

TOWN OF MILLBURY
BOARD OF SELECTMEN MINUTES

Zoom Meeting ID : 823 6851 9473

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MILLBURY, MASS

February 9, 2021

Present: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, David Delaney, Sean Hendricks and the Town Clerk

Zoom: Paul Frost, Keith Caruso, Justine, Russell, Nathan, Aiden Kelley

“Welcome to the February 9, 2021 meeting of the Millbury Board of Selectmen. This meeting is being recorded and streamed by Millbury Public Access Cable Television. This Meeting is also available through Zoom.us/download. Anyone who is participating through Zoom.us/download should state their name and address when speaking.”

6 PM Regular Session

Pledge of Allegiance

A moment of silence for Town members that have passed Brad Lange, Patricia Macjewski, Shirley Huchowsk Filomena Piscitelli & Tom Brown

Citizens Speak

Sean stated we have received an email re: the charging stations being used by privately owned electric cars located behind the library. Sean reached out to several Towns and most do pick up this fee. He would do more research, see what he can find out and report back to the Board.

6 PM Public Hearing

The Millbury Board of Selectmen will hold a Public Hearing on Tuesday February 9, 2021 at 6:00 p.m. at the Municipal Office Building, 127 Elm Street, Millbury, MA to act upon the application for a Change of License Manager to Michael Pellerin, Red Robin Gourmet Burgers and Brews at 70 Worcester Providence Turnpike Millbury, Ma 01527.

Motion to open the public hearing made by Selectman McKenna seconded by Selectman Naff on a roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney

The Town Clerk stated that this is just a formality.

Motion to close the public hearing made by Selectman Naff, seconded by Selectman McKenna on a roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney

Motion to accept the Change of License Manager to Michael Pellerin of Red Robin Gourmet Burgers and Brews at 70 Worcester Providence Turnpike Millbury, Ma 01527 by Selectman Naff, seconded by Selectman McKenna and on roll call vote with Selectman Krumsiek,

Selectmen Meeting

Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Plaque for Assistant Chief Francis King

Postponed until next meeting

Discussion of Vacancy on The Board of Fire Engineers

Waiting for the letter from the Board of Fire Engineers- postponed until next meeting

Modification of Appointment of Keith Gasco & Appointment of Stephen Marden as a member to the Veterans Affairs Task Force

Motion to modify Keith Gasco appointment to the Veteran's Affairs Task Force effective March 1, 2021 by Selectman Despres, 2nd by Selectman Delaney and on roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Motion to appoint Stephen Marden as a regular member to the Veterans Affairs Task Force by Selectman McKenna, 2nd by Selectman Despres and on roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Renewal of Drainlayer License for D's Enterprises Inc dba Standard Builders To Lay Drains in Millbury

Motion to Renewal of Drainlayer License for D's Enterprises Inc dba Standard Builders To Lay Drains in Millbury by Selectman Despres, 2nd by Selectman Delaney and on roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Appoint Raymond Kelley to the Open Space Committee

Motion to appoint Raymond Kelley to the Open Space Committee by Selectman Naff, 2nd by Selectman McKenna and on roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Discussion on No limit to Liquor Licenses

Add to agenda for the next meeting to get more feedback

Discussion on workshop for Goals & Objectives for Police Chief Lewos

The Board decided to have a workshop, Thursday 3/18 at 6 PM.

Selectmen Meeting

Discussion on Municipal lot

The Board decided to have a combined workshop, Thursday 3/18 at 7 PM.

Selectman Delaney Thanked the DPW crew for the great job they have done with the snow removal!

Management Update

*See Attached

Selectman Naff asked for a follow up meeting with Sunrise Detox.

Review & Approve Previous Minutes

Motion to approve the Minutes of the January 12, 2021 by Selectman McKenna, 2nd by Selectman Despres and on roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney all in favor, the following vote was approved 5-0.

Dates to Remember

*See Attached

Roundtable Discussion and Citizens Feedback

Selectman Naff wanted to Thank Selectman Delaney for running into a burning building to help residents and their pets.

Selectman Delaney wanted to Thank a Firefighter James Jumper from PA for all his help and expertise He was very grateful for him and his actions.

The Town Clerk stated the Housing Authority is looking for a tenant from the Housing Authority.

Happy Valentine's Day!

7:50 PM Adjourn Meeting

Motion to adjourn the meeting by Selectman McKenna, seconded by Selectman Delaney and on a roll call vote with Selectman Krumsiek, Selectman McKenna, Selectman Despres, Selectman Naff and Selectman Delaney, all in favor, the following vote was approved 5-0.

Respectfully submitted,

Amy Fleming, Secretary

Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

These Minutes were approved at the March 23, 2021 Board of Selectmen Meeting. Signatures will be affixed after the State of Emergency.

