

FY20 Budget Summary

Dept	FY19	FY20 Req	FY20 MGR	Change	%	
Moderator	200.00	200.00	205.00	\$ 5.00	2.50%	
Selectmen	20,550.00	20,550.00	20,950.00	\$ 400.00	1.95%	2.4% salary increase not necessary
Town Manager	253,200.00	292,433.00	291,433.00	\$ 38,233.00	15.10%	
FinCom	1,200.00	1,200.00	1,700.00	\$ 500.00	41.67%	
Reserve Fund	75,000.00	75,000.00	75,000.00	\$ -	0.00%	
Finance	161,890.00	176,367.00	176,367.00	\$ 14,477.00	8.94%	
Town audit	35,000.00	35,000.00	37,000.00	\$ 2,000.00	5.71%	
Assessors	134,720.00	154,247.00	154,966.00	\$ 20,246.00	15.03%	
Treasurer/Collector	255,959.00	268,733.00	269,435.00	\$ 13,476.00	5.26%	
Legal	165,000.00	170,000.00	170,000.00	\$ 5,000.00	3.03%	
Personnel	64,008.00	67,415.00	67,415.00	\$ 3,407.00	5.32%	
Information Tech	176,625.00	176,625.00	188,946.00	\$ 12,321.00	6.98%	
Town Clerk	186,010.00	242,180.00	237,762.00	\$ 51,752.00	27.82%	
Elections & Registrars	67,603.00	52,715.00	52,715.00	\$ (14,888.00)	-22.02%	
Planning & Development	185,413.00	238,578.00	222,649.00	\$ 37,236.00	20.08%	
Town Hall	111,569.00	111,569.00	182,170.00	\$ 70,601.00	63.28%	
Town Report	2,700.00	2,700.00	2,700.00	\$ -	0.00%	
Police	2,436,085.00	2,556,798.00	2,541,098.00	\$ 105,013.00	4.31%	
Fire Dept	518,041.00	537,482.00	545,309.00	\$ 27,268.00	5.26%	
Hydrants	191,600.00	204,000.00	204,000.00	\$ 12,400.00	6.47%	
Ambulance	-	-	-	\$ -	#DIV/0!	
Building Commissioner	142,775.00	123,527.00	144,930.00	\$ 2,155.00	1.51%	
Sealer of Weights & Measures	-	-	9,500.00	\$ 9,500.00	#DIV/0!	
Emergency Management	18,380.00	18,430.00	18,430.00	\$ 50.00	0.27%	
Animal Control	30,000.00	35,000.00	30,000.00	\$ -	0.00%	
Tree Warden	35,085.00	45,085.00	45,085.00	\$ 10,000.00	28.50%	
DPW Admin	194,595.00	252,400.00	202,554.00	\$ 7,959.00	4.09%	
DPW Maint & Ops	694,412.00	890,820.00	946,216.00	\$ 251,804.00	36.26%	
DPW - Highway	272,200.00	5,439,700.00	275,000.00	\$ 2,800.00	1.03%	
DPW- Snow & Ice	175,000.00	175,000.00	175,000.00	\$ -	0.00%	
DPW- Street Lighting	102,000.00	102,000.00	110,000.00	\$ 8,000.00	7.84%	
DPW - Solid Waste	115,000.00	262,500.00	162,500.00	\$ 47,500.00	41.30%	
DPW - Parks	75,000.00	120,680.00	95,000.00	\$ 20,000.00	26.67%	
DPW - Cemeteries	30,940.00	48,980.00	35,550.00	\$ 4,610.00	14.90%	

