT AGENCY-AUXILIARY POLICE

Ann Gagne-Hancock
Jeffrey A. Kozlowksi
Todd Army
Neal Morrissey
Walter Swenson, Jr.
Mark Dyberg, Asst. Director
Victor Irr
Paul T. DiCicco
Tom C. LaVallee
Gary Gagne
Fabrizio Bordo

June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022

FINANCIAL MANAGEMENT PLANNING COMMITTEE

*Chief Brian Lewos
*Jennifer Barret

June 30, 2022
June 30, 2022

FIRE HEADQUARTERS BUILDING COMMITTEE

Richard P. Hamilton
Steven Piscitelli
David Rudge
Brian Gasco
Maxine Mann
Paul Concemi
Bruce Devault

June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022

PONDS AND LAKES COMMISSION

Bruce Hjort
Terry Burke Dotson
Matthew Haddad
Barbara Carriere

June 30, 2022
June 30, 2022
June 30, 2022
June 30, 2022

PUBLIC ACCESS ADVISORY COMMITTEE

Jeff Dore
Michael Lawton, Associate Member
Ronald Marlborough

June 30, 2024
June 30, 2024
June 30, 2024

APPOINTED BY THE TOWN MANAGER

Disband

Cell Tower Overlay District Committee

Master Plan Committee

Public Safety Building Siting Committee



TOWN OF MILLBURY *Office of the Board of Selectmen*

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527 • TEL. 508/865-4710 • FAX 508/865-0843

June 22, 2021

To: Jayne Davolio, Town Clerk

Re: Updated Fiscal 2022 Selectmen meetings

The Board of Selectmen meets at 6:00 pm the 2nd and 4th Tuesdays of each month in the Large Conference Room at the Municipal Office Building which falls on the following dates:

July 13, 2021

March 22, 2022

July 27, 2021

April 12, 2022

August 10, 2021

May 3, 2022

August 24, 2021

May 10, 2022

September 14, 2021

May 24, 2022

September 28, 2021

June 14, 2022

October 12, 2021

June 28, 2022

October 26, 2021

November 9, 2021

November 23, 2021

December 14, 2021

December 28, 2021

January 11, 2022

January 25, 2022

February 8, 2022

February 22, 2022

March 8, 2022

Town of Millbury & Millbury Cultural Council Present the

Summer Concert Series 2021

Thursdays 6-8 pm

6/17/21	Senior Center	Elvis Tribute by Robert Black ✓
6/24/21	Asa Waters Mansion	Far from Eden
7/1/21	Town Common	Mindrift
7/8/21	Asa Waters Mansion	Grand Republic Fifes & Drums
7/15/21	Town Common	Dezi Garcia
7/22/21	Senior Center	Fab 4 Beatles
7/29/21	Asa Waters Mansion	Knock on Wood
8/5/21	Town Common	Against The Green
8/12/21	Town Common	Jesse & Courtney
8/19/21	Senior Center	Eddie Foreman Polka Band

For more information visit www.townofmillbury.net



TOWN OF MILLBURY

Office of the Town Manager

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527 • TEL. 508/865-4710 • FAX 508/865-0843

EMAIL: townmanager@townofmillbury.net

MANAGEMENT UPDATE

To: Board of Selectmen
Municipal Staff

From:


Sean Hendricks

Date: June 18, 2021

*****Out of office: 6/11 and 6/14*****

TM:

- Attended ARPA funding webinar
- Attended 6/8 BoS meeting
- Attended meeting w/ economic development consultant re: ARPA funds applications
- With staff, attended McCracken Rd. TIP project update meeting
- Facilitated/attended meeting of the Disabilities Commission
- Attended Planning's LRRP virtual meeting
- Attended coffee hour at the Senior Center
- Attended Shaw Building Committee meeting

Updates:

- **CARE Factory: UPDATE 6/22:** The Town filed a motion for a preliminary injunction against Care Factory, LLC, for operating its business without a valid Certificate of Occupancy (CO). Staff and I, with counsel, attended a hearing before a judge today. Care Factory appeared, but without counsel. The judge promised a decision late today or tomorrow. If the injunction is granted, any events held by Care Factory prior to receiving its CO will be in violation of a court order, which puts pressure on the landlord and tenant to correct the building code deficiencies and apply for a use variance.
- **Special Fall Town Meeting:** We are planning on a STM on either 10/26 or 11/2.
- **Downtown paving:** We expect/hope National Grid will perform a trench inspection in the next few days, which will allow us to complete the paving. If all goes well, paving could be completed early in the week of 6/28.
- **McCracken Rd TIP:** We are on schedule with this project. We are planning for the BoS to accept the associated easements at a special fall town meeting. All recording and relocation should be completed by December, and the project will be advertised. We expect bridge construction to begin in summer of 2022.
- **Open Meeting Law procedures:** The MA legislature passed a law extending the relaxation of the OML requirements that allowed for the remote conduct of business by public bodies during the Covid-19 state of emergency. Public bodies are able to continue meeting without a physical quorum, utilizing virtual technology, through April 2022. Other pandemic-related provisions were also extended by the

legislation. See the TM or the Town Clerk for a copy of the bill, which was signed by Governor Baker on June 16.

- **ARPA:** The Town has submitted its “nonentitlement unit” application for Coronavirus Local Fiscal Recovery Funds (CLFRF) through the American Recovery Plan Act. We should see a 50% disbursement in the next few weeks and a 50% disbursement at least one year after the first. I have begun discussions with the Sewer Commission and Planning Department regarding eligible uses of these funds.
- **Culture:** The first event in our Summer Concert Series occurred at the Senior Center last week; there was a great crowd. This week’s concert is at the Asa Waters Mansion, and the following week’s concert will be on the Upper Common.
- **Town Hall:** Town Hall has been very busy; folks seem very happy to be able to come in and utilize our services. Staff has adjusted well to the new schedule, and I’ve received lots of positive comments regarding the level of customer service being provided. Kudos to all of my colleagues, and keep up the good work!
- **Alzheimer’s Awareness:** The purple lights you see at the entrance to Town Hall and the pinwheels at the base of our flag are there in support of Alzheimer’s Awareness, which is observed for the week of 6/21.
- **Shaw School construction:** The Shaw School site is virtually unrecognizable; an amazing amount of work has taken place since ground was broken. There are two construction cameras that stream the work being done. You can view that footage, see still photos, and get lots of other information regarding the project at: shawproject.millburyschools.net. Check it out.
- **Personnel/HR:**
 - Children’s/ Young Adult Librarian and Assistant Library Director- Kaitlin Malixi starts Tuesday, June 29th
 - Finance Intern/volunteer- Adam Carabba started June 14th
 - Public Access Assistant- reposted June 2nd
 - Assistant Treasurer/Collector- posted May 27th
 - Equipment Operator II- reposted June 16th
 - Equipment Operator III- posted internally June 14th

Be well.

SH