Brad Lange:

Superintendent of the Millbury Wastewater Treatment Plant

Patricia Macjewski:

Poll Worker

Shirley Huchowski:

Poll Worker

Gypsy Moth Committee

Filomena Piscitelli:

Board of Health, Secretary

Poll Worker

Thomas Brown:

Special Police

Board of Health

Resource Advisory Committee

Economic Development Siting Task Force

Solid Waste Management Task Force

Disabilities Commission

Earth Removal Board



TOWN OF MILLBURY *Office of the Town Manager*

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MANAGEMENT UPDATE

To: Board of Selectmen
Municipal Staff

From: Sean Hendricks, Town Manager

Date: February 5, 2021

TM:

- Met (x2) w/ Mr. Myers and Mr. Bedard of the School Dept. re: FY2022 budget
- Conducted individual meetings w/ all department heads re: FY2022 budget
- Conducted final discussions with staff re: services at transfer station
- Attended MS4 update v-meeting w/ staff and contractors.
- Attended 1/12, 1/19, and 1/26 BoS meetings
- Attended pre-construction v-meeting re: Clearview project
- Attended 1/13, 1/27, and 2/3 School Committee v-meetings
- With staff, conducted bond rating call for upcoming borrowing
- Assisted at Health Alliance (CMRPHA) Covid vaccine site in Worcester
- Attended CMRPHA v-meeting re: local/satellite vaccination sites
- Attended MMA Annual v-Conference/MIIA Annual Business v-Meeting
- Attended 1/25 Finance Committee v-meeting
- Attended voting machine demos—two vendors
- Attended local TM/TA lunch/networking v-meeting
- Conducted monthly department head v-meeting
- Attended Downtown Project Community v-Forum
- Attended meeting w/ Stephanie Collins & Jeff Raymond re: New Year, New Start food drive
- Attended Asa Waters Mansion TF v-meeting
- Attended v-meeting re: FEMA assistance for Covid vaccine costs

Updates:

- **McCracken Rd. TIP:** The project remains on schedule. Appraisals of affected properties have been conducted and provided to the Town. Counsel will begin the easement/taking process with affected residents. We continue to work with the relocation specialist to ensure proper transition of affected eligible residents.
- **CARES Act:** In the current fiscal year, the Town has been very deliberate and responsible with its use of CARES Act funds. The original legislation called for a sunset of December 31, 2020. The latest federal relief package extended that sunset to December 31, 2021. The Town still has a sizeable amount of its award—this will enable to us to ensure, amongst other efforts, a robust vaccination operation, when we are called upon to begin administering it. Asst. Town Accountant LaMarche has been instrumental in maintaining fiscal control of the program. This program has required some work from almost everyone in the MOB; the team has worked well together. In the coming weeks, we will be performing an internal audit of our CARES, MEMA and FEMA expenditures, which will inform our plan for expending

remaining funds. The EM and Health departments have been working closely to determine our needs and coordinate our purchases.

- **Covid-19 vaccine:** Those police officers, firefighters, and dispatchers who chose to receive the vaccine receive their second shots this week. Our Board of Health is working closely with our Nurse and the Central Mass. Regional Public Health Alliance to roll out a local vaccine site here in Town. It will target our residents aged 75+, and administration will likely take place at the Senior Center. The number of shots each day and the number of days scheduled will be driven by the supply of vaccine available to the Town. We have executed our supply agreement with the state; we hope to roll out the first date in late February/early March.
- **Bulky waste:** We have landed on a phased approach to reintegrating this service. Furniture drop-off will begin on 1/20. We will evaluate additional services in a few weeks. **UPDATE:** Residents have started to drop off their unwanted furniture. The reinstatement of this service seems to be appreciated.
- **Paperless BoS:** IpadS for the BoS were ordered, received, and sent to WorldBand for setup. The Board will also function as the pilot group for our expected move to Town-wide Microsoft 365 subscriptions for all employees. I hope to distribute the devices in the near future. **UPDATE:** I should have the devices here on 2/10. I will come up with a plan for distribution and training to/for the Board.
- **Asa Waters Mansion:** We have received quotes that will allow us to leverage CARES Act funds in furtherance of a rent-to-own plan for a 40' x 80' tent at the mansion, which will allow us/Kristen to begin to host events again this spring. Kristen will be rolling out the numbers for the tent and flooring to the Task Force in the next week or so.
- **Personnel:** Joyce Sampson will be starting her new position as Library Assistant at MPL. Her salary will be subsidized in the amount of \$10,000 in each of the next two fiscal years. As part of her new position, Joyce will be providing technical assistance which will enable online posting of a variety of MPL programs and informational sessions. John Pedone has been promoted to Working Foreman, and Joe Kosiba has transferred to Equipment Operator II at the DPW. Congratulations to all.
- **Budget:** We are finalizing the budget in the coming days, and I plan to distribute the FY 22 budget to the Finance Committee on 2/19. I will be meeting with FinCom on 2/22 to begin discussions with the group. I hope to present the budget to the BoS in early March.
- **Grants/state earmarks:** The Town is the recipient of a state earmark in the amount of \$21,429.57 for "Tech, Health, Safety Improvements for Covid 19." We are formulating a plan for the use of those funds.
- **New Year, New Start Food Drive:** Heartfelt thanks go out to all employees and other Town officials who donated to our first annual event. We estimate that we collected at least \$750 worth of food and we received \$600 in gift cards. Thanks to members of the Millbury PD and our partners at Aquarion Water for their generosity. So many of our colleagues were very generous. **UPDATE:** We received a grateful letter from Leo Lucke, President of the St. Vincent DePaul Society, which was able to meet the needs of 40 local families, using the Town's donations from this drive. It was a great, spur-of-the-moment idea, and Stephanie pulled it off wonderfully.

Be safe and be well.

SH

DATES TO REMEMBER

~~Nomination papers are available for the Annual Town Election they are due back March 9.~~

~~Last day to register to vote for the Annual Town Election and Annual Town Meeting - if you are not a registered voter is April 7, 2021.~~

Annual Town Election is April 27, 2021

Annual Town Meeting is May 4, 2021