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DPW - Fuel	95,000.00	99,000.00	95,000.00	\$ -	0.00%	
Board of Health	131,183.00	137,890.00	138,442.00	\$ 7,259.00	5.53%	
COA	183,982.00	226,829.00	211,086.00	\$ 27,104.00	14.73%	
Veteran's	183,624.00	183,881.00	204,764.00	\$ 21,140.00	11.51%	
Disability Commission	500.00	500.00	500.00	\$ -	0.00%	
Library	443,754.00	471,361.00	459,081.00	\$ 15,327.00	3.45%	
Park Commission	1,715.00	1,715.00	1,715.00	\$ -	0.00%	
Asa Waters Mansion	84,140.00	60,840.00	68,040.00	\$ (16,100.00)	-19.13%	
Historical Commission	250.00	250.00	250.00	\$ -	0.00%	
Memorial Day & Veterans Day	3,000.00	3,000.00	3,000.00	\$ -	0.00%	
Debt	2,056,972.00	2,368,539.00	2,228,541.00	\$ 171,569.00	8.34%	
Employee benefits	8,208,126.00	8,237,357.00	7,937,357.00	\$ (270,769.00)	-3.30%	
General Insurance	460,000.00	279,200.00	297,200.00	\$ (162,800.00)	-35.39%	
School Dept	21,903,584.00	22,745,731.00	22,755,731.00	\$ 852,147.00	3.89%	
Blackstone Valley Tech	866,959.00	1,253,659.00	1,253,659.00	\$ 386,700.00	44.60%	
	41,550,549.00	48,967,666.00	43,345,951.00	1,795,402.00		
Sewer Enterprise	1,721,533.00	1,875,963.00	1,980,738.00	\$ 259,205.00	15.06%	
	84,822,631.00	99,811,295.00	45,326,689.00	3,850,009.00	4.54%	
Town Total	18,780,006.00	24,968,276.00	19,336,561.00	556,555.00	2.96%	45%
School (includes BVT)	22,770,543.00	23,999,390.00	24,009,390.00	\$ 1,238,847.00	5.44%	55%
				<u>\$ 1,795,402.00</u>		

FY20 Budgeted Raises

Dept	Position	From	To	Amount	%	Market Average paid
Finance Director	Assistant Town Accountant	49,000.00	53,000.00	4,000.00	8.16%	60,192.01
Assessors	Principal Assessor	55,694.00	75,000.00	19,306.00	34.66%	82,451.88
Treasurer/Collector	Treasurer/Collector	68,000.00	72,500.00	4,500.00	6.62%	83,368.60
Town Clerk	Town Clerk	59,000.00	68,500.00	9,500.00	16.10%	74,195.00
Town Clerk	Assistant Town Clerk	41,265.00	55,500.00	14,235.00	34.50%	not on my list
Planning	Planning Director	81,692.00	89,000.00	7,308.00	8.95%	82,249.00 At market already
Fire Dept	Chief	31,743.00	38,092.00	6,349.00	20.00%	114,157.64 full time
Building Inspector	Assistant Building Inspector	6,090.00	16,251.00	10,161.00	166.85%	unknown

FY20 FREE CASH CONCERNS

Department	Description	Amount	Notes
Police Dept	Cruisers	82,000.00	This is a recurring expense (need is annual), should be within the operating budget
Fire Dept	Pumper replacement (575,000)	68,000.00	Short term borrowings are in the operating fund, as they are an annual expense. This should be in operating budget.
	Roads debt	200,000.00	All debt payments should be operational
DPW	Equipment Lease	158,000.00	Annual payment is re-curring and should be in the budget for sustainability. The need for new equipment is annual.
		\$ 508,000.00	Effective free cash in the budget; need this much free cash to OPERATE FY20 and beyond!!!
		81,000.00	Small equipment/capital outlay should be sustained by budget too, ideally free cash would pay for items instead of needing to borrow.

FY20 Budgeted New Positions

Dept	Position	Salary
Town Manager	BVT Student	10,000.00
Town Clerk	General Clerk	18,436.00
Planning	Assistant Planner	30,000.00 1/2 year
Town Hall	Night Custodian	18,722.00
DPW M&O	Medium Equipment Operator	52,724.18
DPW M&O	Operator 1	60,900.00
DPW M&O	Operator 1	60,900.00
DPW M&O	Operator 1	60,900.00
COA	Admin Assist	23,000.00
Library	Night Library Assistant	14,205.00
Asa Waters	Part time helper	7,500.00
		357,287.18

