

Accepted

Minutes  
Page 1 of 3 pages  
Asa Waters Task Force

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TOWN CLERK

2023 NOV 15 PM 12:40  
MILLBURY, MASS.

Date: September 11, 2023 Time: 6:00 PM Live and on Zoom ID:466 290 0559  
(no one online)

Meeting called to order 6:05 PM by Chris Naff- Chairperson

Present: Chris Naff, Jeff Dore, Denise Marlborough , Katherine McKenna,  
Dennis Hill, Sandy Cristo, Rebecca Moroski and Kristen Livoti

Absent: Armand White

Guests: Karin Clark and Linda Pothier

Minutes of July 10, 2023 were available. A motion was made by Katie McKenna, and seconded by Sandy Cristo to accept minutes as presented.  
Voted 7 to 0.

Reorganization of Task Force:

Chris Naff was nominated for Chairperson by Katie and seconded by Jeff. So voted 7 to 0.

Denise Marlborough was nominated for Vice Chair by Sandy and seconded by Dennis. Voted 7 to 0.

Jeff Dore was nominated for Clerk by Sandy and seconded by Denise. Voted 7 to 0.

Acting Town Manager Karin Clark was present to introduce herself and provide her support for Mansion. Members introduced themselves and provided their roles and reasons for membership.

Project updates-

1. Sill/watertable project- We need to vote to authorize funds to pay for bills for sills/wqatertable repairs. Monies to come from several sources. A

motion was made by Jeff Dore to authorize funding of \$31,000.00 to fund ~~the~~ last part of project . Seconded by Sandy Cristo. Voted in favor 7 to 0.

2. Dining room wall support is still awaiting engineering report from structural engineer.
3. AC project-No update available
4. The hydrangea tree outside of handicap ramp needs to be cutback. We are awaiting an estimate of price.
5. An update Copper Beech outside at front lawn. It was decided to do nothing and see if it corrects the problem itself.
6. Portrait and arms received by donation should be incorporated in Mansion inventory.
7. Gutter project- Dennis indicated the project is awaiting architect info, so scope and price can be obtained for project..
8. Old fire alarm detectors and security systems are on hold.
9. Great Room threshold needs to be sealed before winter, and will be taken care of when remainder of painting is done.
10. Need plumber to connect radiator in room C.

#### Directors Report-

1. Kristen gave report on Membership/Summer concerts funds. The fear of funds being shy of goal, ended up coming out in the positive. This was due to 1. A couple of gifts, 2. \$400.00 gifted from Cultural Council grant, 3. Donation from Tom Trafford.
2. Kristen indicated that our concert days did well with about a low of 45 to a high of 160. Movie night were attended with a low of 5 to a high of 45 people.
3. Mass Cultural Council grant for paid docents was delayed until January.
4. Copier- The giant old copier is slated to be returned, and she purchased a \$500.00 combo unit from revolving account.

#### Friends-

1. Linda outlined the events scheduled ( art show and Christmas tea).

2. Discussed set-up of Room C, with two gun cases currently in our possession.
3. Linda asked about the future of the Large Christmas tree in circle. It was the concensus of the Task Force that the large tree will be elimated and the tree in gazebo would be the Town tree. That will put the sleigh in the circle.
4. Linda indicated that it was time to upgrade the shrubbery in the Elm Street side of the Mansion. It is getting overgrown and unsightly. Removal is scheduled for Spring.

As all items on agenda have been completed, the Chairman Chris Naff declared the meeting adjourned. Time was 7:56 PM.

Respectfully submitted, Jeffrey Dore-Clerk

   
  
  