FY20 Budget Questions

Dept	Description	Amount	Question
ALL	Elected Officials	Raises	Rationale?
Town Manager	Other Expenses - Cell phone	6,408.00	How can this all be cell phone cost?
Finance Director	Fringe Benefits	6,000.00	Is this standard practice to have retirement contribution above and beyond Worcester County
	Stipend	500.00	Padding budget?
	Overtime	500.00	
Town Audit		37,000.00	Bottom total is 37k, everywhere else references 35k. Error? Padding?
Legal		170,000.00	FY18 Actual is 136,834 FY9 budget 165,000 what do you see coming down the road to increase this line?
Computer Ops	Salaries	5,000.00	IT stipend. New. Explain.
	BOH software	9,000.00	New module, please explain.
	Web hosting	3,000.00	New charge. Explain.
	Clear Gov	5,000.00	Seems costly, is there a way to determine how often this is accessed?
	Server project	10,000.00	Notes mention FY17-FY19, what is happening in FY20?
Town Clerk	Stellar Dog Program	-	Changing program? Still listed in Computer ops.
Town Clerk	Purchase of Services	24,373.00	FY18 Actual is 15,332 and FY19 Budgeted is 18,464, what is the rationale here?
Personnel	Supplies	4,000.00	Why the increase from 2500?
Planning	Head Clerk	11,112.58	From Conservation fund? Explain.
Planning	Capital Outlay	5,000.00	refers to FY20 article, but is in the Manager budget total
Town Hall	Part Time Employees		What is the rationale behind moving all the COA and Library custodian to Town Hall?
Town Hall	Purchase of Services	12,000.00	What is the plan for the old High School aka Center School aka McGrath School?
Police Dept	Full time employees	18,800.00	Please explain this additional charge - why bring to 2.5?
Fire Dept	Full time employees	3,062.00	Adjustment to bring up to 2.5%. Inspections don't need to be brought up by 2.5%!!
Fire Dept	Capital Outlay	8,000.00	Gear Dryer is included in Operating and under Free Cash. We should not be double counting.
Ambulance Service		-	Was not spent or funded in FY18/FY19, the proforma looks misleading.
Building Inspector	Overtime	1,000.00	Salaried employees. This is unnecessary.
Building Inspector	Assistant Building Inspector	16,251.00	Only \$4,599.00 as spent in FY18. This is padded.
Sealer of Weights	Purchase of Services	9,500.00	Should be using revolving. FY18 ending balance was 49,521 in revolving. This is not needed and meant to build free cash. FY16- 40,500 FY17 44,210
Animal Control		30,000.00	Reduced from FY19, FY18 actual is over 35k. Rationale?
Tree Warden	Purchase of Services	36,000.00	Reason for increase? Are we hiring a new Tree Warden?
DPW Admin	Salary	95,000.00	Down from 115 which we made a transfer at October Town Meeting for. This is very poor form.
DPW M&O	Full time employees	235,424.00	4 new positions - please explain.
DPW M&O	Full time employees	8,100.00	Raise to 2.5%
DPW M&O	Capital Outlay	25,000.00	Slope Mower. Here is an example of a one time capital item in the budget, where it could be Free Cash The logic is not consistent, and this is highly concerning.
Streetlights	Purchase of Services	110,000.00	What is the reason for the \$8,000 increase? Only 91,870 was spent in FY19.
DPW-Parks	Part Time Employees	20,000.00	Note mentions replacement for Carl, but he isn't budgeted in this budget.
BOH	Other Expenses	18,000.00	Boarding of Houses. Is this necessary in the Operating Budget? It happens rarely.
COA	COA Director Salary	65,047.00	With so many raises, why hasn't this position been considered for one? This position is still below market.
Veterans	Department Head	4,240.00	Successor. While a good plan, have you checked into the viability. We should be part of a regional group.
Library	Library Director	71,162.00	This position is under market, why was this not considered?
Library	CWMARS Increase	20,378.00	Was 14,725. Why the hefty increase?
Employee Benefits	Health Insurance	5,498,401.00	Why the \$280,000 decrease. This is unusual and concerning. Always seems to go up.

FY20 Budget Questions

Dept	Description	Amount	Question
	FY19	5,778,401.00	
Employee Benefits	General Insurance	297,200.00	Down from 460,000. What changed?
Debt Service	Ramshorn	200,000.00	Careful... part of this borrowing is not debt exluded. Not sure the timing of that piece of the borrowing.
Debt Service	School Feasability	110,000.00	Not included on proforma